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ABSTRACT

An annotated listing of 272 sources of data dealing with the quality of life in individual small cities is presented. The quality of life in small cities is difficult to measure because information is scattered, in contrast to the considerable body of centralized information available on large urban centers. To remedy this situation, the U.S. Department of Housing and Urban Development contracted with the Rand Foundation to locate and catalog sources of data on small cities. The cities include all municipalities having at least 2500 residents. Only nonmetropolitan cities--those that lie outside Standard Metropolitan Statistical Areas (SMSAs)--are included. Another criterion required that the data source be geographically comprehensive in its coverage of cities. A data source that excluded New England cities, for example, would be unacceptable. The varied kinds of information about small cities provided by this data source include population services offered; financial and government data; location and physical attributes; population and economy; commercial and financial services; cultural, intellectual, educational, and recreational services; health services; protective services; housing; transportation; communications; and environment and climate. For each data source the following information is provided: a brief description of content; geographic coverage; frequency of collection; years covered by the data; availability of the data in hardcopy or as a machine readable data file, and an agency contact point where the user can obtain more information. Caveats and comments concerning the data are also provided. (Author/RM)

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CITY DATA: A CATALOG OF DATA SOURCES FOR SMALL CITIES

PREPARED FOR THE U.S. DEPARTMENT OF HOUSING
AND URBAN DEVELOPMENT

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PREFACE

With the support of the Department of Housing and Urban Development (HUD) (Contract No. H-2930), The Rand Corporation has cataloged in this report 272 sources of data through which selected characteristics of the smaller U.S. cities can be measured. The characteristics of interest fall under the general heading of "quality of life." The cities include all municipalities having at least 2500 residents.

The community of potential users of this catalog includes policymakers in HUD and other federal agencies, small-city officials and planning agencies, local citizen action groups, and other parties interested in indicators of how their communities compare with others. Users of this catalog are cautioned that the information it contains is "secondhand," furnished to us by people in numerous agencies, sometimes with accompanying documentation. Thus, the descriptions are only as accurate as when they came to us. For this reason, and also because such information becomes outdated rather quickly, the prospective user is advised to contact the agency and verify all features of the data reported.

SUMMARY

The "quality of life" in small cities is difficult to measure because information is scattered and difficult to come by, in contrast to the considerable body of centralized information on large urban centers. The U.S. Department of Housing and Urban Development (HUD) has widened the scope of its interest in large cities to embrace smaller communities, and is seeking to gauge the conditions of life there as well. To enlarge the body of information it can draw on, HUD contracted with The Rand Corporation to locate and catalog sources of data pertaining to the quality of life in individual small cities. The body of this report is an annotated listing of 272 data sources that we accordingly compiled.

For each data source, we furnish information that will enable potential users to judge its suitability for a specific application: a brief description of content, geographic coverage, frequency of collection, years covered by the data, availability of the data in hardcopy form or as a machine-readable data file, and an agency contact point where the user can obtain more information. We also furnish caveats and comments concerning the data.

The community of users is far broader than HUD alone; it includes policymakers in other federal agencies, small-city officials and planning agencies, local citizen action groups, and other parties interested in indicators of how their communities compare with others.

The Authors gratefully acknowledge the contributions of several Rand colleagues. Jacqueline McGee assisted in date collection design and wrote a number of data set descriptions; William Lisowski programmed the text editor; Vivian Arterbery and Will Harriss provided helpful comments on the first draft; Patricia Bedrosian edited the text; and Mayda Redfield typed the manuscript.

GLOSSARY

ACG	Address Coding Guide - (Census geographic coding system for SMSAs.
ADP	Automatic Data Processing.
BPI	BITS (Binary Digits) per inch.
Census tracts	Subdivisions of metropolitan areas averaging about 4000 people and often having neighborhood-like traits.
CCD	Census County Division, a statistically defined substitute for MCDs in those states having minor civil divisions not appropriate for the publication of statistics due to frequently changing boundaries, inappropriate size, etc.
COBOL	A programming language.
CPDF	Central Personnel Data File.
EDP	Electronic Data Processing.
ELSEGIS	Elementary and Secondary Education General Information Survey.
EPA	Environmental Protection Agency.
FICE	Federal Interagency Committee on Education.
FIPS Codes	Federal Information Processing Standards (standards developed by the National Bureau of Standards for use in the acquisition, development, and use of automated information systems).
Fortran	A programming language.
GBF/DIME	Geographic Base Files/Dual Independent Map Encoding (Census geographic reference coding system).
GE 80	Urban Atlases series (individual maps portraying data by census tract from the largest SMSAs).
Hardcopy	Printed version.
HEGIS	Higher Education General Information Survey.
ICMA	International City Management Association.
LMSA	Labor Management Services Administration.

LPN	Licensed Practical Nurse.
LVN	Liensed Vocational Nurse.
MCD	Minor civil division.
MMS	Metropolitan Map Series.
MRDF	Machine-Readable Data File.
NA	Nurse's Aide/Nursing Auxiliary.
N/A	Not applicable; not available.
NOAA	National Oceanic and Atmospheric Administration.
NTIS	National Technical Information Service (subpart of the U.S. Department of Commerce).
SAN	Standard Account Number (International Standard Book Numbering Agency).
SIC Codes	Standard Industrial Classification.
SEA	Standard Economic Areas.
SMSA	Standard Metropolitan Statistical Area - a metropolitan area having one or more contiguous counties (or towns in New England) having at least one city with a populatin of 50,000 or more (1970 Census of Population and Housing definition).
Urbanized Areas Within an SMSA	That portion consisting of a central city (or twin cities) of 50,000 or more population plus the surrounding urban fringe that is closely settled, including incorporated and unincorporated areas that meet certain criteria of population size or density.
WRPA	Water Resources Planning Act.

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INTRODUCTION

The 1970s saw an increase in public concern over how the quality of life differs among cities. The concept encompasses a host of local attributes, among them both necessities and amenities as various as clean air, parks, medical services, and police protection, and such indicators as crime rates and the incidence of poverty. Broadly defined, "quality of life" includes the social and economic characteristics of a city's inhabitants, their access to a range of public and private services, their ability to communicate with each other and with the larger society through media and transportation links, the finances and facilities of their local government, the strength and diversity of their local economy, the quality of their environment, their costs of living, and the incidence of social pathology.

Although this somewhat elusive quality has been measured in some of the nation's large metropolitan areas,[1] with rankings thereupon assigned, small cities have been left out, mainly because they are less readily "measurable." With the exception of the 1970 Census (which by now is seriously outdated), information on these cities is scattered and difficult to come by, in contrast to the considerable body of centralized information on large urban areas. Results from the 1980 Census will not be helpful much before 1982 or 1983.

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[1] See, for example, Ben-chieh Liu: Quality of Life Indicators in U.S. Metropolitan Areas, Praeger, New York, 1976; "Social Quality of Life Indicators in Small Metropolitan Areas," International Journal of Social Economics, Vol. 3, No. 3, 1976; "Economic and Noneconomic Quality of Life Indicators in Large Metropolitan Areas," American Journal of Economics and Sociology, Vol. 36, No. 3, July 1977.

Because its needs are more immediate than that, the U.S. Department of Housing and Urban Development (HUD) has widened the scope of its interest in large cities to embrace smaller communities, and is seeking to gauge the conditions of life there as well. To enlarge the body of information it can draw on, HUD contracted with The Rand Corporation to locate and catalog sources of data pertaining to the quality of life in individual small cities. The body of this report is an annotated listing of 272 data sources that we accordingly compiled.

For each data source, we furnish information that will enable potential users to judge its suitability for a specific application: a brief description of content, geographic coverage, frequency of collection, years covered by the data, availability of the data in hardcopy form or as a machine-readable data file (MRDF), and an agency contact point where the user can obtain more information. We also furnish caveats and comments concerning the data. Because we did not inspect the items firsthand, we cannot vouch for their accuracy in all details, but record the information as we received it from agency personnel.

Moreover (and pertaining specifically to our client's mission), we have not examined the complexities of whether it would be feasible for HUD to use a given source of data for its own purposes. There are important constraints on such use, since most data bases were designed with objectives other than those we had in mind. The geographic lines along which some data sources are organized, for example, frequently fail to correspond with the jurisdictions of concern to HUD. Such data would have to be recoded to be useful.[2] Even so, it is apparent that a wide variety of data, both within and outside federal agencies, is potentially applicable to HUD's mission. But the community of potential users is far broader than HUD alone; it includes policymakers in other federal agencies, officials and planning agencies in small cities, local citizen action groups, and other parties interested in indicators of how their communities compare with others.

CRITERIA FOR SELECTING DATA SOURCES

The proper criteria for selecting small-city data sources are by no means straightforward. Taking our client's interest as the starting point, we established four initial criteria. They relate to a city's size, its incorporation status, its nonmetropolitan character, and how comprehensive the data source is in its coverage of cities. We had to drop the first two criteria because they proved unworkable in relation to existing data.[3] We decided instead to include any data sources that contained relevant information and to forewarn the user of possible definitional pitfalls with respect to criteria of size and incorporation (see below, "Caveats for Users"). The other two criteria, which dominated the selection process, can be described as follows.

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[2] As an illustration, the Internal Revenue Service publishes income data, derived from income tax forms, that could be used to measure the comparative economic well-being of residents of small cities (e.g., trends over time, cross-sectional comparisons among different types of cities). These data refer to zip code areas, however, not entire municipalities. The data would have to be aggregated geographically to be used in this way. The feasibility of adapting other geographic units to HUD's uses would have to be handled case by case, depending on the particular application envisioned.

[3] We had sought to define a small city as any incorporated place with established political boundaries and at least 2500 inhabitants. However, it soon became apparent that most data sources rested on other (and often less precise) definitions. Worse, excluding any source not using our minimum population standard of 2500 inhabitants would have eliminated most relevant data sources arbitrarily.

The first was that the data source should refer to nonmetropolitan cities--those that lie outside Standard Metropolitan Statistical Areas (SMSAs), although, of course, it did not have to be restricted to such cities. Data sources that referred only to metropolitan cities (that is, within SMSAs) were excluded. Although this criterion diminishes the usefulness of the catalog for some types of studies (of metropolitan suburbs, for example), many of the sources cover both types of cities and would be relevant.

The second criterion required that the data source be geographically comprehensive in its coverage of cities. The cities covered could be defined by varying population size requirements (for example, 10,000 or more) or by specific attributes (such as cities that receive a particular type of federal aid). Once the requirements had been set, however, the source had to include all U.S. cities that fit them. A data source that excluded New England cities, for example, would be unacceptable.[4]

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[4] Some sources, especially administrative ones, may appear on the surface to contradict this rule. For example, a data source listing every city receiving HUD's Community Development Block Grant (CDBG) money might refer to a subset of all U.S. cities. However, the list of recipient cities implies, by exclusion, the complementary list of all cities not receiving such grant money. The two together, then, constitute a comprehensive list. If the HUD file referred only to a sample of recipient cities, however, it would be ineligible for inclusion in our catalog because it failed to meet the criterion of geographic comprehensiveness.

Nearly all of our data sources were selected under these two criteria. The few exceptions were sources that we deemed to have extraordinary value.

SEARCH PROCEDURES

To identify data sources that satisfied the above criteria, we proceeded along five lines of search.

1. Consultation of standard references to data sources. Over 40 such references were consulted; Table 1 lists the most useful ones.
2. Interviews with the reference librarians and chief data archivists in several federal departments. In the course of these interviews, we requested information on the data that each department's agencies collected or used.
3. Identification of public and private organizations whose members are the exclusive providers of a service. We assumed that the absence of a service provider in a small city (e.g., a hospital that provides special services for cardiovascular disease patients) implies that the city's residents either have to go elsewhere for that service or do without. The membership list of such an organization (e.g., all hospitals so equipped), then, implies accessibility to that service. (Clearly, the validity of this premise depends on the exclusivity of the service provider and the availability of close substitutes for the service.)

Table 1

USEFUL STANDARD REFERENCES TO DATA SOURCES

Comptroller General, General Accounting Office, Federal Information Sources and Systems (PAD77-71) 1977 Congressional Sourcebook Series plus 1979 computer update (information as of 12/31/78), U.S. Government Printing Office, Washington, D.C., 1977.

Bureau of Labor Statistics, BLS Data Bank Files and Statistical Routines (BLS Rept. 507), Bureau of Labor Statistics, Washington, D.C., 1978.

Bureau of the Census, Catalog, U.S. Government Printing Office, Washington, D.C., annually.

Bureau of the Census, Computer Tape Files and Software Available from the U.S. Bureau of the Census, Bureau of the Census, Washington, D.C., n.d.

Bureau of the Census, County and City Data Book, 1977, U.S. Government Printing Office, Washington, D.C., 1978.

Bureau of the Census, Index to Selected 1970 Census Reports, Zeisset, Paul T., U.S. Government Printing Office, Washington, D.C., 1974.

Congressional Information Service, Inc., American Statistics Index (computerized bibliographic search), Washington, D.C., various years.

Congressional Information Service, Inc., Statistics Reference Index (in process) (computerized bibliographic search), Washington, D.C., (forthcoming).

Department of Health, Education, and Welfare, Office of the Assistant Secretary for Health, Directory of Automatic Data Processing Systems in the Public Health Service Fiscal Year 1979, Washington, D.C., January 1979.

Federal Energy Administration, National Energy Information Center, Energy Information in the Federal Government: A Directory of Energy Sources Identified by the Interagency Task Force on Energy Information (PB 246703), National Technical Information Service, Springfield, Va., 1975.

Information Enterprises, Inc., Directory Information Service (periodical), Gale Research Company, Detroit, Mich., 1977-1979.

International City Management Association, Municipal Year Book 1979, International City Management Association, Washington, D.C., 1979.

Inter-University Consortium for Political and Social Research, *ICPSR Guide to Resources and Services 1978-1979*, University of Michigan, Institute for Social Research, Ann Arbor, Mich., 1979.

National Archives and Records Service, *Catalog of Machine-Readable Records in the National Archives of the United States*, U.S. Government Printing Office, Washington, D.C., 1977.

National Center for Education Statistics, *Directory of Federal Agency Education Data Tapes* (NCES 76-206), Feller, Barbara, U.S. Government Printing Office, Washington, D.C., 1976.

National Center for Health Statistics, *Standardized Micro-Data Tape Transcripts* (DHEW Publication No. (PHS) 78-1213), U.S. Government Printing Office, Washington, D.C., June 1978.

National Clearinghouse on Aging, *Inventory of Federal Statistical Programs with Relation to Older Persons* (DHEW publication number (OHDS) 79-20291), U.S. Printing Office, Washington, D.C., 1979.

National Planning Data Corporation Products and Services, National Planning Data Corporation, Rochester, N.Y., 1974.

National Technical Information Service, *A Directory of Computerized Data Files Software and Related Technical Reports* (NTIS/SR-75/02), National Technical Information Service, Springfield, Va., 1976.

National Technical Information Service, *NTIS Software and Data Files*, National Technical Information Service, Springfield, Va., 1973.

Oak Ridge National Laboratory, *Spatial Data on Energy, Environmental, and Socioeconomic Themes at Oak Ridge National Laboratory*: *1977 Inventory* (ORNL-5395), Shriner, C. R., ed., National Technical Information Service, Springfield, Va., May 1978.

Rand Corporation Computation Center, *Data Facility Manual* (Draft), The Rand Corporation, Santa Monica, Calif., 1978.

Sheehy, Eugene P., comp., et al., *Guide to Reference Books*, 9th ed., American Library Association, Chicago, Ill., 1976.

Social Security Administration, Office of Research and Statistics, *Research Microdata Files* (HEW Publication No. (SSA) 79-11925-S), Washington, D.C., November 1978.

Social Security Administration, Office of Research and Statistics, *Research Publications* (HEW Publication No. (SSA) 79-11925), Washington, D.C., January 1979.

University of North Carolina at Chapel Hill, Institute for Research in Social Science, *A Guide to Energy-Related Aggregate Data*, Poole, Judith M., Dodd, Sue A., Chapel Hill, N.C., Summer 1978.

4. Examination of the scholarly literature on small cities.
The purpose here was to identify data sources that have been used in previous research.

5. Visits to public officials in several small cities.
This step, which was limited to cities in the Los Angeles area, was designed to uncover sources of information provided to federal agencies or national organizations that might otherwise have been overlooked. (All data, after all, ultimately derive from some primary source.) When we discovered the provision of information to a central source, we interviewed the data collector and, if the data satisfied our criteria, included the source in our catalog.

ORGANIZATION OF THE CATALOG

Since the data cataloged span many topics, the sources have been categorized by their contents, as follows.

General

These sources cover a broad range of items (such as population, services offered, financial and government data) and therefore would qualify for inclusion in most or all of the other categories.

Location and Attributes

Includes data sources that identify a city's location (for example, region, proximity to a metropolitan area) and physical attributes, such as its geographic size. The category also includes data sources that link different levels of geography (for example, all zip codes within a given city).

Population and Economy--Size and Composition

Includes information on the size and composition of a city's population (by sex, age, race, ethnicity, religion, and the like) and the state of the city's economy.

Population and Economy--Processes

Includes information on the demographic processes, including vital statistics, that affect the city's population and economy, such as births, deaths, marriages, and migration.

Commercial and Financial Services

Includes sources of data on the public and private commercial and financial services that are available to the city's residents, such as banks, industries, lending institutions, and stock brokerages.

Cultural, Intellectual, Educational, and Recreational Services

Includes data sources with information on museums, theaters, concert halls, universities, schools, stadiums, parks, and the like.

Health Services

Includes data sources on the city's health services, such as doctors, hospitals, registered nurses, pharmacists, mental health clinics, and paramedics.

Protective Services

Includes information on police, fire, legal, and related services available to the city.

Residential and Housing Services

These data sources encompass residential and housing services, as well as many HUD programs.

Transportation

Includes sources of data on the availability of transportation, both local and interurban, by bus, taxi, rail, and air.

Communications

Includes data sources describing local and interurban media links, such as newspapers, radio stations, cable television links, and conventional television stations.

Government--General

Includes data sources on city governments. Many of the broad range of items covered could appear in more than one of the government categories that follow.

Government--Financial

Includes data sources on municipal finances.

Government--Facilities, Services, and Procedures

Includes data sources describing government-offered services and facilities that are not placed in previously mentioned categories (for example, solid waste practices, public power companies). Also includes information on government procedures and their form or structure (such as city council structures, special municipal training programs).

Government--State and Federal Revenue Sharing

Includes data sources on revenues that city governments receive from outside sources (primarily federal).

Government--Employment, Personnel, and Civil Service

Includes information on government personnel and employment practices.

Environment and Climate

Includes information on such features as the quality of the city's air and water supplies, air temperature and rainfall data, and incidence of disasters, both natural and man-made (such as earthquakes, pipeline blowouts, and industrial accidents).

CAVEATS FOR USERS

Prospective users of this catalog should keep several caveats in mind concerning the information it contains.

First, as noted above, the information is "secondhand," furnished to us by people in numerous agencies, sometimes with accompanying documentation. Because we did not subject the information to firsthand inspection, the descriptions are only as accurate as when they came to us. We have tried to verify the accuracy of this information where inconsistencies appeared, but full verification of all technical details would have exceeded our available resources. Also, because information of this type becomes outdated rather quickly, the first step prospective users must take is to contact the agency and verify all features of the data reported in the catalog--its contents, quality, accessibility, and so forth--that are relevant to their applications.

Second, serious obstacles may impede the use of a given data source. At an early point, the potential user should ascertain the following, which may bear heavily on the feasibility of a particular application of the data:

Is there a well-documented, up-to-date codebook for this data file? Our survey was designed to compile the broadest possible range of data sources and to outline what each contains. Choosing to concentrate on wide coverage, we refrained from intensively documenting each source; that would have been far too time-consuming and prone to error. A technical user-oriented codebook is the prime requisite for any application. It is the user's starting point for judging how suitable the data are for the application envisioned.

What types of geocodes are used to define the cities to which the data correspond? There are various possibilities here--incorporated place names, Master Enumeration District list (MEDlist) geocodes, zip codes, x-y coordinates--and the prospective user must ascertain exactly which has been used. It is especially important to note that loosely applied place names, which residents often report as where they live, do not always correspond with specific governmentally defined jurisdictions.[5]

Do the data derive from administrative sources or from a registration system? Administrative by-product data often are subject to self-selection biases that can severely limit their validity for analytical purposes. For example, HUD maintains data files that describe the characteristics of cities participating in its various programs (e.g., Section 8 and CDBG). Although such files may appear to be a useful source of information, that information is available only for certain cities, i.e., those that have Section 8 or CDBG funding. Since the participation of cities in such programs often is based on specific distinguishing characteristics (high unemployment, for example), the data from such files would not accurately describe the characteristics of all cities.

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[5] Rancho Palos Verdes and Palos Verdes Estates, for example, are adjacent incorporated cities within the suburbs of Los Angeles; each has a separate identity. Either or both, however, may be identified locally as "Palos Verdes" or "Rancho Palos Verdes Estates." Reference presumably is to the population that inhabits both cities, and also perhaps to some portion of the surrounding unincorporated area.

Many "key-event" data (such as births, deaths, marriages, traffic violations, and criminal convictions) derive from registration systems, and these have potential limitations with which potential users must familiarize themselves. A common difficulty is the need to distinguish between the place where the registered event occurred (such as a birth in a city hospital) and the place where the subject individual resides (such as the mother's place of residence, possibly in a different city).

Is the data source machine-readable? Since our mandate was to "cast a wide net," we included sources of data irrespective of their compatibility with data processing equipment. We assume that prospective users will be in the best position to judge the value of a given data source if it is not in machine-readable form.

How is the data file sorted? If the data are arranged by city (as are many demographic characteristics), then accessing the data for particular cities is straightforward. If the data are arranged in some other way, the user's requirements may entail an expensive file sorting before any use can be made of the data.[6]

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[6] For example, a user may want to measure a particular type of automobile accident experience in a city, using event data registering automobile collisions. If the file is sorted by place of occurrence, all collisions in the particular city can be accessed. If it is sorted by place where the driver(s) live, however, all records would first have to be sorted to extract all event data referring to that city.

DATA SOURCES

General

These sources cover a broad range of items (such as population, services offered, financial and government data) and therefore would qualify for inclusion in most or all of the other categories.

COUNTY AND CITY DATA BOOK CONSOLIDATED FILE, CITY DATA, 1944-1977

CONTACT: Bureau of the Census
Customer Services Branch
User Services Division
Department of Commerce
Washington, D.C. 20233
301/449-1600

DESCRIPTION: The file is a compendium of data gathered from both governmental and private agencies. Detailed data are provided for the following general areas: population, employment, vital statistics, school enrollment, health, income, public assistance, social security, banking, housing, government employment and finance, elections, crime, manufacturing, retail and wholesale trade, selected services, mineral industries, farm population, agriculture, and weather. The data from the 1944 book contain information from the 1930 decennial census and the 1939 economic censuses. The sampling of a particular item reflects the sampling of its source file.

GEOGRAPHIC COVERAGE: The data are provided for all cities (both the incorporated and unincorporated) with a population greater than 25,000. However, no data are available for individual cities in years when the city had a population of less than 25,000. The county and city data book consolidated file reflects data from county and city data books since 1944.

FREQUENCY: Periodically, 1947, 1949, 1952, 1956, 1962, 1967, 1972, 1977.

YEARS COVERED: The consolidated file reflects data from county and city data books since 1947.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: The complete file is available on one reel of tape (1600 BPI) for $80 from the Bureau of the Census. County data, 1949-1977, are also available. Individual files containing data for 1952, 1956, 1962, 1967, 1972, and 1977 are also available.

COMMENTS: None.

THE 1978 HUD SURVEY ON THE QUALITY OF COMMUNITY LIFE

CONTACT: Department of Housing and Urban Development
Office of Policy Development and Research
451 7th Street, N.W.
Washington, D.C. 20410

DESCRIPTION: This data book, which tells what Americans think about the communities in which they live, is the result of a survey conducted of over 7,000 adults, 30 percent of whom represented a town (a city, town, or village with a 1970 population of at least 2,500 that is not in an SMSA). The survey focused on seven areas: the quality of urban life, community problems facing Americans, the sociology of American neighborhoods, how Americans use their cities and suburbs, the performance of government, residential and housing preferences, and future expectations.

GEOGRAPHIC COVERAGE: Sample of 7,000+. The results are arranged according to the size of the community in which the respondent resided.

FREQUENCY: Once.

YEARS COVERED: 1978.

CAVEATS: None.

FORM: Hardcopy.

AVAILABILITY: Available.

COMMENTS: A final report accompanies the survey.

Location and Attributes

Includes data sources that identify a city's location (for example, region, proximity to a metropolitan area) and physical attributes, such as its geographic size. The category also includes data sources that link different levels of geography (for example, all zip codes within a given city).

RELATED DATA SETS

PAGE	NAME
84	ECONOMIC CENSUS REFERENCE TAPE (1976)
327	NATIONAL FLOOD INSURANCE PROGRAM, MASTER FILE

CENSUS DAULIST PROGRAMS (AREA INFORMATION RETRIEVAL)

CONTACT: Bureau of the Census
Customer Services Branch
User Services Division
Department of Commerce
Washington, D.C. 20233
301/449-1600

DESCRIPTION: The DAUlist services are computer programs for retrieving summary tape data. The Census Bureau prepared programs in the DAUlist services to display data from all counts of the 1970 Census of Population and Housing except the Sixth Count. Each program is written in Fortran IV or COBOL. These programs make possible selective retrieval of specific tables for specific areas, but they do not generate derived or comparative statistics; they provide only printouts of the data and may also be of use to programmers developing more specialized programs.

GEOGRAPHIC COVERAGE: N/A.

FREQUENCY: Unknown.

YEARS COVERED: 1970.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available on one reel for $80.

COMMENTS: None.

CENSUS GBF/POLYGUIDE FOR GEOCODING

CONTACT: Bureau of the Census
Geography Division
Department of Commerce
Washington, D.C. 20233
301/763-5636

DESCRIPTION: This program was designed to collapse a GBF/DIME File to any geographic level for the purpose of creating a reference file for geocoding. GBF/POLYGUIDE accepts the GBF/DIME File and creates a record for each side of the sheet, and then collapses the address ranges of the block side records along the length of the street within the geographic area chosen by the user. GBF/POLYGUIDE is written in American National Standard (ANS) COBOL. A computer with 13k bytes of usable code is required.

GEOGRAPHIC COVERAGE: N/A.

FREQUENCY: N/A.

YEARS COVERED: N/A.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Unknown.

COMMENTS: None.

CENSUS GEOGRAPHIC NAME TAPE, 1960

CONTACT:
Bureau of the Census
Customer Services Branch
User Services Division
Department of Commerce
Washington, D.C. 20233
301/449-1600

DESCRIPTION: This file contains 1960 geographic codes and English language names for states, counties, MCDs (CCDs) and places. Several other geocodes are included as well as the 1960 population count for each area summarized.

GEOGRAPHIC COVERAGE: U.S. states, counties, MCDs (CCDs) and places.

FREQUENCY: Unknown.

YEARS COVERED: 1960.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: File No. 91.
Contact A. S. Loebl
Oak Ridge National Laboratory
Oak Ridge, Tennessee 37830
615/576-5454

COMMENTS: None.

CENSUS TRACT BOUNDARIES (URBAN ATLAS SERIES)

CONTACT: Bureau of the Census
Customer Services Branch
User Services Division
Department of Commerce
Washington, D.C. 20233
301/449-1600

DESCRIPTION: This is a series of files containing the latitude and longitude coordinates for the boundaries of census tracts in 223 SMSAs defined for the 1970 Census. Coordinates are used to prepare the maps presented in the GE80 Urban Atlas of Reports.

GEOGRAPHIC COVERAGE: SMSAs, census tracts.

FREQUENCY: N/A.

YEARS COVERED: 1970.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: The full file contains five reels. Each reel costs $80.

COMMENTS: None.

CITY REFERENCE FILE, 1972

CONTACT: Bureau of the Census
Customer Services Branch
User Services Division
Department of Commerce
Washington, D.C. 20233
301/449-1600

DESCRIPTION: The City Reference File provides a listing of census places and post office names and their associated zip codes, census codes, and Federal Information Publication codes. This file was developed as part of the geographic editing processes of the 1972 Economic Censuses. The file also includes common spelling variations of the place or post office name. Data elements on the city reference file include: place name, zip code, place status, place code, and place size. These data items were designed for use on files where greater geographic identification is desired and where only zip code or census place code is available. The file serves as a reference file for adding additional geographic elements to the original data file. The file was created for the 1972 Economic Censuses to be used in geographic editing. The file contains approximately 120,000 records.

GEOGRAPHIC COVERAGE: See file description.

FREQUENCY: Unknown.

YEARS COVERED: 1972.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available.

COMMENTS: None.

COMPOSITE MAPPING SYSTEM

CONTACT: Department of Commerce
Information Systems and Services Division
14th St. and Constitution Ave., N.W.
Room B-615
Washington, D.C. 20230

DESCRIPTION: This computerized composite mapping produces graphic displays and maps of the United States. It stores data at any scale in a 120x120 array of grid cells--each cell = 2 min of latitude or 4 sq. mi. The maps are used mainly for socioeconomic factors, but also climate, land use, etc.

GEOGRAPHIC COVERAGE: Entire United States.

FREQUENCY: N/A.

YEARS COVERED: N/A.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Available at cost.

COMMENTS: None.

GEOGRAPHIC BASE FILES (GBF/DIME) AND ADDRESS CODING GUIDES (ACG)

CONTACT: Bureau of the Census
Customer Services Branch
User Services Division
Department of Commerce
Washington, D.C. 20233
301/449-1600

DESCRIPTION: Basic information: street name, address ranges, census tract and block numbers, place codes, zip codes, and other geographic areas. Also this file has (1) the left-right orientation code separating the census geographic codes for areas on each side of the street segment; (2) the identification numbers of the made point at each end of the segment; (3) the x-y coordinates (measured in feet relative to state plane grid systems), latitude and longitude (measured in degrees based on distance from the equator), on map set miles (measured in miles from an arbitrary point at the southwest corner of the MSM sheet).

GEOGRAPHIC COVERAGE: Urbanized areas of SMSAs as they existed between 1968-1970.

FREQUENCY: N/A.

YEARS COVERED: 1968-1970.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available.

COMMENTS: Also available are Census Tract Street Indexes prepared from GBF/Dime Files.

HUD MASTER LOCALITY FILE

CONTACT: Department of Housing and Urban Development
Office of ADP Systems Development
HUD Bldg., Room 4158
Washington, D.C. 20410
202/755-5884

DESCRIPTION: This is a master reference file containing geographic codes that uniquely identify each place where a HUD project is located. It employs a geographical hierarchy of places by population, for use as an analytic tool.

GEOGRAPHIC COVERAGE: State, county, HUD locality, place, HUD region.

FREQUENCY: As required.

YEARS COVERED: 1971.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Unknown.

COMMENTS: None.

MASTER ENUMERATION DISTRICT LIST

CONTACT: Bureau of the Census
Customer Services Branch
User Services Division
Department of Commerce
Washington, D.C. 20233
301/449-1600

DESCRIPTION: The Master Enumeration District List (MEDlist) was created to serve three purposes: (1) to link state, county, place, MCD, and CCD names with their corresponding codes; (2) to indicate the hierarchical relationship among those units and the enumeration districts and block groups (BG) that are comprised by them; and (3) to provide population and housing counts for each of those units from the state down to the ED/BG level.

The MEDlist file was created by the Bureau of the Census and contains approximately 390,000 records for the nation. MED-X file has the latitude and longitude and coordinates with the MEDlist file.

GEOGRAPHIC COVERAGE: See description.

FREQUENCY: N/A.

YEARS COVERED: N/A.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available at $80 per reel.

COMMENTS: None.

MATILDA (MASTER TRACT AREA IDENTIFICATION LATITUDE AND LONGITUDE DESCRIPTIVE ARRAY)

CONTACT: Bureau of the Census
Customer Services Branch
User Services Division
Department of Commerce
Washington, D.C. 20233
301/449-1600

DESCRIPTION: The basic purpose of this geographic file is to supply longitude and latitude coordinates at the tract level. However, for untracted areas, coordinates are supplied for MCDs (or CCDs) or places and MCD remainder; therefore, the whole state is covered by coordinates at some geographic level. This file contains records for states, counties, census tracts in tracted areas, and MCD(CCD)/place segments and MCD remainders outside tracted areas plus MCDs (or CCDs) outside tracted areas that lack places. The file is in sort by state and by county with all the records outside tracted areas appearing first in sort by MCD (or CCD) by MCD(CCD)/place segment where applicable (including the MCD remainder), followed by all the tracted area records in tract sort.

GEOGRAPHIC COVERAGE: United States, states, counties, census tracts in tracted areas, MCD(CCD)/place segments and MCD remainders outside tracted areas plus MCDs (or CCDs) outside tracted areas that lack places.

FREQUENCY: Unknown.

YEARS COVERED: 1970.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: File No. 129.
Contact A. S. Loebl
Oak Ridge National Laboratory
Oak Ridge, Tennessee 37830
615/576-5454

COMMENTS: None.

PICADAD (PLACE IDENTIFICATION, CHARACTERISTICS AND AREA, DISTANCE AND DIRECTIONS)

CONTACT: Bureau of the Census
Customer Services Branch
User Services Division
Department of Commerce
Washington, D.C. 20233
301/449-1600

DESCRIPTION: PICADAD is a computer file containing the names of approximately 24,000 geographic locations termed "keypoints" throughout the United States, along with their associated geographic codes and coordinates.

Distances between any pair of keypoints may be calculated through the use of appropriate Fortran subroutines printed in the technical documentation provided with the file. Consequently, with its capabilities for geographic coding and distance calculation together with its value as a general geographic reference file, PICADAD can be used in analyses and tabulations concerning movements and relationships between virtually any geographic locations in the country. For example, PICADAD may be used in studies concerning distribution points relevant to production and market areas, origins and destinations of travel, and length of haul of commodities.

Each location in the PICADAD file is assigned a unique keypoint number and is listed with its political, postal, and various economic region identifiers in addition to its geographic coordinates (latitude and longitude). Some locations have multiple records to accommodate alternative names or spelling variations, bringing the number of names in the file to nearly 70,000.

GEOGRAPHIC COVERAGE: The primary keypoints of PICADAD include all incorporated places in the United States; all census-designated (unincorporated) places in the United States with at least 25,000 population as reported in the 1970 census; all towns in the six New England states except those with the same name as an associated incorporated place or census-designated (unincorporated) place; selected major tourist attractions not included in the aforementioned categories; selected Mexican and Canadian ports of entry to the United States; and state and county population centroids based upon the 1970 Census.

FREQUENCY: N/A.

YEARS COVERED: N/A.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: PICADAD is available on one reel of computer tape (7 or 9 tracks) at densities of either 800 or 1,600 BPI. The cost is $80. Prepayment is required.

COMMENTS: None.

POPULATION DATA GRIDS FOR THE UNITED STATES

CONTACT:
Bureau of the Census
Customer Services Branch
User Services Division
Department of Commerce
Washington, D.C. 20233
301/449-1600

DESCRIPTION: This population data base represents the reorganization of Census Bureau population data into regular arrays of rectangular sectors. Such reorganization facilitates rapid data retrieval, simplifies calculation of population density and other analyses, and is essential for machine plotting of isopleths and isometric projections. The data listed with each sector include the latitude and longitude of the southeast corner and the population attributed to that sector by assuming the populations of all EDs with centroids inside the sector. Data are given for seven different sector sizes: 1.0 degree latitude by 1.0 degree longitude, 0.5 x 0.5, 0.25 x 0.25, 0.125 x 0.125, 0.01 x 0.01, 0.05 x 0.05, 0.025 x 0.025. 0.05 x 0.05 data guides are available for the 1960 population.

GEOGRAPHIC COVERAGE: United States, by rectangular grids.

FREQUENCY: N/A.

YEARS COVERED: 1970.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: File No. 148.
Contact A. S. Loebl
Oak Ridge National Laboratory
Oak Ridge, Tennessee 37830
615/576-5454

COMMENTS: None.

SPECIAL PROGRAM INFORMATION TAPES (SPIT) (14)

CONTACT: Bureau of the Census
Census Use Research
Statistical Research Division
Washington, D.C. 20233

DESCRIPTION: A new version of SPIT, this tape contains 14 computer programs relating to the use of the GBF/DIME File, computerized address matching, and computer mapping. A brief description of each of these programs follows.

EASYMAP: A new Fortran choropleth (shaded area) mapping program that produces maps by geographic areas. Data values, represented by various densities of shading, and other text may be printed within the boundaries of each geographical area. EASYMAP is easy to use and provides considerable flexibility in producing line printer maps.

DACS: A Fortran program designed to calculate areas and compute centroids of user-specified areas such as blocks, tracts, block groups or other local areas in the GBF/DIME File. It can produce three types of output files, one of which is an EASYMAP compatible boundary file.

SECS: An ANS COBOL program that detects common errors in the digitizing of GBF/DIME Files; all pairs of segments within each tract are checked to verify that they do not intersect.

STREETS: A program displaying street and nonstreet information from the GBF/DIME File that creates a listing of street name address ranges within specific zip codes, census tract codes, or for the entire GBF/DIME File.

ADMATCH: A program designed to match GBF/DIME or ACG reference files against user data files containing address information and to append census geocodes to the user files. The system consists of a preprocessor, which standardizes address files, and the matcher program. Separate versions are supplied for IBM OS assembler, IBM DOS assembler, and COBOL. The COBOL version was developed by a user group and is not currently supported by the Census Bureau.

UNIMATCH/ZIPSTAN: A generalized record linkage system that has additional capabilities over the ADMATCH program. Separate versions are supplied for IBM OS assembler and IBM DOS assembler.

UNIMERGE: A program designed to assist in merging UNIMATCH reject records into the matched file.

SPLITS: A COBOL program capable of separating preprocessed ADMATCH GBF/DIME records into individual blockface records before ADMATCH matching.

CARPOL: A Fortran IV program that generates a list of potential riders for carpools.

GRIDS: A Fortran IV program that produces various types (shaded, value, density) of line printer maps.

URBATLAS: A Fortran IV program designed to generate a boundary coordinate file from the Urban Atlas Tract Boundary files. The output is compatible with EASYMAP and can be used for producing maps.

CMAP: A Fortran IV program designed to generate line printer maps. A basic mapping program, it may be used to produce simple maps or to demonstrate computer mapping.

LIMITSEG: A COBOL program listing GBF/DIME File records that make up the GBF coding limit boundaries.

SCANMAP: A scan-line generator and mapping system written in Fortran IV and based upon CMAP.A precursor.

GEOGRAPHIC COVERAGE: See file description.

FREQUENCY: N/A.

YEARS COVERED: N/A.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY:
Bureau of the Census
Department of Commerce
Customer Services Branch
User Services Division
Washington, D.C. 20233
301/449-1600

COMMENTS: None.

TOPOCOM ELEVATION DATA BASE (FILE 84)

CONTACT: Oak Ridge National Laboratory
Oak Ridge, Tennessee 37830
615/576-5454

DESCRIPTION: This file provides topographic elevations (feet above sea level) on one acre grid (0.001 grid) with known contour points flagged. Linear interpolation used for noncontour points. One thousand tapes to cover the Continental United States.

GEOGRAPHIC COVERAGE: Entire United States.

FREQUENCY: N/A.

YEARS COVERED: N/A.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Limited availability; permission required.

COMMENTS: Original data source: Defense Mapping Agency Digitized 1:250,000 maps from Honeywell, Texas.

TOWNSHIP (ACREAGE) STATUS MASTER FILE

CONTACT: Bureau of Land Management
Division of Data Processing
Denver, Colorado 80225

DESCRIPTION: The file is used to generate acreage statistics, by township, showing acres patented as well as those acres under current title transfer application. It also shows acres under federal withdrawal or classification. Navigable waters, inland and tidal, are also stored by township. Cadastral survey status is noted on each township. For each township in Alaska (approximately 17,000), current status is maintained on this file. Specific lands or mineral cases are not shown separately, but are accumulated by status category for the township. Township coordinates are included so they may be plotted. Source documents are basic township records.

GEOGRAPHIC COVERAGE: Entire United States; Alaska, by township.

FREQUENCY: Irregular periods of update.

YEARS COVERED: 1973 to current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Also available through NTIS (National Technical Information Service).

COMMENTS: None.

ZIP/TRACT CROSS-REFERENCE FILE

CONTACT: Bureau of the Census
Customer Services Branch
User Services Division
Department of Commerce
Washington, D.C. 20233
301/449-1600

DESCRIPTION: This file contains a listing of state, county, place, zip code, and tract code combinations within unchanged areas of 230 SMSAs. The file was developed for geographic editing of 1972 Economic Censuses (60,000) records.

GEOGRAPHIC COVERAGE: State, county, place, census tract, zip code, SMSA, place name, county name, and state name.

FREQUENCY: N/A.

YEARS COVERED: 1972.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available at $80 per reel.

COMMENTS: None.

Population and Economy: Size and Composition

Includes information on the size and composition of a city's population (by sex, age, race, ethnicity, religion, and the like) and the state of the city's economy.

RELATED DATA SETS

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APPLICATION OF THE NEW SOCIAL AND ECONOMIC GROUPINGS OF CITIES

CONTACT: International City Management Association (ICMA)
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines city differences according to region, size, and metropolitan status. Individual city listings are included.

GEOGRAPHIC COVERAGE: Cities of 10,000 and over.

FREQUENCY: Once.

YEARS COVERED: June 1971.

CAVEATS: ICMA surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

CENSUS OF POPULATION (PC-LCO) (1960)

CONTACT: Bureau of the Census
Customer Services Branch
User Services Division
Department of Commerce
Washington, D.C. 20233
301/449-1600

DESCRIPTION: This file presents information from the 1960 Census of Population and Housing. In addition to the 1960s Summary data, data added to the 1960 (PC) data file for the Hathaway-Beegle-Bryant project, which produced the census monograph "People of Rural America," are also available. Data items included in this file represent summary crosstabs of population characteristics of age, education, income, occupation, industry, employment, family status, marital status, and nativity.

GEOGRAPHIC COVERAGE: State, county, city, SEAs, urban, rural, nonfarm and rural farm.

FREQUENCY: Every 10 years.

YEARS COVERED: 1960.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Limited availability; permission required. Can be obtained from
Oak Ridge National Laboratory
Oak Ridge, Tennessee 37830
615/576-5454

COMMENTS: None.

CENSUS OF POPULATION & HOUSING OF SENIOR CITIZENS SUMMARY STATISTICS

CONTACT: Bureau of the Census
Customer Services Branch
User Services Division
Department of Commerce
Washington, D.C. 20233
301/449-1600

DESCRIPTION: This file contains data for all persons 60 years old and over on household composition, group quarters, income, plumbing by persons per room, value, and gross rent cross-classified by a variety of housing and household characteristics. Data are shown for all occupied units and units with black and Spanish-language head. Data are based on the Census 20-percent Sample. This is one file containing approximately 144,789 logical records.

GEOGRAPHIC COVERAGE: Summaries are provided for United States, regions, divisions, states, SMSAs, and places of 10,000 population or more.

FREQUENCY: Every 10 years.

YEARS COVERED: 1970.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available.

COMMENTS: None.

CENSUS OF POPULATION AND HOUSING (1970)

CONTACT: Bureau of the Census
Customer Services Branch
User Services Division
Department of Commerce
Washington, D.C. 20233
301/449-1600

DESCRIPTION: The 1970 Census of Population contains general tabulations produced by the Bureau of the Census through the normal decennial census operations. The summary tapes contain tallies of characteristics for geographic areas created from census basic record tapes. The 1970 summary tapes contain significantly more data for smaller geographic areas than printed reports.

Subject Items Included in the 1970 Census:

Complete count data items shown for all census areas including city blocks.

	Population Items	Housing Items
100 percent.............	Relationship to head of household Color or race Age Sex Marital status	No. of units at this address Telephone Private entrance to living quarters Complete kitchen facilities Rooms Water supply Flush toilet Bathtub or shower Basement Tenure (owner/renter) Commercial establishment on property Value Contract rent Vacancy status Months vacant

Sample Data Items:
Not shown in some reports, e.g., Block Statistics.
Summaries are subject to sampling variability.

	Population Items	Housing Items
20 percent	State or country of birth No. of children ever born Employment status Hours worked last week Weeks worked in 1969 Last year in which worked Occupation, industry, and class of worker Activity 5 years ago Income in 1969 by type	Components of gross rent Heating equipment Year structure built No. of units in structure and whether a trailer Farm residence
15 percent	Country of birth Mother tongue Year moved into this residence Place of residence 5 years ago School or college enrollment (public or private) Veteran status Place of work Means of transportation to work	Source of water Sewage disposal Bathrooms Air conditioning Automobiles
5 percent .... (These variables not in Census Tracts reports)	Mexican or Spanish origin or descent Citizenship Year of immigration When married Vocational training completed Presence and duration of disability Occupation-industry 5 years ago	Stories, elevator in structure Fuel-heating, cooking, water-heating Bedrooms Clothes washing machine Clothes dryer Dishwasher Home food freezer Television Radio Second home

Derived Variables (illustrative examples):

Population Items	Housing Items
Families	Persons per room ("crowding")
Family type & size	Household size
Poverty status	Plumbing facilities
Spanish surname	Institutions & other group quarters
Spanish heritage	Gross rent
Population density	
Size of place	
Foreign stock	

GEOGRAPHIC COVERAGE: City, MCDs for entire United States.

FREQUENCY: Every 10 years.

YEARS COVERED: 1970.

CAVEATS: None.

FORM: MRDF, microfiche, microfilm, hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

CENSUS TRACT SUMMARY POPULATION AND HOUSING (1960) POPULATION AND HOUSING

CONTACT:
Bureau of the Census
Customer Services Branch
User Services Division
Department of Commerce
Washington, D.C. 20233
301/449-1600

DESCRIPTION: Contains complete count and sample items collected in the 1960 Census of Population and Housing including age, race, sex, income, place of work, transportation to work, housing quality, education, plumbing facilities, automobiles, heating facilities, and labor force participation. The variables are aggregated into 1960 defined tract tallies.

GEOGRAPHIC COVERAGE: Census tracts.

FREQUENCY: Every 10 years.

YEARS COVERED: 1960 decennium.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY:
Oak Ridge National Laboratory
Oak Ridge, Tennessee 37830
615/576-5454

COMMENTS: None.

COMPONENTS OF CHANGE FOR THE ADULT POPULATION OF CITIES BY AGE, SEX, AND COLOR

CONTACT: Oak Ridge National Laboratory
Oak Ridge, Tennessee 37830
615/576-5454

DESCRIPTION: This statistical bulletin contains component estimates of population change for 1,905 incorporated cities that contained 10,000 or more inhabitants in 1970. Presented for each city are 1970 population, the change in population between 1960 and 1970, net migration between 1960 and 1970 for the 1960 area of the city, and the 1970 population residing in areas annexed during the decade. These data are provided for the population 10 years of age and older, by age, sex, and color.

GEOGRAPHIC COVERAGE: U.S. cities larger than 10,000.

FREQUENCY: Once.

YEARS COVERED: April 1, 1970.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: File No. 101.

COMMENTS: None.

DUALAB FOURTH COUNT (MINI & MAXI) FILE

CONTACT: Dualab
Suite 9001
1601 N. Kent Street
Arlington, Virginia 22209
703/525-1480

DESCRIPTION: Dualab has created a revenue sharing file combining selected 1970 Census data with the data from the Office of Revenue Sharing for entitlement period 1.

Data items include:

- 1970 Census
  - Counts of persons, families
  - Family relationship
  - Race
  - Education
  - Labor force status
  - Income
  - Housing units
  - Housing tenure
- Revenue Sharing Information
  - Governmental name
  - Date of incorporation
  - Allocation
  - Per capita income
  - Adjusted tax
  - Inter-governmental transfers

GEOGRAPHIC COVERAGE: The file is in two versions: the "maxi" file, with 2,500 data items for cities with population greater than 25,000, and the "mini" file, with fewer data items, for townships, municipalities, and counties with populations between 2,500 and 24,999.

FREQUENCY: Once.

YEARS COVERED: 1970.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available.

COMMENTS: None.

INTERNAL REVENUE SERVICE DATA TAPES

CONTACT: Oak Ridge National Laboratory
Oak Ridge, Tennessee 37830
615/576-5454

DESCRIPTION: Individual income tax returns aggregated to five-digit zip code areas. Number of returns, number of exemptions, total income, interest income, dividends, and total tax.

GEOGRAPHIC COVERAGE: By zip code area for United States.

FREQUENCY: Annually.

YEARS COVERED: 1968, 1969.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available.

COMMENTS: None.

LABOR STATISTICS DATA BASE AND ANALYSIS SYSTEM (LABSTAT) LOCAL AREA UNEMPLOYMENT STATISTICS (LAUS)

CONTACT: Department of Labor
Bureau of Labor Statistics
441 G Street, N.W.
Washington, D.C. 20212
202/523-1975
(Steven Swatels)

DESCRIPTION: Unemployment and employment level, estimates as generated on a nationally consistent sample by state level staff. Aggregate, or macro figures are collected by state level personnel.

GEOGRAPHIC COVERAGE: Comprehensive for United States, by city name, city codes, smallest city. 6,000 different geographic areas.

FREQUENCY: Monthly update.

YEARS COVERED: 1973 - current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available for $115 per tape.

COMMENTS: None.

LOW RENT HOUSING (LRH) OCCUPANCY

CONTACT: Department of Housing and Urban Development
Office of ADP Systems Development
HUD Building, Room 4158
Washington, D.C. 20410
202/755-5884

DESCRIPTION: This system provides tenant composition, by minority group, by project, and by Public Housing Authority for the Low Rent Public Housing Program. Breakouts are shown for the major kinds of housing under this program, e.g., conventional, turnkey, etc.

GEOGRAPHIC COVERAGE: By city with low rent public housing.

FREQUENCY: Annually.

YEARS COVERED: 1947 - current.

CAVEATS: None.

FORM: MRDF (switched from hardcopy in 1965).

AVAILABILITY: Unknown.

COMMENTS: None.

LOWER INCOME ASSISTANCE PROGRAM (LIAPS)

CONTACT: Department of Housing and Urban Development
Office of ADP Systems Development
HUD Bldg., Room 4158
Washington, D.C. 20410
202/755-5884

DESCRIPTION: A data base of tenant characteristics for the Section 8 subsidized housing program. It helps determine the effectiveness of new programs.

GEOGRAPHIC COVERAGE: All cities with Section 8 subsidized housing.

FREQUENCY: Semiannually.

YEARS COVERED: August 1974 - current.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

POPULATION CHANGES IN SMALL TOWNS IN THE UNITED STATES

CONTACT: Glenn V. Fuguitt
Department of Rural Sociology
240 Agricultural Hall
University of Wisconsin
Madison, Wisconsin 53706

DESCRIPTION: Unknown.

GEOGRAPHIC COVERAGE: Unknown.

FREQUENCY: Unknown.

YEARS COVERED: Unknown.

CAVEATS: Unknown.

FORM: Unknown.

AVAILABILITY: Unknown.

COMMENTS: Unknown.

REVENUE SHARING ESTIMATES--COUNTIES, CITIES AND SOME MCDS

CONTACT:
Bureau of the Census
Customer Services Branch
User Services Division
Department of Commerce
Washington, D.C. 20233
301/449-1600

DESCRIPTION: Population estimates for July 1, 1975, and per capita income estimates for 1974 for use in federal revenue sharing allocations are provided for all counties and incorporated places in each state plus 17,000 active MCDs. Updates 1970 Census figures using a variety of administrative record sources, including individual income tax returns, medium enrollment. Major variables are FIPS codes for state and county; census codes for MCD and place, governmental unit type; unit code; governmental unit name; 1970 Census population; July 1, 1976, population; 1969 Per Capita Money Income Estimates; and 1974 and 1975 Per Capita Money Income Estimates.

GEOGRAPHIC COVERAGE: State, county, MCD, place.

FREQUENCY: Annually.

YEARS COVERED: 1969, 1974, 1975, 1976.

CAVEATS: None.

FORM: MRDF and hardcopy. Current Population Reports--Series P-25.

AVAILABILITY: MRDF--$80 per reel.

COMMENTS: Population estimates for state and county are included as separate files on the same reel of tape.

SALES AND MARKETING MANAGEMENT SURVEY OF BUYING POWER

CONTACT: Bill Publications
633 Third Avenue
New York, New York 10017
212/986-4800, ext. 380
(Ed Spar)

DESCRIPTION: Survey based on sampling and estimation of published data. Data items include population, household income, households by income, retail sales, retail salary, store group, population by age, sales/advertising indexes, etc.

GEOGRAPHIC COVERAGE: By state, county and city. All cities with population of 40,000 and over in 1970 Census of Population plus smaller central cities of SMSAs--United States and Canada.

FREQUENCY: Annually, last day of calendar year.

YEARS COVERED: N/A.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Population and household tape--$125; age, etc., tapes--$1,500.

COMMENTS: None.

VETERANS ASSISTANCE DISCHARGE SYSTEM (VADS)

CONTACT: Veterans Administration
Department of Veterans Benefits
810 Vermont Avenue, N.W.
Washington, D.C. 20420
202/389-5103

DESCRIPTION: The master record contains sufficient data to determine eligibility for benefits. It includes: (1) personal data: name, service number, social security number, VA file number, date of birth, sex, educational level, VA regional office, and address at time of discharge; and (2) service information: branch, pay grade, service dates, type of and reason for discharge, total active service, number of nonpay days, military occupational specialty, servicemen's group life insurance, amount of lump sum readjustment or disability severance pay, and place of entry. Yes/No indicators provide the following service information: active duty training, transfer to Reserves, disability, reenlisted, deceased, foreign service, Vietnam service, and certain medals.

GEOGRAPHIC COVERAGE: By discharge address, VA regional office, address--entire United States.

FREQUENCY: Monthly lists published as a result of biweekly updates.

YEARS COVERED: 1968 - current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Unknown.

COMMENTS: None.

Population and Economy: Processes

Includes information on the demographic processes, including vital statistics, that affect the city's population and economy, such as births, deaths, marriages, and migration.

RELATED DATA SETS

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138	MALARIA SURVEILLANCE SYSTEM (EPO2)

BIRTH REGISTRATION SYSTEM--NATIONAL NATALITY STATISTICS

CONTACT: National Center for Health Statistics (NCHS)
Division of Vital Statistics
3700 East-West Highway
Hyattsville, Maryland 20782
301/436-8954

DESCRIPTION: Measures births occurring within the 50 states and the District of Columbia. Data items include residence of mother, number of prenatal visits, age of mother and father, education of mother and father, birth weight, race and sex of child, and attendant at birth.

GEOGRAPHIC COVERAGE: For urban places of 10,000 and above in the 50 states and the District of Columbia.

FREQUENCY: Annually.

YEARS COVERED: 1933 - current.

CAVEATS: Wide variations over time in number of states covered and depth of coverage, e.g., births to nonresidents of the United States not included after 1970. In 1974, total birth registrations for Colorado, Florida, Illinois, Iowa, Kansas, Maine, Michigan, Missouri, Montana, Nebraska, New Hampshire, New York (except New York City), Oregon, Rhode Island, South Carolina, and Vermont. For remainder of states, five percent sample. Outlying areas also covered.

FORM: MRDF for local area summaries, state summaries and detail files (50 percent sample of births).

AVAILABILITY: Available at cost.

COMMENTS: Included in Vital Statistics of the United States, Vol. 1, Natality.

COOPERATIVE HEALTH STATISTICS SYSTEMS: VITAL STATISTICS

CONTACT:
National Center for Health Statistics
3700 East-West Highway
Hyattsville, Maryland 20782
301/436-8880

DESCRIPTION: Live births, deaths, marriages, divorces, dissolutions of marriage, or annulments; fetal deaths, and induced terminations of pregnancy.

GEOGRAPHIC COVERAGE: Most states for most data. However, states are not required to submit data. Most data are by size of geographic location.

FREQUENCY: Variable by state--usually annually, sometimes monthly.

YEARS COVERED: 1968 - current on MRDF.

CAVEATS: Data for cities fewer than 250,000 are classified into geographic areas that reflect population size but do not reveal specific geographic names. Not all states are included for marriage statistics.

FORM: MRDF and hardcopy.

AVAILABILITY: Available to public with privacy act restrictions.

COMMENTS: None.

DEATH CERTIFICATE SYSTEM (DCRT)

CONTACT: Consumer Product Safety Commission
National Injury Information Clearinghouse
Room 625
5401 W. Bard Ave.
Washington, D.C. 20207
301/492-6567

DESCRIPTION: This system gathers information on product-related deaths. Records in the system include information on the victim's residence, age, sex, race; date and place of accident; accident mechanism; manner of death; whether or not the accident was work related; nature of injuries; external causes; consumer products involved; general location of the accident (e.g., home, school, hospital); and up to four lines of narrative detail.

GEOGRAPHIC COVERAGE: Data are sorted by the residence of the injured person and by the city and county in which the death occurred. Geographic coverage extends to the fifty states and the health jurisdictions of New York City, the District of Columbia, Puerto Rico, and the Virgin Islands.

FREQUENCY: Every two weeks.

YEARS COVERED: The system started in 1973; data are entered into the system from 3 to 6 months from the date of death.

CAVEATS: All districts did not report regularly until the end of fiscal year 1977.

FORM: MRDF and hardcopy.

AVAILABILITY: Information is available to the public. The Commission will not allow access to the microfiche file of death certificates. There are no replication costs if the user sends a tape to the Commission.

COMMENTS: None.

DEATH REGISTRATION SYSTEM--A. NATIONAL MORTALITY STATISTICS

CONTACT: National Center for Health Statistics
3700 East-West Highway
Hyattsville, Maryland 20782
301/436-8880

DESCRIPTION: Data are gathered from physician, medical examiner, or coroner and relative or responsible person able to provide personal information on the deceased. Data recorded on a Certificate of Death and copy or data tape are sent to NCHS. Data items include cause of death, age, sex, race, place of residence, and place of occurrence of death.

GEOGRAPHIC COVERAGE: Sort by cities of 10,000 and more.

FREQUENCY: Continuously updated.

YEARS COVERED: 1933 - current. Provisional data available about six months after end of calendar year. Final data take about 12 months.

CAVEATS: None.

FORM: MRDF after 1965; hardcopy tabulations for prior years.

AVAILABILITY: Public use data tapes. Restricted only with regard to confidentiality of identity of individuals or establishments.

COMMENTS: Annual volumes and published analytic reports. Included in Vital Statistics of the United States, Vol. 2, Parts A & B.

IRS MIGRATION DATA (1970-1975)

CONTACT:
Bureau of the Census
Population Division
Department of Commerce
Washington, D.C. 20233
301/763-7646

DESCRIPTION: Data are derived from IRS income tax returns. Summary data on non-migrants, out-migrants, in-migrants for matched records (overtime), and tabulation of non-matched cases for selected census areas. This file was compiled by the Bureau of the Census.

GEOGRAPHIC COVERAGE: All states, all counties, and all governmental units with at least 10,000 population in 1970 including local municipalities within counties.

FREQUENCY: Unknown.

YEARS COVERED: 1970-1975.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available for $100 plus cost of tape and copying charges.

COMMENTS: None.

MORTALITY DATA: ACCIDENTS CAUSED BY FIREARMS (1966)

CONTACT: National Center for Health Statistics
3700 East-West Highway
Hyattsville, Maryland 20782
301/436-8880

DESCRIPTION: 2,558 gunshot fatalities in 1966 in the United States by state, county, and city. This file was extracted for the Task Force on Firearms of the National Commission on the Causes and Prevention of Violence from a much larger mortality file maintained by the National Center for Health Statistics, Public Health Service, Department of Health, Education, and Welfare. Each gunshot fatality record lists the date, place of occurrence, reporting area, residency, status of victim (resident intrastate, or interstate nonresident), location and size of victim's area of residence, and victim's sex and age.

GEOGRAPHIC COVERAGE: State, county, city.

FREQUENCY: Once.

YEARS COVERED: 1966.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Reference Service
Machine-Readable Archives Division
National Archives and Records Service
Washington, D.C. 20408
202/724-1080

COMMENTS: None.

Commercial and Financial Services

Includes sources of data on the public and private commercial and financial services that are available to the city's residents, such as banks, industries, lending institutions, and stock brokerages.

RELATED DATA SETS

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317	CORPS OF ENGINEERS - SYSTEM OF INFORMATION RETRIEVAL AND ANALYSIS, PLANNING (SIRAP)
321	FLOOD INSURANCE SYSTEM (IDI)

AMERICAN INTERNATIONAL TRADERS INDEX REGISTER (AITIR)Z

CONTACT: Department of Commerce
Bureau of International Commerce
14th St. and Constitution Ave., N.W.
Washington, D.C. 20230
202/377-4532

DESCRIPTION: This file produces lists of U.S. firms interested in or engaged in international trade and investment. The file contains commercial data on approximately 30,000 U.S. firms, including firm name, address, telephone, name and title of chief executive, geographic location codes, and product codes. Approximately 800,000 product codes are maintained to the appropriate 7-digit 1972 SIC (Standard Industrial Classification) code.

GEOGRAPHIC COVERAGE: By address for United States.

FREQUENCY: Constant update.

YEARS COVERED: N/A.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: $350/per request--and available only on special requests.

COMMENTS: None.

AMERICAN TRADERS INDEX RETRIEVAL SYSTEM (ATI)

CONTACT:
Department of Commerce
Bureau of Domestic Commerce
14th St. and Constitution Ave., N.W.
Washington, D.C. 20230
202/377-4225
(Lloyd Lewis)

DESCRIPTION: This system is based on the Dun and Bradstreet File, which contains information on every U.S. manufacturing firm and on all nonmanufacturing firms with more than 20 employees. Each company record contains address, principal executive, geographic location, parent firm and headquarters information, SIC data, and several fields of quantitative data.

GEOGRAPHIC COVERAGE: By address for entire United States.

FREQUENCY: Updated every 6 weeks.

YEARS COVERED: 1972 - current.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Internal use.

COMMENTS: Has query capability.

ANNUAL SURVEY OF MANUFACTURES

CONTACT: Bureau of the Census
Customer Services Branch
User Services Division
Department of Commerce
Washington, D.C. 20233
301/449-1600

DESCRIPTION: Provides basic statistics on key variables of manufacturing activity for industry groups and individual industries (employment, payroll, manhours, value added for industry groups and industries cross-classified by major industry group, value of shipments for classes of products, expenditures for plants and equipment for industry and industry group).

GEOGRAPHIC COVERAGE: States, large SMSAs, large industrial counties and cities.

FREQUENCY: Annually.

YEARS COVERED: This survey has been conducted during all years not covered by the Census of Manufactures from 1949 - current.

CAVEATS: None.

FORM: Hardcopy.

AVAILABILITY: Unknown.

COMMENTS: None.

BANK BRANCH STRUCTURE DATA

CONTACT:
Federal Reserve System
Freedom of Information Office
20th St. and Constitution Ave., N.W.
Washington, D.C. 20551
202/452-2816
(Chris Applegate)

DESCRIPTION: The file contains complete structure information with underlying records necessary to prepare summary statistics or provide individual bank historical data. Included are all institutions defined as banks, branches, and banking establishments located in the 50 states, U.S. possessions, and certain other areas controlled by the United States. Data include the bank name and address and related geographic information and characteristics of the bank/branch office, such as charter class and holding company affiliation.

GEOGRAPHIC COVERAGE: By address for entire United States and its possessions.

FREQUENCY: Updated daily; monthly reports.

YEARS COVERED: 1966 - current.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Available for fee.

COMMENTS: None.

BANK STRUCTURE DATA BASE

CONTACT: Federal Deposit Insurance Corporation (FDIC)
Systems Maintenance and Data Requests
500 17th Street, N.W.
Washington, D.C. 20429
202/389-4161

DESCRIPTION: Processes and provides for the entry, edit, index, and tabulation of information regarding the structure of the banking industry. The system also provides for the retention of historical information on each bank in the nation so that the history of the progression of any bank can be obtained. Specific data include bank name and address; establishment date; physical location codes including state, county, and Standard Metropolitan Area; characteristics of the bank, such as insurance status, type of charter, trust powers, and holding company affiliation. System includes tables for a series of annual publications.

GEOGRAPHIC COVERAGE: Banks are alphabetic by city name and addresses. Nationwide coverage.

FREQUENCY: Daily update.

YEARS COVERED: 1970 - present on MRDF.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available at varying costs.

COMMENTS: None.

BROKER-DEALER LOCATION SYSTEM (BDL) AND INVESTMENT ADVISOR FILE

CONTACT: Securities and Exchange Commission (SEC)
Office of Data Processing
500 North Capitol Street
Washington, D.C. 20549
202/755-1151

DESCRIPTION: The system was designed to process data on the location and movement of brokerage offices, national, regional, and local. The data file contains a record for each brokerage firm which reflects its location, main branch offices, and additional statistics. The file lists the branches of major brokerage companies. The system is used primarily in economic-research studies connected with the monitoring of brokerage offices. Raw data are obtained from the National Association of Securities Dealers.

GEOGRAPHIC COVERAGE: Entire United States and foreign countries.

FREQUENCY: Updated weekly.

YEARS COVERED: 1934 - current.

CAVEATS: None.

FORM: Hardcopy from 1934-1967. MRDF from 1967 to present.

AVAILABILITY: Available.

COMMENTS: The Investment Advisor File is a separate but related file that contains similar information on investment advisors.

CENSUS OF MANUFACTURES SUMMARY TAPE FILE (1972)

CONTACT: Bureau of the Census
Customer Services Branch
User Services Division
Department of Commerce
Washington, D.C. 20233
301/449-1600

DESCRIPTION: This tape provides data from four files, one of which has city data:

File MA-1

Geographic areas covered: United States, regions, divisions, states, SMSAs, counties, and cities.

Subject content: number of establishments and number with 20 employees or more; number and payroll of employees; number, manhours, and wages of production workers; value added by manufacture and cost of materials; value of shipments; and capital expenditures. Industry detail is provided according to the SIC system, but the level of detail varies with the amount of manufacturing activity in each area.

GEOGRAPHIC COVERAGE: See file description.

FREQUENCY: Every 5 years, years ending in 2 and 7.

YEARS COVERED: Unknown.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: All four files are available on a single reel of tape at a cost of $80.

COMMENTS: None.

CENSUS OF RETAIL TRADE (1972)

CONTACT: Bureau of the Census
Customer Services Branch
User Services Division
Department of Commerce
Washington, D.C. 20233
301/449-1600

DESCRIPTION: This tape provides data from five files, three of which have city data:

File RA-1

Geographic areas covered: United States; regions; divisions; states; SMSAs; nonmetropolitan remainder in each state; counties and cities with 500 or more retail establishments.

Subject content: number of establishments; sales; for establishments operated by unincorporated business: number of sole proprietorships and partnerships; for establishments with payroll: number, sales, 1972 payroll, payroll for first quarter of 1972, and number of paid employees for the week including March 12, 1972. (These nine data items are referred to as "general statistics" in the following paragraphs.) Each record provides data for a particular kind of business in a specified area. Kind-of-business detail is presented at one of three levels: 136 categories for the United States, 57 categories for counties and cities with 500 to 1,999 retail establishments, and 113 categories for all other areas listed above.

File RA-2

Geographic areas covered: states; counties; places of 2,500 or more inhabitants.

Subject content: general statistics plus number of establishments and sales for 10 major kinds-of-business categories.

File RA-5

Geographic areas covered: specific cities are not named but are grouped in 8 size classes by population.

Subject content: for each size class, number of incorporated cities, total 1970 population in cities of that class, number, sales, and payroll of retail establishments.

GEOGRAPHIC COVERAGE: See file description.

FREQUENCY: All years ending in 2 and 7.

YEARS COVERED: Unknown.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: All five files are available on a single reel of tape at a cost of $80. This price covers documentation, including a copy of the relevant published summary report which provides concept and kind-of-business definitions and basic methodological statements.

COMMENTS: This tape corresponds to selected data from published reports of the 1972 Census of Retail Trade. All data from the Area Statistics series of that census are included except tables presenting 1967 data and 1972 data reclassified according to the 1967 SIC system. These summary tape files may be used in conjunction with the preliminary Economic Census Reference Tape.

CENSUS OF SELECTED SERVICE INDUSTRIES (1972)

CONTACT: Bureau of the Census
Customer Services Branch
User Services Division
Department of Commerce
Washington, D.C. 20233
301/449-1600

DESCRIPTION: This tape provides data from five files, three of which have city data:

File SA-1

Geographic areas covered: United States; regions; divisions; states; SMSAs; counties and cities with 300 or more establishments.

Subject content: number of establishments; receipts; for establishments operated by unincorporated businesses: number of sole proprietorships and partnerships; for establishments with payroll: number, receipts, 1972 payroll, payroll for first quarter of 1972, and number of paid employees for the week including March 12, 1972. (These nine data items are referred to as "general statistics" in the following paragraphs.) Each record provides data for a particular kind of business in a specified area. Kind-of-business detail is provided at one of three levels: 185 categories for the United States, and states, SMSAs, counties, and cities with 25,000 or more selected service establishments; 130 categories for divisions, states with fewer than 2,500 to 24,999 establishments; 50 categories of SMSAs, counties, and cities with fewer than 2,500 establishments.

File SA-2

Geographic areas covered: states, counties, cities of 2,500 or more inhabitants, remainder of county.

Subject content: general statistics; number of establishments and receipts for five kind-of-business groups: hotels, motels, trailering parks, and camps; automotive repair, services, and garages; miscellaneous repair services; amusement and recreation services, including motion pictures; and legal services.

File SA-5

Geographic areas covered: specific cities are not named but are grouped in 8 size classes by population.

Subject content: for each class number of incorporated cities, total 1970 population in cities of that class, number, receipts, and payroll of service establishments.

GEOGRAPHIC COVERAGE: See file description.

FREQUENCY: All years ending in 2 and 7.

YEARS COVERED: Unknown.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: All five files are available on a single reel of tape at a cost of $80. This price covers documentation, including a copy of the relevant published summary report, which provides concept and kind-of-business definitions and basic methodological statements.

COMMENTS: This tape corresponds to selected data from published reports from the 1972 Census of Selected Service Industries. All data from the Area Statistics series of that census are included except tables presenting 1967 data and 1972 data reclassified according to the 1967 SIC system.

CENSUS OF WHOLESALE TRADE (1972)

CONTACT: Bureau of the Census
Customer Services Branch
User Services Division
Department of Commerce
Washington, D.C. 20233
301/449-1600

DESCRIPTION: This tape provides data from five files, as follows:

File WA-1

Geographic areas covered: United States; states.

Subject content: number of establishments: sales; inventories, end of year 1972; payroll, entire year 1972 and first quarter 1972; and paid employees for the week including March 12, 1972 (these six data items are referred to as "general statistics" in the following paragraphs), along with operating expenses, including payroll, in dollars and as percent of sales. These data are presented by type of operation and kind of business.

File WA-2

Geographic areas covered: regions; divisions; SMSAs; counties with 200 or more wholesale establishments; counties; cities of 5,000 or more inhabitants.

Subject content: general statistics by 82 kinds of business for regions and divisions; 21 kinds of business for SMSAs and counties with 200 or more establishments; and no kind-of-business detail for all counties and cities of 5,000 or more inhabitants. For all areas and kinds of business, data are also known for establishments and sales of merchant wholesalers and other operating types.

File WA-3

Geographic areas covered: United States; regions, divisions; states; 74 SMSAs with largest wholesale payroll.

Subject content: number of establishments and sales for all types of operation and for merchant wholesalers by 82 kinds of business.

File WA-4

Geographic areas covered: 100 counties with largest wholesale payroll.

Subject content: general statistics for merchant wholesalers, other operating types, and county total.

File WA-5

Geographic areas covered: specific cities are not named but are grouped in 8 size classes by population.

Subject content: for each class, data are shown on merchant wholesalers, manufacturers' sales branches and sales offices, merchandise agents and brokers, and class total for number of incorporated cities, total 1970 population in cities of that class, establishments, sales, inventories at end of 1972, payroll for entire year, and paid employees for the week including March 12.

GEOGRAPHIC COVERAGE: See file description.

FREQUENCY: Years ending in 2 and 7.

YEARS COVERED: Unknown.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: All five files are available on a single reel of tape at a cost of $80. This price covers documentation, including a copy of the relevant published summary report, which provides concept and kind-of-business definitions and basic methodological statements.

COMMENTS: This tape corresponds to selected data from published reports from the 1972 Census of Wholesale Trade. All data from the Area Statistics series of that census are included except tables presenting 1967 data and 1972 data reclassified according to the 1967 SIC system.

CORPORATE INDEX SYSTEM

CONTACT: Securities and Exchange Commission
Office of Data Processing
500 North Capitol Street
Washington, D.C. 20459
202/755-1151

DESCRIPTION: Designed to facilitate the production of two directories and provide other listings used by the staff as reference tools. The data file consists of a separate record for each filing entity. The file is used as a source for producing mailing address labels for the Automated Mailing System (MAL).

GEOGRAPHIC COVERAGE: Data can be sorted by zip code for the entire United States and by foreign countries that are registered with the commission.

FREQUENCY: Updated weekly.

YEARS COVERED: 1964 - current.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Send a tape to the SEC and they will copy the file for $50.

COMMENTS: None.

DUN AND BRADSTREET FILES

CONTACT: Oak Ridge National Laboratory
Oak Ridge, Tennessee 37830
615/576-5454

DESCRIPTION: Contains information on all of the industrial establishments listed in the United States and Canadian Dun and Bradstreet Reference Books as of 1972. Information available for each industry includes the following: (1) name, (2) address, (3) SIC number, (4) number of employees, (5) zip code. File is sorted by state, by county, and by SIC code.

GEOGRAPHIC COVERAGE: County, SIC code, zip code.

FREQUENCY: Unknown.

YEARS COVERED: 1972.

CAVEATS: Limited access.

FORM: MRDF.

AVAILABILITY: File No. 108.

COMMENTS: None.

ECONOMIC CENSUS REFERENCE TAPE (1976)

CONTACT: Bureau of the Census
Customer Services Branch
User Services Division
Department of Commerce
Washington, D.C. 20233
301/449-1600

DESCRIPTION: Geographic area codes and industry or kind-of-business codes with their corresponding names in computerized form.

GEOGRAPHIC COVERAGE: See file description.

FREQUENCY: N/A.

YEARS COVERED: 1976.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Yes, $80.

COMMENTS: File may be used in conjunction with 1972 Selected Service Industries.

INDUSTRY INSPECTION MASTER FILE

CONTACT: Department of Labor
Office of Management Data Systems
2100 M Street, N.W.
Room 156
Washington, D.C. 20210

DESCRIPTION: Results of individual inspections made by federal compliance officers. Includes: standards cited, penalties issued, dates of inspection, sampling data for hazardous substances, hospitalized injuries, etc.

GEOGRAPHIC COVERAGE: By city, state, county, or zip code. Covers all federal inspections in United States.

FREQUENCY: Updated monthly.

YEARS COVERED: July 1972 - current.

CAVEATS: Information collected over time has changed. Special programs on foundries began in 1975.

FORM: MRDF.

AVAILABILITY: Special requests may be honored but file will not be released. Costs will vary with request.

COMMENTS: None.

INVESTMENT COMPANY DATA FILE SYSTEM (IVT)

CONTACT: Securities and Exchange Commission
Office of Data Processing
500 North Capitol Street
Washington, D.C. 20549
202/755-1151

DESCRIPTION: This system was designed to maintain a data base of salient investment information and investment company complexes (e.g., principal companies, sponsors, etc.). Data consist of name, address, status assets, and company complexes. This system is structured to interact with other data files. A master file is maintained to reflect organization data on registered investment companies.

GEOGRAPHIC COVERAGE: By city and zip code for the entire United States.

FREQUENCY: Updated monthly.

YEARS COVERED: 1934 (?) to 1969 hardcopy; 1969 to present is MRDF.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Yes. Send a tape and the SEC will copy the file for $25.

COMMENTS: None.

LABOR ORGANIZATION REPORTING SYSTEM (LORS)

CONTACT: Department of Labor
Division of Reports Processing and Disclosure
200 Constitution Avenue, N.W.
Room N5603
Washington, D.C. 20210
202/523-7298

DESCRIPTION: Information covers all labor unions in the United States and includes LMSA file number; organization identification (affiliation code, affiliation/organization name, unit name, designation name, and designation number); charter state and area office; mailing address; fiscal year end date; reporting history; date of next election; financial data; and miscellaneous indicators. The primary purpose is to process information received in LMSA from labor organizations. To accomplish this, a computerized data base is maintained of the filer universe. Specific functions of the system are financial data editing and referral to auditors, correction and updating of organization information, timely disclosure of reports, delinquency processing and referral to area officers in the field, information retrieval of any stored data in any format, and production of the publications Register of Labor Organizations and Union Financial Statistics.

GEOGRAPHIC COVERAGE: Covers all labor unions in entire United States; can sort by zip code or by city.

FREQUENCY: Updated weekly.

YEARS COVERED: MRDF from June 1974 - current. Hardcopy is available from 1959.

CAVEATS: Zip code sort is more reliable than a city name or address sort.

FORM: MRDF.

AVAILABILITY: Available at cost.

COMMENTS: Primarily for in-house use.

LEAHY'S HOTEL-MOTEL GUIDE & TRAVEL ATLAS

CONTACT: American Hotel Register Co.
2775 Schermer Road
Northbrook, Illinois 60062
312/564-4000
(James F. Leahy)

DESCRIPTION: Over 47,000 hotels and motels in over 8,500 cities and towns are listed without regard to affiliation or nonaffiliation with hotel industry association, chains, etc. Listings include hotel name, postal address, rates, numbers of rooms, plan of operation.

GEOGRAPHIC COVERAGE: Arranged by state and then city.

FREQUENCY: Annually.

YEARS COVERED: 1906 - current.

CAVEATS: None.

FORM: Hardcopy only.

AVAILABILITY: $20 per copy.

COMMENTS: None.

LOW ACID CANNED FOODS

CONTACT: Food and Drug Administration
Technical Operations Staff
Bureau of Foods
200 C Street, S.W.
Washington, D.C. 20204
202/245-1149

DESCRIPTION: This is a registry of all low acid canned food processes and processors, both foreign and domestic. Data items include: firm name, address, products, and processing parameters.

GEOGRAPHIC COVERAGE: All U.S. and foreign low acid canners operating or selling products in United States by location of canning operation.

FREQUENCY: Continuously updated.

YEARS COVERED: Unknown.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Registry of firms is available to the public.

COMMENTS: This file is used to evaluate processing techniques.

MEAT AND POULTRY DATA ENTRY AND REPORTING SYSTEM

CONTACT: Department of Agriculture
Meat and Poultry Inspection Program
Food Safety and Quality Service
14th Street and Independence Avenue
Washington, D.C. 20250
202/447-2987

DESCRIPTION: The system maintains two major data bases: (1) (System 403) establishment data base, which maintains data by individual meat establishments; and (2) (System 404) state data base, which maintains the same data aggregated for each state. The data bases include the following files: establishment (or state) master file, slaughter totals file, product totals file, disease totals file, and meat condemned on reinspection and materials rejected for each totals file. Primary information includes descriptive data, such as the name and address of the establishment and number of kills, pounds of processed meat produced, incidence of disease, carcasses and parts, incidence of meats and materials rejected on reinspection by reporting. Also included are the species of animals inspected, the number slaughtered, the number condemned, and the total pounds of product, meat and poultry processed in plants under federal inspection. The system is designed to provide statistics and other critical information bearing on management and evaluation of the domestic meat inspection program.

GEOGRAPHIC COVERAGE: Basic count is by establishment plant number. The address of the establishment is included. Includes all industries that are in the United States.

FREQUENCY: System 403 is gathered weekly and summarized monthly. System 404 is gathered weekly and processed weekly.

YEARS COVERED: 1976 - current.

CAVEATS: Form revisions created major variations in data collection habits in January 1977.

FORM: MRDF.

AVAILABILITY: System output is available primarily for in-house use. Data for each plant are considered confidential.

COMMENTS: Management uses the data for trend analysis.

MUNICIPAL SECURITIES DEALERS (MSD)

CONTACT: Securities and Exchange Commission
Office of Data Processing
500 North Capitol Street
Washington, D.C. 20549
202/755-1151

DESCRIPTION: This is a data file of municipal securities dealers that are banks or divisions of banks registered with the Commission. It contains a separate record for each registrant. The record reflects name, address, filing date, and other profile information.

GEOGRAPHIC COVERAGE: Data can be sorted by zip code and by city name. Coverage is the entire United States.

FREQUENCY: Updated monthly.

YEARS COVERED: 1975 - current.

CAVEATS: The update is usually behind schedule.

FORM: MRDF.

AVAILABILITY: Available.

COMMENTS: None.

NEIGHBORHOOD VOLUNTARY ASSOCIATION AND CONSUMER COMMUNICATION NETWORK (NVACP)

CONTACT: Department of Housing and Urban Development
Office of ADP Systems Development
HUD Bldg., Room 4158
Washington, D.C. 20410
202/755-5884

DESCRIPTION: This system contains data on local Consumer Affairs Offices as well as on interest groups, national and local consumer organizations, Public Housing Authorities, State Housing Finance Agencies, State Community Affairs Offices, and state.

GEOGRAPHIC COVERAGE: By city.

FREQUENCY: Weekly.

YEARS COVERED: June 1977.

CAVEATS: None.

FORM: MRDF and hardcopy directory.

AVAILABILITY: Available.

COMMENTS: None.

OFFICIAL ESTABLISHMENT INVENTORY (OEI)

CONTACT: Food and Drug Administration (FDA)
Management Information Systems
Executive Director of Regional Operations
5600 Fishers Lane
Rockville, Maryland 20852
301/443-1314

DESCRIPTION: Information on all firms required to register with the FDA. There are two files--the firm master and the problem master. Data items include: firm name and address, commodities, central file numbers, and last inspection date. This system is used to produce reports to alert the field of firms requiring inspection.

GEOGRAPHIC COVERAGE: All establishments and industries regulated by the FDA in the United States by city.

FREQUENCY: Input daily, compiled monthly.

YEARS COVERED: 1969 - current.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Available through the Directorate for Freedom of Information. Cost depends on specific file requested.

COMMENTS: None.

PATENT APPLICATION LOCATOR AND MONITORING SYSTEM (PALM)

CONTACT: Office of Management and Organization
U.S. Patent and Trade Mark Office
Washington, D.C. 20231
703/557-1407

DESCRIPTION: PALM provides information on the status and physical location of each patent application during its prosecution and its movement throughout the office. This system also includes patent examiner production data and functions as a patent application inventory system. Major categories of input data include location information, key identifying application data, actions taken, key dates, group art unit and examiner assigned, examiner time distribution, and docket activity. The system consists of an application in process file (AIT), an examiner production file, an accumulated production file, a PALM history file, and a patented and abandoned records file (PAR).

GEOGRAPHIC COVERAGE: The system contains all U.S. patent applications.

FREQUENCY: Updated daily by overnight batch processing.

YEARS COVERED: In some cases, data are available back to the beginning of the patent system.

CAVEATS: Over time, variations in data-collecting habits have occurred. Inserting an applicant's address or his attorney's address would involve extensive recoding.

FORM: MRDF.

AVAILABILITY: Confidentiality of pending patent applications and privacy act restrictions on employee information make all output for internal use only. Requests from the public for status of patent application are answered through internal use of the system output.

COMMENTS: The system is used primarily for management and inventories.

PETROLEUM REFINERIES IN THE UNITED STATES AND PUERTO RICO

CONTACT: Department of Energy
Energy Information Administration
12th Street and Pennsylvania Avenue, N.W.
Washington, D.C. 20468
202/634-5579

DESCRIPTION: Information on petroleum facilities capacity, existing and under construction--storage capacity and refinery capacity shown in crude oil throughput (crude oil distilling facilities) and gasoline output for processing facilities.

GEOGRAPHIC COVERAGE: By company, and by city location for the entire United States and Puerto Rico.

FREQUENCY: Annually.

YEARS COVERED: January 1978 - current.

CAVEATS: None.

FORM: Hardcopy, 19-page report.

AVAILABILITY: Available to public.

COMMENTS: None.

PIPELINE CARRIER ACCIDENT REPORT SYSTEM

CONTACT: Department of Transportation
Materials Transportation Bureau
MTB-1 400 7th Street, S.W.
Washington, D.C. 20590
202/472-1024

DESCRIPTION: The system reports any failure in a liquid pipeline system, whether or not there is a release of commodity transported, resulting in any of the following consequences: expulsion of fire not intentionally set by carrier; loss of 50 or more barrels of liquid; escape to the atmosphere of more than 5 barrels a day of liquified petroleum gas or other liquified gas; death of any person; bodily harm to any person; and property damage of at least $1,000 to other than the carrier's facilities. The system contains such information as name and address of carrier, date, time, and location of accident, part of carrier system involved, and physical location; origin of liquid or vapor released; cause of accident; fatalities and injuries of the carrier's employees and other persons; property damage--item and dollar value; commodity being transported--estimated loss in barrels; year of installation of facility; and whether there was fire or explosion.

GEOGRAPHIC COVERAGE: The data are sorted by state, county and city of accident location. The system is comprehensive for the entire United States.

FREQUENCY: Updated daily.

YEARS COVERED: 1970 - current. Annual reports are issued approximately six months after the close of the calendar year.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available at $50 to $150 for tape replication, depending upon service required.

COMMENTS: The data have been used by the gas industry for research and by other related industries and municipalities that may have an interest in it. This is the most information available anywhere on gas pipelines.

POLK'S WORLD BANK DIRECTORY

CONTACT: Polk & Company
2001 Elm Hill Pike
Nashville, Tennessee 37202
615/889-3350

DESCRIPTION: Complete listing of banks and their branches worldwide: North American Section (including Mexico and Central America) entries include bank name, address, principal officers and directors, date established, phone, and financial data.

GEOGRAPHIC COVERAGE: Sorted alphabetically by state, city, and bank in hardcopy; by city name on MRDF.

FREQUENCY: Semiannually.

YEARS COVERED: 1829 - current.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Available at a cost of $2,500 for bank headquarters file, $2,500 for branches--$5,000 total.

COMMENTS: None.

QUARTERLY STATEMENTS OF FINANCIAL CONDITION OR CONSOLIDATED REPORTS OF CONDITION (CALL REPORTS)

CONTACT:
Federal Deposit Insurance Corporation
Division of Financial Reports and Statistics
Washington, D.C. 20219
202/389-4701

DESCRIPTION: The system is designed to establish a comprehensive pool of financial and operating data about banks for use in support of various regulatory programs. The data are furnished in response to reporting requirements imposed on all federally chartered commercial banks, that is, national banks.

All input comes from individual nationally chartered commercial banks. Major categories of data include bank name, city and state location; bank size according to total assets; Consolidated Report of Income (earnings statement and supporting schedules), and details of the bank's assets, liabilities, and equity capital. The balance sheet is further supported by schedules detailing the content of certain actions such as maturities of investment securities held, classes and purposes of loans, types of deposits, and composition of capital accounts. The file for large banks is augmented by data detailing market values of securities holdings, maturities of certain balance sheet items, selected foreign transactions, loans and deposits maturities, composition of domestic offices trading accounts, and reconcilement of loan. Earnings data are gathered quarterly for major banks, semiannually for others. The Consolidated Report of Income supplies detailed information on sources and disposition of income together with a capital reconcilement schedule.

GEOGRAPHIC COVERAGE: Data can be sorted by city name or zip code. In New England states there are town codes. The entire United States and its territories are covered for all national banks and for state banks that are not members of the Federal Reserve system.

FREQUENCY: Quarterly.

YEARS COVERED: The data have been collected since 1933. Data files are complete from the late 1960s - current.

CAVEATS: The amount of data collected on each bank has increased with time.

FORM: MRDF.

AVAILABILITY: Each tape costs $50. There are two tapes.

COMMENTS: The system has been used by bankers seeking information on their competition. There are over 15,000 commercial banks and 415 mutual savings banks in the system.

REGISTERED TRANSFER AGENT DIRECTORY (RTA)

CONTACT:
Securities and Exchange Commission
Office of Data Processing
500 North Capitol Street
Washington, D.C. 20549
202/755-1151

DESCRIPTION: This system was designed to maintain individual data files of transfer agents, both bank and nonbank, which have registered under the Securities Acts Amendments of 1975. Each data file contains name, address, organization profile, and the identity of issuers and issues for which it is conducting its service. The data file incorporates transfer agents registered with the Commission and other bank regulatory agencies.

GEOGRAPHIC COVERAGE: By zip code for the entire United States.

FREQUENCY: Updated monthly.

YEARS COVERED: MRDF from 1975 - current. Hardcopy data for the years before 1975 are available.

CAVEATS: None.

FORM: MRDF from 1975 - current.

AVAILABILITY: Available.

COMMENTS: None.

REPORT OF BANK CONDITIONS AND INCOMES

CONTACT: Federal Deposit Insurance Corporation
Maintenance and Data Requests
500 17th Street, N.W.
Washington, D.C. 20429
202/389-4506

DESCRIPTION: The system provides for the entry, edit, and tabulation of bank financial condition, income generated, and other supporting information. It contains detailed breakdowns of the banks' assets, liabilities, and capital accounts. The breakdowns include categories of security investments, types of loans, kinds of deposits, and nature of capital. The system also contains information on the sources of an insured bank's income and expenses, taxes, net profit, and changes in capital accounts.

GEOGRAPHIC COVERAGE: By city name and zip code. The system includes all banks that are members of the Federal Deposit Insurance Corporation.

FREQUENCY: The data is gathered annually and semiannually.

YEARS COVERED: N/A.

CAVEATS: There are many variations in the data. Major revisions of the forms used for data compilation were made in 1976 and 1978.

FORM: MRDF.

AVAILABILITY: Reports are available on demand from FDIC. Costs vary with the request.

COMMENTS: The data are continually being edited. Various private firms use these data for their publications.

Cultural, Intellectual, Educational, and Recreational Services

Includes data sources with information on museums, theaters, concert halls, universities, schools, stadiums, parks, and the like.

RELATED DATA SETS

PAGE	NAME
125	ALLIED HEALTH TRAINING PROGRAMS IN JUNIOR & SENIOR COLLEGES
216	CENSUS OF GOVERNMENTS, FINANCE FILE (1972)
250	MANAGING MUNICIPAL TREES
251	MANAGING THE ENVIRONMENT AT THE LOCAL LEVEL
257	MUNICIPALLY OWNED AND OPERATED CEMETERIES
280	GRANT INFORMATION SYSTEM (ARTS)
290	CENSUS OF GOVERNMENTS, GOVERNMENT EMPLOYMENT FILE (1972)

AMERICAN BOOK TRADE DIRECTORY

CONTACT: Jaques Cattell Press
2216 S. Industrial Park Drive
Tempe, Arizona 85282
602/967-8885

DESCRIPTION: Covers comprehensively U.S./Canada bookstores and book outlets plus miscellaneous book industry information. Bookstore listings include store name, address, phone, principal personnel, sidelines, type of business, SAN number, number of volumes, and square footage.

GEOGRAPHIC COVERAGE: By state, then city.

FREQUENCY: Biennially. Published in the fall of odd years until 1977 when it became annual.

YEARS COVERED: 1915 - current.

CAVEATS: None.

FORM: Hardcopy only.

AVAILABILITY: Directory costs $49.95.

COMMENTS: None.

CAMPUS-BASED PROGRAMS SYSTEM

CONTACT: Office of Education
Department of Health, Education, and Welfare
Bureau of Student Financial Assistance
Based Grant Branch
Washington, D.C.
202/245-2320
(Robert Coates)

DESCRIPTION: Documents funding for campus-based programs of student financial aid. It covers over 4,000 institutions of postsecondary education. The institutional characteristics and fiscal operations information include such data elements as numbers of students aided, federal and institutional expenditures, repayment and delinquency, account balance, etc.

GEOGRAPHIC COVERAGE: Institutional address data for entire United States.

FREQUENCY: Annually.

YEARS COVERED: Current, with some backfiles.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available.

COMMENTS: None.

COLLEGE AND UNIVERSITY LIBRARIES (HEGIS)

CONTACT: National Center for Education Statistics (NCES)
400 Maryland Avenue, S.W.
Washington, D.C. 20202
202/245-8638

DESCRIPTION: Based on HEGIS survey, complete enumeration of the universe of libraries belonging to public and nonpublic two- and four-year institutions of higher education. Data items include resources, physical facilities, staffing pattern, salaries and wages, number of employees, level of educational attainment, current expenditures, and number of learning resource centers.

GEOGRAPHIC COVERAGE: Individual institutional FICE codes to city name and zip code.

FREQUENCY: Biennially.

YEARS COVERED: 1971-72 to current.

CAVEATS: Starting in 1972, the universe expanded to branches of institutions.

FORM: MRDF.

AVAILABILITY: Available at cost.

COMMENTS: None.

COLLEGE LOCATOR SERVICES STUDY

CONTACT: National Commission on the Financing
of Postsecondary Education
Washington, D.C.

DESCRIPTION: Data from 2,640 colleges and universities obtained in the College Entrance Examination Board's 1971-72 survey. Each record contains the institution's name and address, affiliation and control, enrollment, academic and athletic programs, American Association of Universities Professors, faculty salary code, and highest level of offering.

GEOGRAPHIC COVERAGE: By address.

FREQUENCY: Unknown.

YEARS COVERED: 1971-72.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Order No. 375-58(B)
Reference Service
Machine-Readable Archives Division (NNR)
National Archives and Records Service
Washington, D.C. 20408
202/724-1080

COMMENTS: None.

DIRECTORY OF POSTSECONDARY SCHOOLS WITH OCCUPATIONAL CURRICULUMS (PUBLIC AND NONPUBLIC)

CONTACT: National Center for Education Statistics
400 Maryland Avenue, S.W.
Washington, D.C. 20202
202/245-8460

DESCRIPTION: Institutional information; state forwarded phone number, location, affiliation, parent institutions, HEGIS code, region code form type, description of programs offered, and school type.

GEOGRAPHIC COVERAGE: City name, zip code for entire United States (99.2 percent response rate).

FREQUENCY: Biennially.

YEARS COVERED: 1969-70 (first academic year) - current.

CAVEATS: None.

FORM: Hardcopy books and MRDF.

AVAILABILITY: Available on one-reel file for $94.

COMMENTS: None.

DIRECTORY OF POSTSECONDARY SCHOOLS WITH OCCUPATIONAL PROGRAMS, PUBLIC AND NONPUBLIC

CONTACT: National Center for Education Statistics
400 Maryland Avenue, S.W.
Washington, D.C. 20202
202/245-8340
(Evelyn Kay)

DESCRIPTION: Complete enumeration of the universe of public and private postsecondary institutions offering vocational education programs. Data items include: institution name, address, parent institution, type of control, enrollment attendance, status, and sex, vocational programs and occupational fields, accreditation status, and federal participation.

GEOGRAPHIC COVERAGE: By zip code and city name for United States and outlying areas.

FREQUENCY: Biennially.

YEARS COVERED: 1973, 1975, and 1977 (1972 and 1975 for residence and migration) to current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available at cost.

COMMENTS: None.

DIRECTORY OF SECONDARY SCHOOLS WITH OCCUPATIONAL CURRICULUMS, PUBLIC AND NONPUBLIC

CONTACT: National Center for Education Statistics
400 Maryland Avenue, S.W.
Washington, D.C. 20202
202/245-8340

DESCRIPTION: Data items include identification, type of control, grade span, size of total vocational enrollment, and vocational education programs.

GEOGRAPHIC COVERAGE: Entire United States, by state, city, and school address.

FREQUENCY: Discontinued.

YEARS COVERED: 1971-1973.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available.

COMMENTS: None.

ELEMENTARY AND SECONDARY EDUCATION GENERAL INFORMATION SURVEY (ELSEGIS)--NONPUBLIC SCHOOL UNIVERSE

CONTACT: National Center for Education Statistics
400 Maryland Avenue, S.W.
Washington, D.C. 20202
202/245-8245

DESCRIPTION: Complete enumeration of the universe of all nonpublic elementary and secondary schools. Data items include name and address of school district, school curricula, number of pupils in membership by grade, number and type of professional nonteaching staff, number of full-time classroom teachers by sex and age, total capital outlay, and assessed value of plant.

GEOGRAPHIC COVERAGE: By zip code and by city name for entire United States.

FREQUENCY: Quinquennially.

YEARS COVERED: Cumulative only 1970, 1971 and 1976-77 - current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available, at cost.

COMMENTS: Statistical reports, analytical reports, and special tabulations are also available.

ELEMENTARY AND SECONDARY EDUCATION GENERAL INFORMATION SURVEY (ELSEGIS)--PUBLIC SCHOOL UNIVERSE

CONTACT: National Center for Education Statistics
400 Maryland Avenue, S.W.
Washington, D.C. 20202
202/245-8245
(Bea Mongello)

DESCRIPTION: Complete enumeration of the universe of every public elementary and secondary day school. Data items include name and address of school, county, district, programs offered, number of pupils and teachers by organizational level, and number of graduates from grade 12.

GEOGRAPHIC COVERAGE: By zip code and by city name for United States and outlying areas.

FREQUENCY: Periodic.

YEARS COVERED: Four-year summary from October 1969 to October 1972.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available at cost.

COMMENTS: Statistical reports, analytical reports, and special tabulations are also available.

HIGHER EDUCATION GENERAL INFORMATION SURVEY (HEGIS)

CONTACT: National Center for Education Statistics
400 Maryland Avenue, S.W.
Washington, D.C. 20202
202/245-8392

DESCRIPTION: This system is designed to collect, process, analyze, and disseminate data on all institutions of higher education. Data are derived through a complete enumeration of the universe of all public and nonpublic two- and four-year institutions of higher education. Subjects of files and data items include Institutional Characteristics--institution name, address, telephone number, Congressional district, type of control, level of offerings, types of programs, accreditation, names of principal officers, and previous year enrollment. Opening Fall Enrollment--full-time, part-time, and full-time equivalent enrollment by sex and by race, for undergraduate, graduate, unclassified and first-professional-degree students by field of study; Earned Degree Conferred--bachelor's, master's, doctor's and first professional degree conferred in selected fields, and degrees and awards conferred on the basis of less than four years of work beyond high school by sex and race; Students Enrolled for Advanced Degrees--enrollment for upper-division, undergraduate and post-baccalaureate enrollment by field of study by sex and attendance; Finance--current fund revenues by source, expenditures by function, land, building, equipment assets, balances and transactions on the physical plant, and endowments, changes in fund balance; Employees--number of full- and part-time employees by manpower resource category, salary, tenure, and fringe benefits of full-time instructional faculty by sex, rank, length of contract and type of institutional unit; Physical Facilities--number of square feet of physical plant space by type of room, function of room, organizational unit, and instructional program; Residence and Migration--number of students in enrollment classifications by residence status (instate/out of state/foreign), by home state, and by sex.

GEOGRAPHIC COVERAGE: By individual institutional FICE codes to city name and by zip code for the entire United States.

FREQUENCY: Annually.

YEARS COVERED: Institutional Characteristics--1969-70 through current; Opening Fall Enrollment--1969-70 through current; Earned Degree Conferred--1968-69 through current; Students Enrolled for Advanced Degrees--1971-72 through current; Finance--1965-66 through current; Employees--1970-71 through current; Physical Facilities--1971-72, 1974-75; Residence and Migration--1972, 1975.

CAVEATS: Starting in 1972, the universe expanded to include branches of the institutions.

FORM: MRDF.

AVAILABILITY: Available at cost.

COMMENTS: None.

MUNICIPAL LIBRARY SERVICES

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Includes information on the number of cities that own and fund their own public library, the library's organizational position in the local government, sources of municipal library income, municipal library operating expenditures, staffing, and salaries. Also presents information on library circulation; interlibrary loans; reference, research, and information referral; and programs and services that libraries provide to the public.

GEOGRAPHIC COVERAGE: Cities 10,000 and over.

FREQUENCY: Once.

YEARS COVERED: June 1978.

CAVEATS: ICMA surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

MUNICIPAL RECREATION AND PARK SERVICES AND PROGRAMS

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines administration, finances, personnel, school-agency cooperation, programs for special groups, public availability, facilities, and level of area development.

GEOGRAPHIC COVERAGE: Cities 10,000 and over.

FREQUENCY: Once.

YEARS COVERED: October 1975.

CAVEATS: ICMA surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

NATIONAL ASSESSMENT OF EDUCATIONAL PROGRESS (NAEP)

CONTACT: National Assessment of Educational Progress
1860 Lincoln Street, Suite 700
Denver, Colorado 80203
303/861-4917 X300
(Dr. Wayne Martin)

DESCRIPTION: A national sample of approximately 100,000 persons per year, stratified by region and size of community, collects specific achievement information concerning the knowledge, understanding, skill and attitude of four groups of young Americans in school-related subject areas. The major data categories are 9 year olds, 13 year olds, 17 year olds, school officials, 17 year olds not enrolled in school, and young adults ages 26-35. The current seven learning areas examined are science, mathematics, reading, writing, citizenship, social studies, career and occupational development, and humanities (art, music, and literature). Other data elements include sex, race, and parental education.

GEOGRAPHIC COVERAGE: The sample stratifies cities by (1) over 250,000, (2) 25,000 to 250,000, and (3) up to 25,000.

FREQUENCY: Annually.

YEARS COVERED: 1970 - present.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available.

COMMENTS: None.

NATIONAL DIRECTORY FOR THE PERFORMING ARTS/NATIONAL DIRECTORY OF CIVIC CENTERS

CONTACT: Handel & Sons Publishing, Inc.
14001 Goldmark
Suite 242
Dallas, Texas 75240
214/234-3365

DESCRIPTION: Listing of performing arts organizations/facilities (defined as those performing for at least one season) and civic center projects. Data items include board members, purpose, architect, founding date, seating, stage, managers, etc. College and university facilities are excluded unless they provide the major performance house for the surrounding area.

GEOGRAPHIC COVERAGE: By state, then by city, for entire United States.

FREQUENCY: Annually.

YEARS COVERED: 1973 - current.

CAVEATS: None.

FORM: Hardcopy.

AVAILABILITY: Available at $87.50 for 2-volume set.

COMMENTS: None.

OFFICE FOR CIVIL RIGHTS SURVEY OF POSTSECONDARY AREA VOCATIONAL SCHOOLS

CONTACT: National Center for Education Statistics
400 Maryland Avenue, S.W.
Washington, D.C. 20202
202/245-8340

DESCRIPTION: A survey of the complete universe of postsecondary area vocational schools listed in the NCES Directory of Postsecondary Schools with Occupational Programs to determine sex and ethnic group of student participation in each of the detailed vocational program offerings, and sex and ethnic group of teachers in major vocational programs. Data items include 160 program offerings, enrollments in programs by sex and ethnic group; and sex and ethnic group of teachers in seven major programs, and percentage of ethnic composition of population of area served by individual institutions.

GEOGRAPHIC COVERAGE: By zip code and city for the entire United States.

FREQUENCY: Periodic.

YEARS COVERED: 1974 - current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available at cost.

COMMENTS: None.

REVIEWERS, EVALUATORS, AND PANELISTS

CONTACT: National Endowment for the Humanities (NEH)
806 15th Street, N.W.
Washington, D.C. 20506
202/724-1959

DESCRIPTION: This file identifies people with the ability to appraise a proposal. Included in this directory are the person's name, address, major field of study, area of interest, and specific skill.

GEOGRAPHIC COVERAGE: The data are sorted by zip code and by city. The system is comprehensive for the entire United States.

FREQUENCY: Every two years.

YEARS COVERED: Data were last gathered in March 1979. Data-gathering has been automated since March 1979.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: The file is for in-house use.

COMMENTS: The data are used for proposal reviews. The data are now being edited.

SURVEY OF PUBLIC LIBRARIES

CONTACT: National Center for Education Statistics
400 Maryland Avenue, S.W.
Washington, D.C. 20202
202/245-8638

DESCRIPTION: Complete enumeration of the universe of 7,600 libraries in the United States including, but not distinguishing, nonconsolidated public library systems (i.e., public library systems composed of two or more locally autonomous libraries) from public libraries. Data items include: name and location of library service outlets, population of area served, number of books, serials stocked and lent by type of loan transaction, numbers and types of filled and vacant positions, numbers of positions filled by employees holding Master of Library Science degrees, and operating expenditures.

GEOGRAPHIC COVERAGE: By zip code and by city. The file contains data from 1968 - current on all U.S. libraries in areas of 25,000 inhabitants or more. In 1974 the file expanded to include all autonomous library systems.

FREQUENCY: Triennially.

YEARS COVERED: 1973, 1977, working on 1978. (Data are 1968 - current.)

CAVEATS: Geographic coverage not uniform because of institutional variations (e.g., Maryland uses county library systems, Georgia uses regional systems).

FORM: MRDF.

AVAILABILITY: Available at cost.

COMMENTS: None.

WOODALL'S CAMPGROUND DIRECTORY

CONTACT: Clark & Woodall Publishing Co.
500 Hyacinth Place
Highland Park, Illinois 60035
312/433-4550

DESCRIPTION: Commerical and public campgrounds in the United States, Canada, and Mexico. Campground is defined as a service location for trailers, mobile homes, or recreational vehicles. Data include name of campground, location, directions from major highways, camping rates per night, and ratings of establishments for cleanliness and available facilities.

GEOGRAPHIC COVERAGE: Coded for city and zip code.

FREQUENCY: Annually.

YEARS COVERED: 1965 - current.

CAVEATS: None.

FORM: MRDF, hardcopy, special mailing lists.

AVAILABILITY: MRDF not for sale.

COMMENTS: None.

Health Services

Includes data sources on the city's health services, such as doctors, hospitals, registered nurses, pharmacists, mental health clinics, and paramedics.

RELATED DATA SETS

PAGE	NAME
61	BIRTH REGISTRATION SYSTEM--NATIONAL NATALITY STATISTICS
62	COOPERATIVE HEALTH STATISTICS SYSTEMS: VITAL STATISTICS
63	DEATH CERTIFICATE SYSTEM (DCRT)
64	DEATH REGISTRATION SYSTEM--A. NATIONAL MORTALITY STATISTICS
90	MEAT AND POULTRY DATA ENTRY AND REPORTING SYSTEM
93	OFFICIAL ESTABLISHMENT INVENTORY (OEI)
188	RAILROAD UNEMPLOYMENT AND SICKNESS BENEFIT PAYMENT SYSTEM

ALLIED HEALTH TRAINING PROGRAMS IN JUNIOR & SENIOR COLLEGES

CONTACT: Health Resources Administration
3700 East-West Highway
Hyattsville, Maryland 20782
301/436-6800
(Charles Munn)

DESCRIPTION: Complete enumeration of all junior or senior colleges reporting at least one allied health training program. Data items include program title, organizational location, award conferred, specialization, accreditation, length, prerequisite, capacity, enrollment, and graduates.

GEOGRAPHIC COVERAGE: By city for the United States.

FREQUENCY: Periodic.

YEARS COVERED: 1970, 1973, 1975 - current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available at cost.

COMMENTS: None.

AMERICAN COLLEGE OF PHYSICIANS DIRECTORY

CONTACT: American College of Physicians Press
4200 Pine Street
Philadelphia, Pennsylvania 19104
215/243-1200

DESCRIPTION: Covers major portion of nation's internists (28,500) plus. Members are physicians specializing in or with special interest in: internal medicine and related fields including dermatology, pediatrics, neurology, psychiatry, pathology, radiology and public health. Entries include name, address, membership status.

GEOGRAPHIC COVERAGE: By zip code on MRDF.

FREQUENCY: Semiannually.

YEARS COVERED: 1930s - current.

CAVEATS: Starting in 1979 it will expand to a detailed biographical format.

FORM: MRDF and hardcopy.

AVAILABILITY: Jaques Cattell
P.O. Box 25001
Tempe, Arizona 85282
602/967-7561
(Ann Gammons)

COMMENTS: None.

AMERICAN DENTAL DIRECTORY

CONTACT: American Dental Association (ADA)
211 East Chicago Avenue
Chicago, Illinois 60611
312/440-2500

DESCRIPTION: Lists all dentists in the United States, members and nonmembers of the ADA. Also lists dental organizations, dental consultants, and state dental examining boards. Listings include name, address, year of birth, dental school, year of graduation, character of practice, and membership status.

GEOGRAPHIC COVERAGE: By state and city.

FREQUENCY: Annually.

YEARS COVERED: 1940s - current.

CAVEATS: None.

FORM: Hardcopy only.

AVAILABILITY: Available for $50.

COMMENTS: None.

AMERICAN HOSPITAL ASSOCIATION (AHA) GUIDE TO THE HEALTH CARE FIELD

CONTACT: American Hospital Association
840 N. Lake Shore Drive
Chicago, Illinois 60611
312/280-6000
(Mr. Gassawhy)

DESCRIPTION: Lists all hospitals in the United States plus AHA personnel, health-related organizations, and educational programs, as well as manufacturers and distributors of health care and hospital products. Entries for hospitals include facility name, address, phone, administrator's name, number of beds, etc.

GEOGRAPHIC COVERAGE: Hospitals listed geographically by state, county, and city.

FREQUENCY: Annually.

YEARS COVERED: 1951-1961 hardcopy, 1961-1968 (incomplete data); and 1969 - current excellent MRDF data.

CAVEATS: None.

FORM: MRDF (1961 - present), and hardcopy.

AVAILABILITY: MRDF is available for $3,250 a set.

COMMENTS: None.

AMERICAN MEDICAL DIRECTORY

CONTACT: American Medical Association (AMA)
535 North Dearborn Street
Chicago, Illinois 60610
312/751-6044

DESCRIPTION: Complete enumeration of all physicians in the United States and U.S. physicians in foreign countries. Entries include name, address, year licensed, sex, medical school, type of practice, primary and secondary specialties, and board certifications.

GEOGRAPHIC COVERAGE: Coded by zip code and possibly by city.

FREQUENCY: N/A.

YEARS COVERED: 26th edition, 1973; 29th edition, 1979 - current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Proprietary to the AMA; when made available, usually with data fields blanked out and heavy restrictions.

COMMENTS: None.

ANNUAL PATIENT CENSUS

CONTACT: National Institute of Mental Health
Biometry and Epidemiology
Alcohol, Drug Abuse, and Mental Health Administration
5600 Fishers Lane
Rockville, Maryland 20852
301/443-3343

DESCRIPTION: Census of patients in U.S. mental institutions. Data items include information on admissions and discharges by state and diagnostic group taken from survey questionnaires collected from publicly funded mental health facilities. The purpose is to provide statistics of patients in mental health facilities.

GEOGRAPHIC COVERAGE: All publicly funded mental health facilities in the United States by state and by address of facility.

FREQUENCY: Annually.

YEARS COVERED: 1950 - current.

CAVEATS: None.

FORM: Hardcopy.

AVAILABILITY: Unknown.

COMMENTS: None.

BLUE BOOK OF OPTOMETRISTS/ALSO RED BOOK OF OPHTHALMOLOGY

CONTACT: Professional Press, Inc.
101 E. Ontario Street, 6th floor
Chicago, Illinois 60611
312/337-7800
(Ms. Ord)

DESCRIPTION: Covers comprehensively (95 percent) over 25,000 optometrists in the United States and Canada, separate sections for optical supply houses, manufacturers and import firms, associations, and related colleges. Listings for optometrists include name, office address, phone, personal, educational and career data, and specializations.

GEOGRAPHIC COVERAGE: By city.

FREQUENCY: Semiannually.

YEARS COVERED: 1910 - current.

CAVEATS: None.

FORM: Hardcopy. MRDF for last 5-6 years.

AVAILABILITY: Not for sale.

COMMENTS: None.

COOPERATIVE HEALTH STATISTICS SYSTEM: HEALTH MANPOWER COMPONENT

CONTACT: National Center for Health Statistics (NCHS)
Division of Health Manpower & Facilities Statistics
3700 East-West Highway
Hyattsville, Maryland 20782
301/436-8880

DESCRIPTION: Includes survey information on: chiropractors, dental hygienists, dentists, M.D.s, R.N.s, CPNs (Certified Public Nurses), nursing home administrators, optometrists, pharmacists, podiatrists, and veterinarians. Data items include: state, name, mailing address, state of residence, principal place of work (zip code), birthdate, sex, color, race, Spanish origin, year and state of basic education (professional), number of weeks worked in the last 12 months, previous work place, total hours worked, and other descriptive information.

GEOGRAPHIC COVERAGE: By zip code and address. Comprehensive--90 percent response rate in 36 states, should be 50 states by 1981.

FREQUENCY: Periodicity is determined by filing state. Usually annually or biennially.

YEARS COVERED: 1974 - current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available but individual identifiers must be removed.

COMMENTS: Data set is being edited and enlarged. Information on all 50 states should be available by 1981.

DRUG TREATMENT AND REHABILITATION PROGRAMS

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Focuses on methadone maintenance programs, their admission requirements, administration, and follow-up programs. Data are also included on therapeutic communities, outpatient abstinence, detoxification, inpatient abstinence, narcotic antagonists, service opportunities in connection with the programs, employment of patients, and attitudes of employers concerning hiring of former drug users.

GEOGRAPHIC COVERAGE: Cities 50,000 and over and counties 100,000 and over.

FREQUENCY: Once.

YEARS COVERED: August 1973.

CAVEATS: Access to MRDF may be limited; surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

HEALTH MAINTENANCE ORGANIZATION (HMO)

CONTACT: Department of Health and Human Services
OASH/OHMO/DHMOD/ Monitoring and Reporting
Office of Health Programs
Office of the Assistant Secretary for Health
200 Independence Avenue, S.W.
Washington, D.C. 20201
301/443-6843
(Susan Jack)

DESCRIPTION: Financial, enrollment, and utilization data on HMOs. Data items include: for qualified HMOs--total enrollment, expenses by type, income by type, inpatient utilization, and ambulatory encounter data. For grantees: date of and amount of each grant, grant activities completed by date, progress and problems with respect to accomplished grant objectives. These data provide management reports on grantee progress and qualified HMOs' performance.

GEOGRAPHIC COVERAGE: All HMOs and grantees receiving assistance under Public Law 93-222. Entire United States--although some states are not included because they have no HMOs.

FREQUENCY: Report data are updated annually--quarterly on 87 qualified HMOs.

YEARS COVERED: 1976 - current.

CAVEATS: The 1976/1977 data have a different format. Data from March 1978 to present are reliable.

FORM: Hardcopy.

AVAILABILITY: Hardcopy is free. Financial data not available unless by special request.

COMMENTS: None.

HEALTH RESOURCES STATISTICS: FAMILY PLANNING SERVICES

CONTACT:
Department of Health and Human Services
National Center for Health Statistics
3700 East-West Highway
Hyattsville, Maryland 20782
301/436-8880

DESCRIPTION: A comprehensive listing of all facilities or service sites (excluding private physicians' offices) that provide some type of family planning services, whether medical or nonmedical. Data items for services include: name, address, location, operating responsibility, primary purpose, funding sources, total patients, total new patients, total visits, medical services provided, ancillary services provided, and contraceptive methods offered. Data items for providers of nonmedical family planning services include: name, address, location, operating responsibility, nonmedical services provided.

GEOGRAPHIC COVERAGE: United States by city.

FREQUENCY: Depends on funding, see comments.

YEARS COVERED: 1974 - current.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Available for $200 per tape, $150 for printout.

COMMENTS: The Health Resources Statistics are published yearly and will be published semiannually from 1979. The chapter on Family Planning Services was done once and further studies depend on funding and personnel.

INVENTORY OF GENERAL HOSPITAL PSYCHIATRIC SERVICES

CONTACT: National Institute of Mental Health
Biometry and Epidemiology
Alcohol, Drug Abuse, and Mental Health Administration
5600 Fishers Lane
Rockville, Maryland 20852
301/443-3343

DESCRIPTION: Subject inventory of general hospital psychiatric services in the United States. Data items include: statistical data on each facility, including health data, such as case load, staffing, and expenditures, from survey questionnaires from each facility. The purpose is to develop an inventory of general hospital psychiatric services in the United States.

GEOGRAPHIC COVERAGE: Entire United States by facility address.

FREQUENCY: Final update published semiannually.

YEARS COVERED: 1969 - current.

CAVEATS: None.

FORM: Hardcopy.

AVAILABILITY: Unknown.

COMMENTS: Statistical tables published semiannually.

INVENTORY OF PHARMACISTS

CONTACT: Health Resources Administration
3700 East-West Highway
Hyattsville, Maryland 20702
301/436-6756

DESCRIPTION: Complete enumeration of all pharmacists. Data items include: basic demographic characteristics, geographic location, education, pattern of practice, name of pharmacy school, first professional degree earned, year of degree, length of undergraduate program, formal advanced training, and graduate degree.

GEOGRAPHIC COVERAGE: By zip code or county for United States (93-95 percent response rate).

FREQUENCY: Triannually.

YEARS COVERED: December 1972 - June 1974 - current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available, subject to confidentiality laws; can get any combination of information if more than 3 people in a subset. $100 replication cost.

COMMENTS: None.

MALARIA SURVEILLANCE SYSTEM (EPO2)

CONTACT: Center for Disease Control
Parasitic Diseases and Public Health Division
Bureau of Epidemiology
Atlanta, Georgia 30333
404/239-3676

DESCRIPTION: The incidence and location of all malaria cases in the United States. Includes cases imported into the United States. Details of each reported malaria case include type species, patient details, location, where exposed, personal data, drugs, complications, and data from state and local health departments.

GEOGRAPHIC COVERAGE: Entire United States by location.

FREQUENCY: Yearly update.

YEARS COVERED: Late 1940s - current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available.

COMMENTS: None.

MASTER FACILITY INVENTORY

CONTACT: National Center for Health Statistics
Division of Health Manpower & Facilities Statistics
3700 East-West Highway
Hyattsville, Maryland 20782
301/436-8880

DESCRIPTION: The file is a comprehensive list of the facilities in the United States that provide medical, nursing, personal, or custodial care to groups of unrelated persons on an inpatient basis. It includes hospitals, nursing and related care homes, and other inpatient health facilities in addition to certain residential training facilities and correctional institutions.

Data items for hospitals include: name, address, type of facility, number of beds, days of care, discharges, admissions, type of service, outpatient visits, employees, and facilities and services offered.

Data items for nursing homes and other facilities include: name, address, number of beds, ownership, type of facility, ages served, sexes served, and number of residents.

GEOGRAPHIC COVERAGE: By zip code or city name of location for entire United States.

FREQUENCY: Annually.

YEARS COVERED: 1971 - current for nursing homes. 1972 - current for hospitals.

CAVEATS: Imputed values used if data missing; such input is flagged.

FORM: MRDF and hardcopy.

AVAILABILITY: Available through NTIS at $200 per tape. Printouts cost $150.

COMMENTS: State level contractors have their own, more detailed data sets.

MEDICARE/MEDICAID AUTO CERTIFICATION SYSTEM (MMACS)

CONTACT: Department of Health and Human Services
ADP and Telecommunication Resources Division
18th and C Streets, N.W.
Washington, D.C. 20240
301/594-5472

DESCRIPTION: Listing of facilities that meet conditions for participation in Medicare program. Data items include: facility ownership and configuration (number of beds, nursing ratios, etc.). Provides method of review and appraisal of state agency survey operations, upgrading quality of providers, and assurance of uniformity and appropriateness of certification decisions. Results are hardcopy lists of facilities out of compliance with regulations and deficiencies by state or region.

GEOGRAPHIC COVERAGE: United States by region, states within a region, and by facility address.

FREQUENCY: Daily update; variable report frequency from daily, monthly, quarterly.

YEARS COVERED: Master file and current history file go back to April 1976 (possibly back to November 1974 when the system began).

CAVEATS: No query capability.

FORM: Hardcopy by facility.

AVAILABILITY: Available; see MMACS Users Manual Part V for schedule of outputs.

COMMENTS: None.

MENTAL HEALTH DIRECTORY

CONTACT:
National Institute of Mental Health
Biometry and Epidemiology
Alcohol, Drug Abuse, and Mental Health Administration
5600 Fishers Lane
Rockville, Maryland 20852
301/443-3343
(Michael Withen)

DESCRIPTION: Facilities dealing with mental health treatment. Data items include sources-health data, including geographical location of facility, size, staffing, and budget of all mental health and general hospital facilities (VA, private, federal funding) from survey questionnaires from each facility. (Does not include drug abuse or programs for the developmentally disabled.) The purpose is to provide information for a directory of mental health facilities in the United States.

GEOGRAPHIC COVERAGE: Entire United States, by state and city.

FREQUENCY: Irregular, about every two years. The 1978 edition is due to be published in 1980.

YEARS COVERED: 1969 - current.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Booklet costs $7.

COMMENTS: None.

MENTAL HEALTH FACILITY INVENTORY

CONTACT: National Institute of Mental Health
Biometry and Epidemiology
Alcohol, Drug Abuse, and Mental Health Administration
5600 Fishers Lane
Rockville, Maryland 20852
301/443-3343

DESCRIPTION: Inventory of mental health facilities in the United States. The data items include: services provided, staffing, patterns, expenditures, and case load from statistical data on each facility arising from survey questionnaire.

GEOGRAPHIC COVERAGE: All mental health facilities in United States--private and public.

FREQUENCY: Annually.

YEARS COVERED: 1969 - current.

CAVEATS: None.

FORM: Hardcopy.

AVAILABILITY: Unknown.

COMMENTS: None.

NATIONAL TB STATISTICS SYSTEM (ST01)

CONTACT: Center for Disease Control
Bureau of State Services
TB Control Office
Atlanta, Georgia 30333
404/633-3127

DESCRIPTION: Data are collected from state and local tuberculosis control programs. Data items include state summaries, geographical area reports, case registers, contacts, lab results, drugs, preventive treatment, case treatment, and therapy population estimates. The purpose is to monitor the status of the TB problem in the United States and to provide a data base for production of statistical profiles, projections, and program evaluations.

GEOGRAPHIC COVERAGE: Entire United States, by state and city.

FREQUENCY: Annually.

YEARS COVERED: 1974 to current.

CAVEATS: None.

FORM: MRDF microfiche.

AVAILABILITY: Hardcopy available.

COMMENTS: None.

NDATUS - NATIONAL DRUG ABUSE TREATMENT UTILIZATION SURVEY

CONTACT: National Institute on Drug Abuse
Division of Scientific and Prog. Info.
Alcohol, Drug Abuse, and Mental Health Administration
5600 Fishers Lane
Rockville, Maryland 20852
301/443-6504
(Edgar Adams)

DESCRIPTION: The subject of this data set is the treatment of drug abuse. Data items include: location, staffing, hours of operation, types of patients, services provided for all facilities engaged in drug treatment and related activities from clinics, programs and state control agencies. The purpose is to provide current information on type and number of treatment facilities in the nation.

GEOGRAPHIC COVERAGE: Entire United States by state, clinics, SMSAs, regions, and zip code.

FREQUENCY: Annually.

YEARS COVERED: 1975 - current for drug abuse data.

CAVEATS: 1979 - current includes alcohol abuse as well.

FORM: MRDF and hardcopy. Directories, national level reports, and some state tables.

AVAILABILITY: Free published reports. All requests processed at any level (barring privacy act).

COMMENTS: Collected through states (state level tables).

NURSE TRAINING ACT OF 1975 - FIRST REPORT TO THE CONGRESS, FEBRUARY 1, 1977

CONTACT: Department of Health and Human Services
Bureau of Health Manpower
3700 East-West Highway
Hyattsville, Maryland 20782

DESCRIPTION: Information on nurses to be trained in years 1972-1980, factors on supply, including education, employment, earnings, and immigration of foreign nurses. The data are gathered from professional nursing associations, and federal government publications. The data items include: current supply of nurses, distribution as well as allied nursing personnel (LVNs, orderlies, NAs, LPNs) employment status. The purpose is to provide data for assessing the need for nurses.

GEOGRAPHIC COVERAGE: Entire United States (as well as Guam, Puerto Rico, and the Virgin Islands) by region and state.

FREQUENCY: Variable, depending on topic. Approximately 2-year intervals before updated annual reports are published.

YEARS COVERED: 1966 - 1976, variable by topic. (Projected data from 1976-1980.)

CAVEATS: None.

FORM: Hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

SPECIAL HOSPITAL SERVICES FOR CARDIOVASCULAR DISEASE PATIENTS

CONTACT: Department of Health and Human Services
3700 East-West Highway
Hyattsville, Maryland 20782

DESCRIPTION: Survey of 6,600 hospitals registered with the American Hospital Association. Lists hospitals alphabetically by city, state and type of hospital (general, special, short or long stay).

GEOGRAPHIC COVERAGE: By name, city, and state.

FREQUENCY: Periodic; this is an update of 1966 baseline survey.

YEARS COVERED: May-June 1970.

CAVEATS: (80 percent response to survey--considered to represent 90 percent of available services.)

FORM: Hardcopy, 2 volumes.

AVAILABILITY: $5/set.

COMMENTS: None.

SURVEYS OF PUBLIC HEALTH NURSERY (1968)

CONTACT: Department of Health and Human Services
Bureau of Health Manpower
3700 East-West Highway
Hyattsville, Maryland 20782

DESCRIPTION: Complete census of personnel in all federal, state, university and local agencies offering public health services, including school boards and occupational health units. Additional data on personnel and program characteristics from a stratified sample of local agencies.

GEOGRAPHIC COVERAGE: The 50 states and U.S. protectorates by state and by city size.

FREQUENCY: Biennially.

YEARS COVERED: 1968 - current.

CAVEATS: None.

FORM: Hardcopy.

AVAILABILITY: Available for $4.70.

COMMENTS: None.

Protective Services

Includes information on police, fire, legal, and related services available to the city.

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COMMUNITY SERVICES POPULATION (COSPOS)

CONTACT: Department of Justice
Systems Design Section
320 1st Street, N.W.
Washington, D.C. 20534
202/724-3091

DESCRIPTION: This system provides an electronic method of maintaining records on federal inmates in nonfederal facilities. The data are derived from information submitted by the regional offices on individuals committed directly from the courts and from the Inmate Information System on individuals transferred from federal institutions. The master file contains such information as offense codes, sentence procedure codes, current and previous residences, birth and entry dates, and, for discharged individuals, program outcomes, job placement data, and salary information.

GEOGRAPHIC COVERAGE: Entire United States for federal prisoners in nonfederal facilities by city code.

FREQUENCY: Updated weekly.

YEARS COVERED: 1974 - current.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Available to the public.

COMMENTS: There are only approximately 2,500 inmates in contract halfway houses.

CRIME CONTROL BLOCK GRANTS: CITY PERSPECTIVES

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines the planning and administration of federal crime control funds as well as the views of local government officials on the equity of funding, quality of technical assistance, and overall impact of the act.

GEOGRAPHIC COVERAGE: Cities 10,000 and over.

FREQUENCY: Once.

YEARS COVERED: June 1976.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

FIRE EQUIPMENT MANAGEMENT

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines equipment maintenance programs, operating and maintenance costs, preventive maintenance and replacement schedules, liability insurance, and methods of financing and researching.

GEOGRAPHIC COVERAGE: Cities 10,000 and over.

FREQUENCY: Once.

YEARS COVERED: December 1972.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

JUVENILE DETENTION AND CORRECTION FACILITY, CENSUS FILE

CONTACT: Bureau of the Census
National Prison Statistics
Washington, D.C. 20233
301/763-2896
(Rick Meyer)

DESCRIPTION: Census was taken of the 722 public juvenile detention and correctional facilities in the United States in fiscal 1971, covering detention centers, shelters, diagnostic or reception centers, training schools, ranches, forestry camps and farms, and group homes and halfway houses. Data were collected on the number, age, and sex of children held, number of adjudicated delinquents held by offense, movement into and out of facilities, length of stay, age of physical plants, programs and services available to children, number and type of employees and expenditures for fiscal year 1971.

GEOGRAPHIC COVERAGE: All 722 (1971) public juvenile detention and correctional facilities in the United States.

FREQUENCY: Biennially.

YEARS COVERED: Fiscal 1971, 73, 75, 77, 1979 - current.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Available through NTIS.

COMMENTS: One to one and one-half month delay on MRDF.

MARTINDALE - HUBBELL LAW DIRECTORY

CONTACT: Martindale - Hubbell, Inc.
One Prospect Street
Summit, New Jersey 07901
201/273-6060
(Robert I. de Sherbinin)

DESCRIPTION: Lists every lawyer in the United States and Canada; forms are collected from new bar members from every state.

GEOGRAPHIC COVERAGE: By city name, thorough geographic coverage.

FREQUENCY: Annually.

YEARS COVERED: 1868 - current.

CAVEATS: None.

FORM: 7-volume hardcopy, and MRDF tape. No time series on tape, just one updated file.

AVAILABILITY: Not sold except for special, noncommercial cases. $110 for 1979 hardcopy; no back issues for sale.

COMMENTS: Law schools purchase the tapes to locate alumni.

NATIONAL DIRECTORY OF LAW ENFORCEMENT ADMINISTRATORS

CONTACT: National Police Chiefs and Sheriffs Information Bureau
828 West Broadway
Milwaukee, Wisconsin 53202
414/272-3853

DESCRIPTION: Covers police chiefs in towns of 3,500 plus. Sheriffs of counties, district attorneys, county attorneys, federal and state agencies. Over 6,000 police chiefs and 3,600 sheriffs in current editions. Entries include name, address, and title or function.

GEOGRAPHIC COVERAGE: By state, then listings include city and zip codes.

FREQUENCY: Annually.

YEARS COVERED: 1964 - current.

CAVEATS: None.

FORM: Hardcopy.

AVAILABILITY: $22.50 per copy.

COMMENTS: None.

NATIONAL JAIL CENSUS

CONTACT: Bureau of the Census
National Prison Statistics
Washington, D.C. 20233
301/763-2896

DESCRIPTION: Data on 4037 locally administered jails in the United States that had the authority to retain adult persons for 48 hours or longer. The primary emphasis of the Jail Census was to obtain basic facts on the state of the nation's jails and their inmates, including number of jails, number and types of inmates, number of jail employees, operating costs, and the presence or absence of selected facilities.

GEOGRAPHIC COVERAGE: All locally administered jails in the United States with authority to retain adults for more than 48 hours.

FREQUENCY: Once.

YEARS COVERED: Preliminary Report - 1978.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Available through NTIS for $97.50 per tape.

COMMENTS: None.

PROSECUTORS MANAGEMENT INFORMATION SYSTEM (PROMIS)

CONTACT:
U.S. Attorney's Office
U.S. District Court House
3rd Street and Constitution Avenue, N.W.
Room 3600
Washington, D.C. 20001
202/633-3982

DESCRIPTION: PROMIS provides a method for tracking litigation through the Office of the United States Attorney, Washington, D.C., from the arrest of the defendant to disposition of the case. This system contains the defendant's history for other pending cases; status of cases, defendant's address, time, date, and charge. It furnishes an objective process for identifying serious crimes and recidivists, and supplies the U.S. Attorney with information on the effect of policies and procedures initiated in his office. PROMIS creates an online master file of pending litigation, which can be assessed by U.S. Attorney personnel.

GEOGRAPHIC COVERAGE: The data are now sorted by judicial district. Eventually, the data will be sorted by specific courts, and will be nationally comprehensive for all cases involving federal officers.

FREQUENCY: The system will be updated monthly.

YEARS COVERED: Some data from the early 1960s will soon be placed into the system. The entire system will not be ready before 1981.

CAVEATS: All cases will have slight variations in data collected.

FORM: MRDF.

AVAILABILITY: General inquiry on management report packages will be publicly available. The file will have limited availability. Replication costs have not been determined at this time.

COMMENTS: This system will replace the Docket Reporting System.

REVENUE OFFICER'S INFORMATION BANK (ROIB)

CONTACT: Selective Service System
600 E Street, N.W.
Washington, D.C. 20435
202/724-0424

DESCRIPTION: The system is designed to provide data on currently assigned officers and warrant officers of the Reserve and National Guard assigned to the Selective Service System and former officers and warrant officers. This system contains a variety of information relating to selection, placement, and utilization of military personnel. The system also contains information about members such as name, rank, social security account number, date of birth, physical profile, residence and business addresses, and telephone numbers. Information is also recorded on unit of assignment, occupational codes, training, cost factors, efficiency ratings, and mobilization assignments and duties.

GEOGRAPHIC COVERAGE: By city and zip code, for the entire United States.

FREQUENCY: Updated continually.

YEARS COVERED: December 1974 - current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Limited availability for internal use.

COMMENTS: System was established by Joe Lacroix, 213/755-4332.

UNIFORM CRIME REPORTS

CONTACT: Federal Bureau of Investigation
10th St. and Pennsylvania Ave., N.W.
Washington, D.C. 20535
202/324-2614

DESCRIPTION: This file produces a reliable set of criminal statistics on a national basis for use in law enforcement administration, operation, and management. Law enforcement agencies report: (1) Offenses known to police in seven Crime Index categories (i.e., murder, forceable rape, robbery, aggravated assault, burglary, larceny, and motor vehicle theft); (2) unfounded offenses in seven Crime Index classifications; (3) offenses cleared in seven Crime Index classifications; (4) property stolen by type and value; (5) property recovered by type and value; (6) value of property stolen in each Crime Index classification; (7) supplemental homicide data including age, sex, and race of victims and offenders, weapon, relationship of victim to offender, and circumstances; (8) law enforcement officers killed or assaulted; and (9) age, sex, and race of persons arrested. Annually, law enforcement agencies report law enforcement employee data and disposition of persons charged.

GEOGRAPHIC COVERAGE: By city size; rural and county (divided by category).

FREQUENCY: Monthly.

YEARS COVERED: 1930 - current.

CAVEATS: Not all states report in this totally voluntary system. Estimates are made for cities that do not report. Publications are available from 1960.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: There is a long waiting list for special data requests.

USE OF COMPUTERS BY POLICE: PATTERNS OF SUCCESS AND FAILURE

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines extent of computer use, applications, impact, factors affecting success or failure, and prospects for future use.

GEOGRAPHIC COVERAGE: Cities 25,000 and over.

FREQUENCY: Twice.

YEARS COVERED: April 1972, November 1974.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

Residential and Housing Services

These data sources encompass residential and housing services, as well as many HUD programs.

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COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) HOUSING ASSISTANCE PLAN

CONTACT: Department of Housing and Urban Development
Office of ADP Systems Development
HUD Bldg., Room 4158
Washington, D.C. 20410
202/755-5884

DESCRIPTION: These data concern the housing conditions and housing assistance needs for each CDBG applicant community. There is a summary of the data extracted from each Community Development Block Grant application.

GEOGRAPHIC COVERAGE: By city and HUD locality code.

FREQUENCY: Annually.

YEARS COVERED: March 1976 - current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Unknown.

COMMENTS: None.

DIRECTORY OF MUNICIPAL NATURAL GAS SYSTEMS

CONTACT: American Public Gas Association
301 W. Maple Avenue
Vienna, Virginia 22180

DESCRIPTION: Inventory of all municipally owned natural gas utilities. Includes name of utility, contact person, number of meters, distribution line mileage, transmission line mileage, number of employees, gross annual revenues, and date established. File includes over 120 records.

GEOGRAPHIC COVERAGE: Entire United States by city.

FREQUENCY: Annually.

YEARS COVERED: 1969 - current (1978 data published May 1979).

CAVEATS: Collected by mailed forms--when forms are not completed, minimal information is included (especially name, contact person).

FORM: Hardcopy.

AVAILABILITY: Available for $10 for nonmembers.

COMMENTS: None.

HOME LOAN MONTHLY MORTGAGE LENDING

CONTACT: Federal Home Loan Bank Board, 107
Monthly Report of Selected Financial Data, and
Federal Home Loan Bank Board, Form 551
Survey of Lending Activity
1700 G Street, N.W.
Washington, D.C. 20552

DESCRIPTION: This file is a partial reformatting and expansion of the Monthly Final History file. Federal Home Loan Bank Board Form 551 provides a detailed listing of the gross flow of mortgage loans by real estate type and loan type (FHA, VA, conventional) and a listing of mortgage loan commitments using the same categories. Each record includes a detailed balance sheet and a record of savings and loan activities at the end of each month. Identifying elements are association name and number, names of city, county, and state, SMSA, and zip code.

GEOGRAPHIC COVERAGE: City, county, state, SMSA, zip code.

FREQUENCY: Monthly.

YEARS COVERED: November 1969 - current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available by written request:
File No. 374-83
Reference Service
Machine-Readable Archives Division (NNR)
National Archives and Record Service
Washington, D.C. 20408
202/724-1080

COMMENTS: None.

HUD CRITICAL PATH PROCESSING SYSTEM (CPPS) R07

CONTACT: Department of Housing and Urban Development
Office of ADP Systems Development
HUD Bldg., Room 4158
Washington, D.C. 20410
202/755-5884

DESCRIPTION: This system tracks the processing of properties from acquisition through sale. Content includes state, city, HUD regional office, and census tract codes and acquired properties, single family properties, property disposition, and disposition costs data. The system operates at the field office level, supporting realty specialists on a day-to-day basis. It provides summary reports at the regional and central office level. In addition to process tracking, the system identifies costs incurred by area management brokers while property is being readied for sale and identifies minority contractor participation.

GEOGRAPHIC COVERAGE: By city and census tracts.

FREQUENCY: Updated continually.

YEARS COVERED: 1972 - current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Internal use.

COMMENTS: None.

LOW RENT HOUSING DIRECTORY

CONTACT: Department of Housing and Urban Development
Office of ADP Systems Development
HUD Bldg., Room 4158
Washington, D.C. 20410
202/755-5884

DESCRIPTION: This system reflects the activities and status of each Low Rent Public Housing Project.

GEOGRAPHIC COVERAGE: By city.

FREQUENCY: Monthly.

YEARS COVERED: Hardcopy: 1938 - current. MRDF: 1969 - current.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Unknown.

COMMENTS: Published directories are produced monthly, quarterly, and annually.

MINORITY CONTRACTOR SURVEY SYSTEM (E16)

CONTACT: Department of Housing and Urban Development
Office of ADP Systems Development
HUD Bldg., Room 4158
Washington, D.C. 20410
202/755-5884

DESCRIPTION: This system provides a comprehensive inventory of minority professionals and businesses in the fields of housing production and urban development. The file includes the identification of minority contractors, minority businesses, and home builders.

GEOGRAPHIC COVERAGE: The data are grouped and coded by state, SMSA, and city.

FREQUENCY: N/A.

YEARS COVERED: N/A.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Output is for internal use and limited distribution.

COMMENTS: None.

MONTHLY FINAL HISTORY

CONTACT: Federal Home Loan Bank Board, Form 107
Monthly Report of Selected Financial Data
1700 G Street, N.W.
Washington, D.C. 20552

DESCRIPTION: Each record consists of a balance sheet and record of loan and savings activity for each institution as of the end of each month. Identifying elements are association name, and number, names of city, county and state, SMSA, and zip code. Each aggregated statement is detailed and the lending record distinguishes between new-construction financing and purchases of single- and multi-family dwellings (two to five and more units).

GEOGRAPHIC COVERAGE: City, county, state, SMSA, zip code.

FREQUENCY: Monthly.

YEARS COVERED: January 1966 - June 1971.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available on written request:
File No. 371-152
Reference Service
Machine-Readable Archives Division (NNR)
National Archives and Records Service
Washington, D.C. 20408
202/724-1080

COMMENTS: None.

MULTIFAMILY DEFAULT SYSTEM

CONTACT: Department of Housing and Urban Development
Office of ADP Systems Development
HUD Bldg., Room 4158
Washington, D.C. 20410
202/755-5884

DESCRIPTION: This system tracks projects acquired by HUD which involve a mortgage assigned to HUD or an insured mortgage in default.

GEOGRAPHIC COVERAGE: By city.

FREQUENCY: Monthly.

YEARS COVERED: January 1974 - current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Internal use.

COMMENTS: None.

PUBLIC HOUSING AUTHORITY DIRECTORY SYSTEM

CONTACT: Department of Housing and Urban Development
Office of ADP Systems Development
HUD Bldg., Room 4158
Washington, D.C. 20410
202/755-5884

DESCRIPTION: This system provides an automated data base for the identification of Public Housing Authorities. Content includes authorities' names, addresses, executive titles, and state, county, and locality codes.

GEOGRAPHIC COVERAGE: State, county, and locality codes.

FREQUENCY: N/A.

YEARS COVERED: December 1971 - current.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Unknown.

COMMENTS: None.

RESIDENTIAL AND NONRESIDENTIAL PERMIT-AUTHORIZED CONSTRUCTION

CONTACT:
Bureau of the Census
Construction Statistics Division
Department of Commerce
Washington, D.C. 20233

DESCRIPTION: Data items include:

Private housekeeping residential buildings: Number of buildings, number of housing units in structures with one-family, two-family, three- to four-family, and five-or-more-family units, and cost of construction for each type of structure authorized.

Private nonhousekeeping buildings: Number of buildings and cost of construction for two major types of nonhousekeeping residential buildings: (1) Transient hotels, motels, tourist courts, and cabins; and (2) other shelter (summer camps, lodges, association and club buildings with bedroom).

Private nonresidential construction: Number of buildings and cost of construction for each of 13 major types of nonresidential buildings.

Private additions, alterations, and conversion: Number of permits issued and cost of construction for additions and alterations to housekeeping residential buildings and all buildings and structures other than housekeeping residential buildings.

Demolition and razing of buildings: Number of housekeeping residential buildings and housing units, and nonresidential buildings authorized for demolition or razing by building permits.

GEOGRAPHIC COVERAGE: Each permit-issuing jurisdiction is identified by place, county, SMSA, state, geographic division, and region. A single report is available for the Commonwealth of Puerto Rico. (Most building-permit jurisdictions are municipalities: the remainder are counties, townships, or New England and Middle Atlantic type towns.)

FREQUENCY: Annually and monthly.

YEARS COVERED: 1960 - current.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Computer tapes are available for purchase. Publication reference. Annual: B3; Residential building permits: Series C40.

COMMENTS: None.

SUBSIDIZED HOUSING - ADMISSIONS/CONTINUAL OCCUPANCY (SHACO)

CONTACT: Department of Housing and Urban Development
Office of ADP Systems Development
HUD Bldg., Room 4158
Washington, D.C. 20410
202/755-5884

DESCRIPTION: Provides summary statistics on subsidized housing tenants.

GEOGRAPHIC COVERAGE: By city.

FREQUENCY: Updated semiannually.

YEARS COVERED: 1960s - current.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Available to the public.

COMMENTS: None.

TENANT APPLICATION PROFILE SYSTEM (TAPS)

CONTACT: Department of Housing and Urban Development
Office of ADP Systems Development
HUD Bldg., Room 4158
Washington, D.C. 20410
202/755-5884

DESCRIPTION: Provides statistical profiles of public housing applicants not yet housed. Content includes the identification of low rent public housing, public housing, and applicant profile data.

GEOGRAPHIC COVERAGE: By city, for United States.

FREQUENCY: Annually.

YEARS COVERED: November 1974 - current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Internal use.

COMMENTS: None.

URBAN RENEWAL DIRECTORY SYSTEM

CONTACT: Department of Housing and Urban Development
Office of ADP Systems Development
HUD Bldg., Room 4158
Washington, D.C. 20410
202/755-5884

DESCRIPTION: In addition to the directory of urban renewal projects, various other reports such as financial data summaries, grant distributions to localities, per capita breakouts, and summaries of fiscal year activity are provided.

GEOGRAPHIC COVERAGE: By city.

FREQUENCY: N/A.

YEARS COVERED: N/A.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Internal use.

COMMENTS: None.

WATER AND SEWER SYSTEM PROJECTS

CONTACT: Department of Housing and Urban Development
Office of ADP Systems Development
HUD Bldg., Room 4158
Washington, D.C. 20410
202/755-5884

DESCRIPTION: This system tracks each water and sewer system project through its life cycle from preapplication processing through project completion, closeout, or attrition.

GEOGRAPHIC COVERAGE: By city.

FREQUENCY: N/A.

YEARS COVERED: N/A.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Internal use.

COMMENTS: None.

Transportation

Includes sources of data on the availability of transportation, both local and interurban, by bus, taxi, rail, and air.

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AIRLINE PASSENGER ORIGIN AND DESTINATION CITY PAIR SUMMARY. DATA BANK 6

CONTACT: Civil Aeronautics Board (CAB)
Passenger Origin and Destination Survey
Washington, D.C.

DESCRIPTION: This file is created by CAB from Data Bank 2B and provides data on the passengers and passenger miles flown between each pair of cities for the last quarter and totals for the entire year.

For each pair of cities in each direction, the data include alphabetic and numeric city codes; number of outbound passengers, total passengers on the domestic part of international journeys, and passenger miles (for both final quarter and the entire year); and the number of passengers and passenger miles (for both final quarter and the entire year); and the number of passengers and passenger miles generated at either the origin or destination city (as opposed to those for whom the flight is an intermediate segment of a longer flight).

GEOGRAPHIC COVERAGE: Approximately 115,000 records for the United States by city.

FREQUENCY: Final quarter, annually.

YEARS COVERED: 1968 - 1974.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Order No. 373-179 (F)
Reference Service
Machine-Readable Archives Division (NNR)
National Archives and Records Service
Washington, D.C. 20408
202/724-1080

COMMENTS: None.

AIRLINE TICKET ORIGIN AND DESTINATION, DATA BANK

CONTACT: Civil Aeronautics Board
Passenger Origin and Destination Survey
Washington, D.C.

DESCRIPTION: From a 10-percent sample of all revenue passengers, this file contains the number of passengers between the origin and destination airports by a specific originating airline through specific intermediate airports. The data include the code for each airport, the distance between airports, and the number of passengers carried for that quarter.

Approximately 700,000 records per quarter from the first quarter of 1968 to the second quarter of 1974 are included.

GEOGRAPHIC COVERAGE: Worldwide by region, country, city, and airport.

FREQUENCY: Quarterly.

YEARS COVERED: 1968 - 1974.

CAVEATS: Availability restrictions: Permanently restricted to those having prior approval of the Statistical Data Division, Bureau of Accounts and Statistics, Civil Aeronautics Board, Washington, D.C. 20428

FORM: MRDF.

AVAILABILITY: Order No. 373-179 (A)
Reference Service
Machine-Readable Archives Division (NNR)
National Archives and Records Service
Washington, D.C. 20408
202/724-1080

COMMENTS: Other files created from this file are:

Directional Origin and Destination (Domestic) Data Bank 2B
Directional Origin and Destination (Domestic) Data Bank 2C
Coupon Origin and Destination (Domestic) Data Bank 3B
Coupon Origin and Destination (Domestic) Data Bank 4

CITY/AIRPORT NOMENCLATURE, DATA BANK 5

CONTACT: Civil Aeronautics Board
Statistical Data Division
Washington, D.C.

DESCRIPTION: This file is created by the Statistical Data Division of CAB to translate geographic codes used on other CAB data files.

Besides the alphabetic code for the city/airport, each record contains the airport's location in latitude and longitude, a notation if there is more than one airport in the city, a code for world area, and the name of the city spelled out. There are approximately 3,000 records.

GEOGRAPHIC COVERAGE: World area, city, airport.

FREQUENCY: Quarterly.

YEARS COVERED: 1968 - 1974.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Order No. 373-179 (E)
Reference Service
Machine-Readable Archives Division (NNR)
National Archives and Records Service
Washington, D.C. 20408
202/724-1080

COMMENTS: None.

COMMUTER AIR CARRIER STATISTICS: ONLINE ORIGIN AND DESTINATION

CONTACT: Civil Aeronautics Board
Washington, D.C.

DESCRIPTION: Approximately 2,500 records per quarter from the fourth quarter of 1969 to fourth quarter of 1973 of domestic and international data. File details the number of passengers and the amount of mail and cargo transported by commuter air carrier between pairs of cities in scheduled service.

Statistics are totals per month for travel by each airline between pair of airports. Recorded data include year and month, airport code and name for both origin and destination, distance, and revenue passengers, cargo, and mail carried.

GEOGRAPHIC COVERAGE: By world area, city, and airport.

FREQUENCY: Quarterly.

YEARS COVERED: 1969 - 1973.

CAVEATS: Data are restricted for 1 year after the close of the year to which data relate.

FORM: MRDF.

AVAILABILITY: Order No. 373-179 (H)
Reference Service
Machine-Readable Archives Division (NNR)
National Archives and Records Service
Washington, D.C. 20408
202/724-1080

COMMENTS: None.

COMPREHENSIVE ANALYSIS OF URBAN BUS TRANSIT EFFICIENCY AND PRODUCTIVITY, PART I: DEFINITION AND MEASUREMENT OF URBAN TRANSIT PERFORMANCE

CONTACT: Urban Mass Transit Administration
400 7th Street, S.W.
Washington, D.C. 20590
202/426-4043

Survey performed by:
Purdue University
School of Civil Engineering
Lafayette, Indiana
(J. C. Sinha, D. P. Jukins)

DESCRIPTION: Presents a review of the concepts and definitions of effectiveness, and productivity in the public transportation sector. The development of the appropriate performance indicators is discussed. The trend of bus transit performance indicators is examined separately for various classes of transit systems. In addition, a scheme of stratification is also presented on the premise that there exist many environmental and policy factors outside the control of the transit operator which impose constraints on the performance of transit systems. The transit systems considered herein include the entire set of bus systems reporting to the American Public Transit Association (APTA) in 1975. Finally, the report presents several potential uses of productivity concepts. Although these concepts are presently being used to allocate funds in some states, there are other uses, such as for public policy evaluation and assessment of strategies, as well as the establishment of clearly defined and measurable goals and objectives for urban transit.

GEOGRAPHIC COVERAGE: Bus lines with 98 percent of all passengers carried on U.S. buses (some small, private systems are not included). There are 110 bus systems.

FREQUENCY: Once.

YEARS COVERED: December 1978 (information from 1972 - 1978).

CAVEATS: None.

FORM: Hardcopy.

AVAILABILITY: Report available through NTIS Order #PB-295-221, $8 hardcopy.

COMMENTS: Part II: Labor Aspects of Urban Transit Productivity; Part III: Analysis of Options to Improve Urban Transit Performance.

DIRECTORY OF REGULARLY SCHEDULED FIXED ROUTE, LOCAL PUBLIC TRANSPORTATION SERVICE

CONTACT: Urban Mass Transportation Administration
Office of Planning, Management and Demonstration
400 7th Street, S.W.
Washington, D.C. 20590
202/426-9157

DESCRIPTION: A directory of 647 local transit operations in 279 urbanized areas of over 50,000 population. (Transit operation is defined as a fixed route, regularly scheduled service available to the general public, offering rides either wholly within, or commuter rides from outside to, a particular urbanized area.) Data items include name of urbanized area, population, and peak requirement; for heavy rail cars, trackless trollies, and motor buses, ownership, contact person, mailing address, and telephone.

GEOGRAPHIC COVERAGE: By population, rank, and zip code. Covers urbanized areas over 50,000 in population.

FREQUENCY: Approximately annually.

YEARS COVERED: 1976 - current.

CAVEATS: None.

FORM: Hardcopy.

AVAILABILITY: Available free.

COMMENTS: Published directory.

RAILROAD GRADE CROSSING INVENTORY SYSTEM (GCIS)

CONTACT: Department of Transportation
Office of Management Systems
RAD-1, 400 7th Street, S.W.
Washington, D.C. 20590
202/426-2760

DESCRIPTION: Maintains a current computer file of all rail highway crossings in the country. For all types of crossings, information such as identification number, railroad, rail subdivision, milepost and branch, state, county, city or nearest city street or highway and crossing type is available. In addition, for the public at grid crossings, more detailed information is available. This information includes number of daily train movements, train speeds, type and number of tracks, details of crossing protection both active and passive, crossing angle, number of traffic lanes, daily highway traffic volume, pavement markings, advance warning signs, crossing surface, highway system, percentage of trucks, and other items.

GEOGRAPHIC COVERAGE: By state, city, and identification number. (Query capabilities are very flexible.) Comprehensive for the entire United States.

FREQUENCY: Information on new crossings is added continually on a voluntary basis.

YEARS COVERED: Initial data collection occurred between 1973 and 1975. The system is updated continuously; cost updates are received.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available as public information. Replication costs depend upon purpose. Private users are charged for the entire cost of data replication.

COMMENTS: The data are used by the states and the railroads for crossing improvement programs.

RAILROAD UNEMPLOYMENT AND SICKNESS BENEFIT PAYMENT SYSTEM

CONTACT:
Railroad Retirement Board
Bureau of Unemployment and Sickness Insurance
844 Rush St.
Chicago, Illinois 60611
312/751-4800

DESCRIPTION: The system receives, adjudicates, and pays claims for daily benefits from unemployed, sick, and injured railroad employees. Records are maintained for individual claimants and contain information about reasons for unemployment and descriptions of illness and injury. A record for each claimant contains identification of the claimant, information establishing qualifications for benefits, identification of railroad employer, reason not working, description of illness or injury, claim record, adjudication record, benefit payment or denial record, and record of recoverable and recovered amounts.

GEOGRAPHIC COVERAGE: By city address and zip code for the entire United States, Canada, and foreign countries.

FREQUENCY: Daily.

YEARS COVERED: In 1961 the system began. Data older than 10 years are purged from the system.

CAVEATS: The system has continually been expanded.

FORM: MRDF.

AVAILABILITY: In-house use.

COMMENTS: None.

RECORDS OF THE CIVIL AERONAUTICS BOARD (RECORD GROUP 197)

CONTACT: Civil Aeronautics Board
Service Segment Data (ER-586)
Washington, D.C.

DESCRIPTION: There is one record for each pair of cities served by each flight of each U.S. airline. Information includes totals of passenger and cargo-ton implements and deplanements, class of service, classification of cargo, airplane type, number of revenue and nonrevenue passengers, number of seats and tons of capacity available, actual versus planned flights, aircraft, and miles flown. In addition, all points served by this flight are listed along with the numbers of passengers and amount of cargo deplaning at each of these points (the deplaning figures are only for those emplaning at the first city of the original pair of the record). The statistics are monthly totals.

The file contains 40,000 records per month for July 1970 through June 1974.

GEOGRAPHIC COVERAGE: By world region, country, city, and airport.

FREQUENCY: Monthly, annually.

YEARS COVERED: 1970 - 1974.

CAVEATS: Data involving domestic segments are restricted for 1 year following the close of the calendar year for which they were reported. Quality of data not checked.

FORM: MRDF.

AVAILABILITY: Reference Service
Machine-Readable Archives Division (NNR)
National Archives and Records Service
Washington, D.C. 20408
202/724-1080

COMMENTS: None.

RUSSELL'S GUIDES (BUS SERVICES)

CONTACT: Russell's Guide, Inc.
817 S.E. Second Ave.
Cedar Rapids, Iowa 52406
(Harry Gillespie)

DESCRIPTION: Schedules of intercity bus services' operating schedules including around 400 carriers both independent and chain.

GEOGRAPHIC COVERAGE: Arranged by company with an index by city.

FREQUENCY: Monthly.

YEARS COVERED: 1920s - current.

CAVEATS: Does not collect data on Regional Transit Authority's stretching across city lines, e.g., five-county system in Illinois, Denver, Pittsburgh.

FORM: Hardcopy.

AVAILABILITY: Available on microfilm.

COMMENTS: None.

SMALL CITY TRANSIT: SUMMARY OF STATE AID PROGRAMS (REPORT NO. UMTA-MA-06-0049-76-15)

CONTACT:
Urban Mass Transportation Administration
Transportation Systems Center
Randall Square
Cambridge, Massachusetts 02142
617/494-2543

DESCRIPTION: This document presents a review of the financial and technical assistance that each state provides to small cities. Small cities are defined as communities having a population of under 200,000 and not part of a larger metropolitan area. In one section, state capital and assistance are examined. A separate section discusses the availability of technical and planning assistance. Data sheets and summary tables showing aid programs by state are presented.

Data were collected by telephone interviews with officials of state Departments of Transportation (DOTs) (or other appropriate agency when the state has no DOT) conducted during October and November 1975.

GEOGRAPHIC COVERAGE: All 50 states.

FREQUENCY: Once.

YEARS COVERED: October/November 1975 interviews.

CAVEATS: None.

FORM: Hardcopy.

AVAILABILITY:
National Technical Information Service
Springfield, Virginia 22161
(PB251515)

COMMENTS: None.

TRACK INSPECTION SYSTEM

CONTACT: Department of Transportation
Federal Railroad Administration (FRA)
400 7th Street, N.W.
Washington, D.C. 20590
202/426-2760

DESCRIPTION: This information system is to monitor track conditions on U.S. railroads. Input: Data are received from both FRA field personnel and state track inspectors, detailing items inspected and defects found, if any. System data elements include, but are not limited to, FRA inspector code, fiscal year, region code, railroad code, railroad subdivision violation, location (city and state), track number, milepost of inspection, and defect code.

GEOGRAPHIC COVERAGE: System is coded by starting and ending city for the inspector in that day's work. It is also coded by mileposts for the entire United States except Hawaii.

FREQUENCY: Gathered continually, updated monthly.

YEARS COVERED: 1975 - current.

CAVEATS: Documentation for the system is incomplete.

FORM: MRDF.

AVAILABILITY: Available for $36 plus tape or the cost of a tape.

COMMENTS: None.

TRANSIT OPERATIONS AND PLANNING STATUS RETRIEVAL SYSTEM

CONTACT: Interstate Commerce Commission
TAD-25
400 7th Street, S.W.
Washington, D.C. 20590
202/426-1887

DESCRIPTION: This system is designed to store, maintain, and retrieve data on all innovative transit services operating within the United States. Information may be accessed by the type of innovation (using keywords) or by geographic area (city and/or state). It includes project location, a brief project description citing major results (as available), the operating and funding agencies, project status, cost, and information source. A directory of transit service modes and operations within each urban area is also maintained. This subfile contains information on urban population, population density, metropolitan and regional planning organizations, transit operating agencies, primary transit modes, route miles for each mode, number of vehicles in service, and UMTA Capital and Technical Studies Grants.

GEOGRAPHIC COVERAGE: U.S. cities engaged in innovative experiments, by city.

FREQUENCY: Reviewed and updated quarterly.

YEARS COVERED: N/A.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Unknown.

COMMENTS: None.

TRANSIT PROBLEMS IN SMALL CITIES AND NONURBANIZED AREAS. TASK A. AN INVENTORY OF TRANSPORTATION SERVICES IN PLACES OF FEWER THAN TEN THOUSAND POPULATION OUTSIDE URBANIZED AREAS

CONTACT: Urban Mass Transit Administration
400 Seventh Street, S.W.
Washington, D.C. 20590
202/426-4043
(Arthur F. Jackson, Douglas J. McKelvey)

DESCRIPTION: The report summarizes the type and level of transportation services (taxi, specialized transportation services, intracity and intercity buses) available in places between 2,500 and 10,000 population outside of urbanized areas in the 48 contiguous states and the number of such services serving these communities. It also includes a section summarizing information on places under 2,500 population.

GEOGRAPHIC COVERAGE: Coverage is 380 randomly selected places between 2,500 and 10,000 population in the United States.

FREQUENCY: Once.

YEARS COVERED: April 1978 (1976 - 1978 data).

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Available through NTIS order #PB 291-402; $6 for hardcopy.

COMMENTS: An appendix to the hardcopy lists each city by name.

Communications

Includes data sources describing local and interurban media links, such as newspapers, radio stations, cable television links, and conventional television stations.

RELATED DATA SETS

PAGE	NAME
103	AMERICAN BOOK TRADE DIRECTORY
248	LOCAL GOVERNMENT EXPERIENCE WITH CABLE TELEVISION

ANTENNAE SURVEY SYSTEM (FAS)

CONTACT: Federal Communications Commission (FCC)
Data Automation Division
1919 M Street, N.W.
Washington, D.C. 20554
202/632-7132

DESCRIPTION: Maintains data relative to Federal Aviation Administration clearance notices, Federal Aviation pending applications, and tower structures. Data are derived from applications for new tower structures. The file contains data on all tower locations by latitude, longitude, height above ground level, height above sea level, and address. FCC file number and date, FAA docket number and date, and painting and lighting specifications are also included.

GEOGRAPHIC COVERAGE: The data can be sorted by latitude and longitude locations for all antennae in the United States.

FREQUENCY: Updated daily.

YEARS COVERED: The system is at least three years old.

CAVEATS: None.

FORM: Hardcopy, MRDF, and microfiche. Query capability exists.

AVAILABILITY: Available through NTIS.

COMMENTS: None.

AVIATION RADIO LICENSE PROCESSING SYSTEM (SAZ)

CONTACT:
Federal Communications Commission
Data Automation Division
1919 M Street, N.W.
Washington, D.C. 20554
202/632-7132

DESCRIPTION: This system processes applications and issues licenses for all nongovernmental aircraft radio. Data records include station and license identification, mailing address, radio frequency, issue and expiration dates, and various codes. Its weekly cycle produces licenses, shorthand reels, expiration notices, and supersede notices as well as transaction air listings and an update transaction tracking list.

GEOGRAPHIC COVERAGE: The data can be sorted by mailing address. Covers the entire United States.

FREQUENCY: Updated weekly.

YEARS COVERED: Early 1960s - current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: The database is available on MRDF or microfiche from NTIS.

COMMENTS: None.

AYER DIRECTORY OF PUBLICATIONS

CONTACT: Ayer Press
210 W. Washington Square
Philadelphia, Pennsylvania 19106
215/664-6205

DESCRIPTION: This directory covers over 22,000 magazines and newspapers in a single geographical arrangement, plus, in separate geographical groups with abbreviated information, lists of newspaper feature editors and agricultural, college, foreign language, Jewish, black, fraternal, religious, and trade publications, general magazines and newspapers. The entries include: publication name, address, phone, names of editor and publisher, base advertising rate, column width and depth and number of columns, subscription rate, circulation, and frequency.

GEOGRAPHIC COVERAGE: By city, then state.

FREQUENCY: Annually.

YEARS COVERED: 1868 - current.

CAVEATS: The MRDF program is now being rewritten to correct software problems.

FORM: MRDF and hardcopy.

AVAILABILITY: Hardcopy for sale for $54.

COMMENTS: Have mailing labels capacity.

BROADCAST APPLICATIONS PROCESSING SYSTEM

CONTACT: Federal Communications Commission
Data Automation Division
1919 M Street, N.W.
Washington, D.C. 20554
202/632-7132

DESCRIPTION: The purpose is to aid Broadcast Bureau personnel in processing broadcast applications. Primary input includes the applicant's name and address, the purpose of the application and the initial status of the application. Secondary sources of input will be certain internally generated transcription sheets. The data maintained will consist of the location (street, city, state, zip code) and generating parameters of facilities, data summarizing pending applications associated with each facility, status information for both facilities and applications, and data summarizing the purpose of amendments to applications.

GEOGRAPHIC COVERAGE: By name of applicant, address, and zip code.

FREQUENCY: Updated daily.

YEARS COVERED: 1977 - current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available.

COMMENTS: None.

CABLE BUREAU DATA MANAGEMENT SYSTEM (ADM)

CONTACT: Federal Communications Commission
Data Automation Division
1919 M Street, N.W.
Washington, D.C. 20554
202/632-7132

DESCRIPTION: This system was established to provide an electronic data processing facility to maintain records and create a database of management information pertaining to cable television applications. It contains data describing all reported communities carrying cable television services. The community data reflect geographic location; addressing information for mailing purposes; and statistical, franchising, and authorized television signal information. The signal carriage data consist of all signals and other technical services distributed to the communities. The historical data contain information reflecting all applications, pleadings and other forms filed with the commission by cable operators and other concerned parties. These data describe the filing and the date and action taken by the commission on its behalf.

GEOGRAPHIC COVERAGE: Two-character state code, county and community names, zip code, and latitude and longitude figures for the entire United States.

FREQUENCY: Continually updated.

YEARS COVERED: 1975 - current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available.

COMMENTS: None.

CABLE TELEVISION FRANCHISING ACTIVITY

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Focuses on the status of community antenna television within and outside the top-100 markets and in the states. Individual city table included. The report expands on one aspect of a 1972 survey on cable television.

GEOGRAPHIC COVERAGE: Cities 2,500 and over and cities under 2,500 recognized by ICMA as providing for positions of overall management.

FREQUENCY: Once.

YEARS COVERED: August 1974.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

CITIZEN'S RADIO SERVICE SYSTEM (ZZZ)

CONTACT: Federal Communications Commission
Data Automation Division
1919 M Street, N.W.
Washington, D.C. 20554
202/632-7132

DESCRIPTION: This system was established to maintain records, issue licenses, and produce reports pertaining to stations authorizing citizen's radio services. The information contains name of applicant, date of birth, address of applicant, names of partners, address or location of principal station, type of applicant, cost of station, and number of transmitters.

GEOGRAPHIC COVERAGE: The data can be sorted by address of the applicant.

FREQUENCY: As the applications are received they are key-entered. The master file is updated and the licenses produced semiweekly. Management reports are produced semiweekly, monthly, and semiannually.

YEARS COVERED: Early 1960s - current.

CAVEATS: None.

FORM: Parts of the system are available on MRDF, microfiche, and hardcopy.

AVAILABILITY: The following are available to the public, either directly or through NTIS: Citizen's Radio Service Licenses, Citizen's Radio Application Input Transactions (MRDF) and Citizen's Radio Service Master File (MRDF). Presently there is legal action concerning the availability of the data.

COMMENTS: None.

FEDERAL COMMUNICATIONS COMMISSION TV AND RADIO DOCKET 18261 (SBA)

CONTACT: Federal Communications Commission
Data Automation Division
1919 M Street, N.W.
Washington, D.C. 20554
202/632-7132

DESCRIPTION: Docket 18261 is used to manage the seven lower UHF TV frequencies and to allocate them to land mobile radio services on a shared basis in the top 13 urban areas of the United States. Phases 1 and 2 provide design and modification systems to automate and maintain an applicant licensee data file. Phase 3 contains technical engineering checks to validate license applications and uses certain radio frequencies made available under docket 18261. The database contains name of applicant, address of applicant, address or location of principal station, type of applicant, class of station, number of mobile radios, location of control points, number of systems, output power, antennae characteristics, site elevation, and the engineering data.

GEOGRAPHIC COVERAGE: The data can be sorted by the address of the applicant.

FREQUENCY: Data are submitted by applicants on a daily basis. A normal update cycle occurs three times a week.

YEARS COVERED: 1977 - current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Licenses and reports are available to the public for inspection through the FCC reference room.

COMMENTS: None.

LAND MOBILE RADIO INDIVIDUAL PROCESSING SYSTEM (CIL)

CONTACT: Federal Communications Commission
Data Automations Division
1919 M Street, N.W.
Washington, D.C. 20554
202/632-7132

DESCRIPTION: This license processing system is an automated system for processing individual subscriber applications for land mobile radio services. The system maintains current data on all individual air and ground mobile authorizations. Coverage includes the data that appear on individual subscriber licenses: owner, address, carrier, frequency, power, model of transmitter, and area of operation.

GEOGRAPHIC COVERAGE: The data can be sorted by applicants' addresses.

FREQUENCY: Updated semiweekly.

YEARS COVERED: 1978 - current.

CAVEATS: None.

FORM: Hardcopy and microfiche.

AVAILABILITY: All output products are available to the public through the FCC reference room and NTIS.

COMMENTS: None.

MASTER LOG-IN SYSTEM (BLG) (RADIO AND TV)

CONTACT: Federal Communications Commission
Data Automation Division
1919 M Sreet, N.W.
Washington, D.C. 20554
202/632-7132

DESCRIPTION: The system was established to provide a master station file containing descriptive information for each commercial and noncommercial radio and TV broadcast station.

The file contains current information for each broadcast station concerning call letters, mailing address, market/metropolitan area and code, community served, community state and code, county, population code, and status code. In addition to providing the common descriptive data to these systems for report purposes, the log-in system provides mailing labels for initial mail-outs, logs in receipt of survey forms as they are processed by the host systems and can, on demand, identify and/or produce mailing labels or listings of nonreporting (delinquent) stations.

GEOGRAPHIC COVERAGE: By name and address, for the entire United States.

FREQUENCY: N/A.

YEARS COVERED: 1977 - current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available through NTIS.

COMMENTS: None.

Government: General

Includes data sources on city governments. Many of the broad range of items covered could appear in more than one of the government categories that follow.

CENSUS OF GOVERNMENTS, GOVERNMENTAL UNIT NAME AND ADDRESS FILE (1972)

CONTACT: Bureau of the Census
Customer Services Branch
User Services Division
Department of Commerce
Washington, D.C. 20233
301/449-1600

DESCRIPTION: The names and locations of the seats of governmental activity for each of the local governments enumerated in the 1972 census of governments.

GEOGRAPHIC COVERAGE: Each of the approximately 73,600 local governmental units is identified by both the ten-digit government identification code and FIPS codes. They include counties, municipalities, townships (includes towns in New England, New York, and Wisconsin), school districts (independent and dependent), and special districts.

FREQUENCY: Every five years, in years ending in 2 and 7.

YEARS COVERED: Unknown.

CAVEATS: Certain governmental units (e.g., school districts and special districts) cannot always be mapped into unique incorporated places.

FORM: MRDF.

AVAILABILITY: The file is available through the User Services staff, Data User Service Division, on IBM compatible tapes. Tapes may be purchased for $80 per reel, including technical documentation. This file is on one reel.

COMMENTS: The file is also available for the years 1957, 1962, 1967, and a file for 1977 will soon be available.

GOVERNMENT DATA FOR MUNICIPALITIES (25,000 OR UNDER, 1974)

CONTACT: Institute for Social Science Research
Morning Hall, 026A
University of North Carolina
at Chapel Hill, North Carolina 27514
919/933-3061
(Sue Dodd, Elizabeth Martin)

DESCRIPTION: Comparative study about management, economics and delivery of services in a small municipality with a population under 25,000. Finances, expenditures, federal and state aid employment, delivery of services, planning and management, and community characteristics. Also energy items, municipal electricity or gas distribution or generation. Revenue from electrical or gas, municipal bus, technical assistance used for transportation, electricity or gas. (Principal Investigator, Stanley M. Wolfson, Producer and Distributor, International City Management Association.)

GEOGRAPHIC COVERAGE: Municipalities with a population under 25,000.

FREQUENCY: Once.

YEARS COVERED: 1973 - 1974.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: The file is available at an approximate price of $100 plus cost of tape, codebook, and postage.

COMMENTS: None.

GOVERNMENTAL DATA IN MUNICIPALITIES 25,000 AND UNDER

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines operating budgets, revenue sources, financial administration, personnel, technical assistance, planning and management, services and utilities, and community characteristics.

GEOGRAPHIC COVERAGE: Cities 25,000 and under.

FREQUENCY: Once.

YEARS COVERED: January 1975.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

URBAN DATA SERVICE (UDS)

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600
(Barbara Grouley)

DESCRIPTION: The ICMA uses its master file to conduct surveys on a variety of items, e.g., names, salaries of municipal officials; other surveys are only occasionally calculated as needed, e.g., fiscal limitation, public employee unionization, etc. Coverage may vary between surveys.

The master file includes a variety of basic data items on each city including its status within or outside an SMSA. Each city is assigned an identification number so that survey data can be shown on an individual city or aggregate basis, e.g., population or regional groupings.

GEOGRAPHIC COVERAGE: Master file includes all cities in the United States with a population of 2,500 with the council-manager form of government or with a position of overall administration.

FREQUENCY: From 8 - 10 surveys a year.

YEARS COVERED: 1971 - current.

CAVEATS: Surveys have varying response rates.

FORM: MRDF.

AVAILABILITY: $125 annual subscription fee for access to survey data at cost (plus printed reports).

COMMENTS: None.

Government: Financial

Includes data sources on municipal finances.

RELATED DATA SETS

PAGE	NAME
159	REVENUE OFFICER'S INFORMATION BANK (ROIB)
271	FEDERAL GRANTS MANAGEMENT: THE CITY AND COUNTY VIEW

CENSUS OF GOVERNMENT 1972, DETAILED TAX TAPE

CONTACT: Bureau of the Census
Department of Commerce
Washington, D.C. 20233

DESCRIPTION: This detailed tax file contains information about the tax structure of state, county, city school and special district data. It also includes a detailed breakdown of revenue sources.

GEOGRAPHIC COVERAGE: States, counties, cities, local governments.

FREQUENCY: Unknown.

YEARS COVERED: 1972.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: File No. 94.
Contact A. S. Loebl
Oak Ridge National Laboratory
Oak Ridge, Tennessee 37830
615/576-5454

COMMENTS: None.

CENSUS OF GOVERNMENTS, FINANCE FILE (1972)

CONTACT: Bureau of the Census
Customer Services Branch
User Services Division
Department of Commerce
Washington, D.C. 20233
301/449-1600

DESCRIPTION: Data include revenue from taxes, intergovernmental revenues, service charges and utility charges, expenditures classified by governmental function and by object of expenditure, debt transaction and cash and security holdings at the close of the fiscal year, which ended during the period from July 1, 1972, to June 30, 1973.

GEOGRAPHIC COVERAGE: The government's finance file is subdivided into three separate tape files with identification by both the ten-digit government identification code and FIPS code.

1. File A provides data for the approximately 72,270 state and local governmental units identified.
2. File B provides data for the 3,518 county areas within the United States.
3. File C provides data for states and Washington, D.C., in nine summary levels (it includes a U.S. summary): state and local government total, state government, local government total, local governments in SA's counties, municipalities, townships, school districts, and special districts.

FREQUENCY: Every five years, in years ending in 2 and 7.

YEARS COVERED: Unknown.

CAVEATS: For a small minority of governments the data were imputed from other sources.

FORM: MRDF.

AVAILABILITY: The file is available through the User Services staff, Data Users Division, on IBM compatible tapes: binary coded decimal (BCD) on seven-track, 556 or 800 BPI; extended binary coded decimal interchange code (EBCDIC) on nine-track, 800 BPI. The cost is $80 per reel including technical documentation. File A, separated by states, is available in 21 reels; file B and file C are on one reel each.

COMMENTS: This file is also available for the years 1957, 1962, 1967, and a file for 1977 will soon be available.

CENSUS OF GOVERNMENTS, GOVERNMENT FINANCE FILE

CONTACT: Bureau of the Census
Government Division
Department of Commerce
Washington, D.C. 20233

DESCRIPTION: Data include revenue from taxes, intergovernmental revenues, service charges, and utility charges; expenditures classified by governmental function and by object of expenditure; debt transactions, and cash and securities holding at the closing of the fiscal year.

GEOGRAPHIC COVERAGE: This file provides data for each of the approximately 16,000 local government units in the annual survey, and 50 state governments. The sample was selected from the total number of local governments enumerated in the 1972 census of government. These governments were stratified within each state by type of government and, within each type, by magnitude of the annual expenditures as reported in the finance portion of the 1972 census of government. Each government is identified by a unique digit code.

FREQUENCY: Annually.

YEARS COVERED: Unknown.

CAVEATS: For the small minority of unreported local governments included in the sample panel prior year data were utilized.

FORM: MRDF.

AVAILABILITY: The file is available through the Computer Utilization staff, Government Division, on IBM compatible tapes: binary coded decimal (BCD) on seven-track, 556 or 800 BPI; or extended binary coded decimal interchange code (EBCDIC) on nine-track, 800 BPI. The cost is $80 per reel, including documentation. The file is available on five reels.

COMMENTS: None.

CHANGING MUNICIPAL FINANCES

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines the changing priorities of municipal functions amid rapidly increasing municipal budgets.

GEOGRAPHIC COVERAGE: Cities 50,000 and over.

FREQUENCY: Once.

YEARS COVERED: December 1975.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

CITIZEN PARTICIPATION IN URBAN FISCAL DECISIONS

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Discusses the degree of citizen involvement in the budget process, including provisions for involvement, staff assistance for citizens, and hearings. Also discusses the mechanisms used in the preparation of federal grant-in-aid requests and the effect of citizen participation in the grant-in-aid process, public involvement in referenda and initiatives, citizen advisory committees, and public officials' opinions toward citizen participation.

GEOGRAPHIC COVERAGE: Cities 10,000 and over; counties 50,000 and over.

FREQUENCY: Once.

YEARS COVERED: August 1978.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) DISCRETIONARY GRANTS

CONTACT: Department of Housing and Urban Development
Office of ADP Systems Development
HUD Bldg., Room 4158
Washington, D.C. 20410
202/755-5884

DESCRIPTION: For each unit of local government involved in the CDBG program, rankings of demographic factors relevant to the program are produced with respect to all other units of local government within the same competing group. Census demography and general revenue sharing data files are the sources of data.

GEOGRAPHIC COVERAGE: State, county, SMSA, Minor Civil Division, and cities with CDBG funds.

FREQUENCY: N/A.

YEARS COVERED: February 1975 - current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Unknown.

COMMENTS: None.

ECONOMIC CHARACTERISTICS AND TRENDS IN MUNICIPAL FINANCES

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Focuses on tax and intergovernmental revenues, expenditures for police and fire protection, highways, transportation, housing and urban renewal, public welfare, and other public services. Also examines debt and additional revenues. An individual city listing is included.

GEOGRAPHIC COVERAGE: Cities 50,000 and over.

FREQUENCY: Once.

YEARS COVERED: November 1972.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

ERA OF FISCAL RESTRAINT

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Presents a summary analysis of the overall fiscal behavior of cities for the five fiscal years 1972-1973 to 1976-1977.

GEOGRAPHIC COVERAGE: Cities 50,000 and over.

FREQUENCY: Once.

YEARS COVERED: January 1979.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

FISCAL DILEMMA OF THE CITIES

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines revenues and expenditures, and the revenue gap. Includes an individual city listing and a comparison of major general revenue sharing and tax credit bills submitted to Congress.

GEOGRAPHIC COVERAGE: Cities 25,000 and over.

FREQUENCY: Once.

YEARS COVERED: August 1971.

CAVEATS: Access to MRDF may be limited; surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

GENERAL REVENUE SHARING DATA ELEMENTS FOR ENTITLEMENT PERIODS 1-6

CONTACT: Bureau of the Census
Customer Services Branch
User Services Division
Department of Commerce
Washington, D.C. 20233
301/449-1600

DESCRIPTION: This data file consists of the descriptive data used for the Office of Revenue Sharing for allocating funds to 39,000 state and local government units. The data elements include 1970 population, 1969 per capita income, adjusted taxes for the relevant period and intergovernmental transfers for the relevant period. For Entitlement Period 6, the Office of Revenue Sharing used 1973 population estimates, 1972 per capita income estimates, and fiscal year 1974 revenues data (adjusted taxes and intergovernmental transfers) to allocate revenue sharing monies. The estimates were generated by the Bureau of the Census and are based on 1970 Census data and on current available information on tax returns, vital statistics and other data series indicative of changes in population and per capita income.

GEOGRAPHIC COVERAGE: States, counties, cities and local governments.

FREQUENCY: Annually.

YEARS COVERED: 1972-1976.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: File No. 115.
Contact A. S. Loebl
Oak Ridge National Laboratory
Oak Ridge, Tennessee 37830
615/576-5454

COMMENTS: None.

GOVERNMENTAL RISK MANAGEMENT

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines the degree of professionalism in risk management programs and potential losses from inadequate or nonexistent programs.

GEOGRAPHIC COVERAGE: Cities 5,000 and over.

FREQUENCY: Once.

YEARS COVERED: February 1973.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

IDENTICAL BIDDING IN PUBLIC PROCUREMENT (D104)

CONTACT:
Department of Justice
Antitrust Division
414 11th Street, N.W.
Washington, D.C. 20004
202/724-6818

DESCRIPTION: The data base consists of a file of reporting agencies, a file of bidder names and addresses, and a file of procurement contracts that received identical bids on government contracts. It includes the details of identical bids and the names of the firms submitting them.

GEOGRAPHIC COVERAGE: By city, for the entire United States.

FREQUENCY: Continually updated.

YEARS COVERED: 1961 - current.

CAVEATS: State and local governments report voluntarily. Less than half the states and municipalities report.

FORM: Hardcopy and MRDF.

AVAILABILITY: Available to the public.

COMMENTS: None.

LOCAL GOVERNMENT BUDGETING, PROGRAM PLANNING, AND EVALUATION

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines staff capacity of analytical offices, budget planning processes, current status of planning-programming-budgeting-type systems, and future needs for strengthening the budget planning process.

GEOGRAPHIC COVERAGE: Cities 50,000 and over and counties 100,000 and over.

FREQUENCY: Once.

YEARS COVERED: May 1972.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

MUNICIPAL FINANCES: CHANGE AND CONTINUITY

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Focusing on patterns of finance, the report examines major increases in the cost of municipal governance, disproportionate increases for select functions, and major fiscal federal transfers.

GEOGRAPHIC COVERAGE: Cities 50,000 and over.

FREQUENCY: Once.

YEARS COVERED: December 1974.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

MUNICIPAL FRINGE BENEFIT EXPENDITURES

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Analyzes level of expenditure for 15 categories of municipal fringe benefits for four types of employees: police, fire, sanitation, and other. Data are shown on the basis of expenditures as a percentage of pay for hours worked. Includes an individual city table showing data for 15 categories of fringe benefits and total fringe benefit expenditures.

GEOGRAPHIC COVERAGE: Cities 10,000 and over.

FREQUENCY: Once.

YEARS COVERED: April 1979.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

REHABILITATION LOANS AND GRANTS

CONTACT: Department of Housing and Urban Development
Office of ADP Systems Development
HUD Bldg., Room 4158
Washington, D.C. 20410
202/755-5884

DESCRIPTION: This system provides detailed information concerning rehabilitation loans and grants, by geographical area and by characteristics of the property and the recipient.

GEOGRAPHIC COVERAGE: By city.

FREQUENCY: Quarterly.

YEARS COVERED: November 1967.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Unknown.

COMMENTS: None.

RURAL COMMUNITY FACILITIES TRACKING SYSTEM

CONTACT: Department of Agriculture
Farmers Home Administration
14th Street and Independence Avenue, S.W.
Room 6333
Washington, D.C. 20250
202/447-6568

DESCRIPTION: This system is provided for the processing of loan and grant data, the maintenance and updating of borrower accounts and data, and the creation of required reports. Social and economic data, as well as name, address, and other identification of borrower are submitted to the system at the time of obligation of funds for a loan or grant.

GEOGRAPHIC COVERAGE: Identification of a borrower account includes state, county, Congressional district and address. The data are comprehensive for all loan applications in the United States, Puerto Rico, and the Virgin Islands.

FREQUENCY: Continually updated.

YEARS COVERED: The system contains records from 1974/75; however, the startup period for the system is 1977 through 1979. Data are usually placed into the system within a week of the loan application.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: The file will not be available to the public until it has been edited. Costs vary with the request.

COMMENTS: The data have not been edited yet.

Government: Facilities, Services, and Procedures

Includes data sources describing government-offered services and facilities that are not placed in previously mentioned categories (for example, solid waste practices, public power companies). Also includes information on government procedures and their form or structure (such as city council structures, special municipal training programs).

RELATED DATA SETS

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85	INDUSTRY INSPECTION MASTER FILE
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93	OFFICIAL ESTABLISHMENT INVENTORY (OEI)
94	PATENT APPLICATION LOCATOR AND MONITORING SYSTEM (PALM)
96	PIPELINE CARRIER ACCIDENT REPORT SYSTEM
105	COLLEGE AND UNIVERSITY LIBRARIES (HEGIS)
106	COLLEGE LOCATOR SERVICES STUDY
107	DIRECTORY OF POSTSECONDARY SCHOOLS WITH OCCUPATIONAL CURRICULUMS (PUBLIC AND NONPUBLIC)
108	DIRECTORY OF POSTSECONDARY SCHOOLS WITH OCCUPATIONAL PROGRAMS, PUBLIC AND NONPUBLIC
111	ELEMENTARY AND SECONDARY EDUCATION GENERAL INFORMATION SURVEY (ELSEGIS)--PUBLIC SCHOOL UNIVERSE
112	HIGHER EDUCATION GENERAL INFORMATION SURVEY (HEGIS)
114	MUNICIPAL LIBRARY SERVICES
115	MUNICIPAL RECREATION AND PARK SERVICES AND PROGRAMS
117	NATIONAL DIRECTORY FOR THE PERFORMING ARTS/NATIONAL DIRECTORY OF CIVIC CENTERS
120	SURVEY OF PUBLIC LIBRARIES
130	ANNUAL PATIENT CENSUS
133	DRUG TREATMENT AND REHABILITATION PROGRAMS
139	MASTER FACILITY INVENTORY
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142	MENTAL HEALTH FACILITY INVENTORY
143	NATIONAL TB STATISTICS SYSTEM (ST01)
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173	PUBLIC HOUSING AUTHORITY DIRECTORY SYSTEM
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176	TENANT APPLICATION PROFILE SYSTEM (TAPS)

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178	WATER AND SEWER SYSTEM PROJECTS
190	RUSSELL'S GUIDES (BUS SERVICES)
193	TRANSIT OPERATIONS AND PLANNING STATUS RETRIEVAL SYSTEM
202	CABLE TELEVISION FRANCHISING ACTIVITY
221	ECONOMIC CHARACTERISTICS AND TRENDS IN MUNICIPAL FINANCES
271	FEDERAL GRANTS MANAGEMENT: THE CITY AND COUNTY VIEW

ADMINISTRATION OF LOCAL PLANNING: ANALYSIS OF STRUCTURES AND FUNCTIONS

CONTACT:
International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines reasons for integrated municipal planning, trends in planning systems, officials with responsibility for planning, staff size, planning structures and functions, evaluations of the planning process, external relations, effectiveness and overall performance of the planning agency, and expenditures.

GEOGRAPHIC COVERAGE: Cities 10,000 and over.

FREQUENCY: Once.

YEARS COVERED: December 1971.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

CITY COUNCILS: ELECTIONS, PROCEDURES, AND FUNCTIONS

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Analyzes city election models, and examines the powers, procedures, and support systems in the legislative process as well as the characteristics of councils and mayors. Data are shown for council membership and term of office, mayoral tenure, staff backup, council meeting procedures, and the election process.

GEOGRAPHIC COVERAGE: All cities.

FREQUENCY: Once.

YEARS COVERED: July 1975.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

CITY COUNCILS: STRUCTURES AND PROCEDURES

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines size of city councils, frequency of and public access to meetings, seating capacity of meeting places and attendance, frequency of public hearings, ranking of activities, committees and committee chairperson selection, maintenance and availability of documents, professional and/or clerical staffs, provision of paid personnel, salary of staff directors, and services provided for and salaries of council members.

GEOGRAPHIC COVERAGE: Cities 5,000 and over.

FREQUENCY: Once.

YEARS COVERED: November 1971.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

CITY GOVERNMENTS: FORM, STRUCTURE, ELECTION OF MAYOR AND COUNCIL

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines mayor-council and council-manager variations, municipal charters, municipal elections, office of the mayor, the city council, and other elected officials. An individual city listing is included.

GEOGRAPHIC COVERAGE: All cities.

FREQUENCY: Once.

YEARS COVERED: March 1976.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

CORP OF ENGINEERS - INVENTORY OF DAM SYSTEMS

CONTACT: Department of the Army
Office of the Chief of Engineers
DAEM - CWE - BA
Washington, D.C. 20314
202/272-0232

DESCRIPTION: The system is an inventory of all federal and nonfederal dams. The dam location and the dam name are included along with other descriptive information.

GEOGRAPHIC COVERAGE: The data can be sorted by the name of the nearest downstream city, town or village, and by the population of that town or village. The system includes all U.S. dams 25 feet in height or which have 50 acre-feet of water behind them.

FREQUENCY: Periodically.

YEARS COVERED: The original survey began in 1972. The first update will be completed in September 1980.

CAVEATS: A number of dams have been added or deleted over time.

FORM: MRDF.

AVAILABILITY: Reports are available for in-house and Congressional use. It costs $1,000 to copy the entire system.

COMMENTS: The system is in the midst of a verification process which should end by September 1980. Only 14,000 of the 52,000 dams in the system have now been verified. The system has been used to identify dams with hazard potential and to assist in dam inspection.

DECENTRALIZATION OF MUNICIPAL SERVICES

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines little city halls and multiservice centers in terms of staffing and budget, services and functions, neighborhoods, objectives in establishment, citizen participation, and suggestions for improvement.

GEOGRAPHIC COVERAGE: Cities and urban counties of 50,000 and over.

FREQUENCY: Once.

YEARS COVERED: February 1971.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

DIRECTORY ISSUE OF PUBLIC POWER

CONTACT: American Public Power Association
2600 Virginia Avenue, N.W.
Washington, D.C. 20037
202/333-9200
(Jeannie Kilmer)

DESCRIPTION: In pool, costs, installed generating capacity by type, revenues, customer information, meters, etc.

GEOGRAPHIC COVERAGE: By address of company for entire United States.

FREQUENCY: Annually.

YEARS COVERED: 1961 - current.

CAVEATS: Starting in May 1979, the questionnaire was greatly expanded. Plans are to make the data machine-readable by early 1980. However, there are no plans to change the content of the printed directory.

FORM: Hardcopy. MRDF by 1980.

AVAILABILITY: No plans to make available outside the association.

COMMENTS: Future data base will be used to produce up-to-date information similar to DOE's Statistics of Publicly Owned Electric Utilities in the United States.

EXTERNAL RELATIONSHIPS OF CITY COUNCILS

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines selection of city council members and council relationships with the mayor, city staff, and community.

GEOGRAPHIC COVERAGE: Cities 5,000 and over.

FREQUENCY: Once.

YEARS COVERED: March 1972.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

GOVERNMENTAL STRUCTURE IN AMERICAN CITIES

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: This is an analysis of governmental forms and structures as they relate to population size and compositions, geographic region, housing, median family income, and other characteristics. Also discussed is the relationship of performance and outputs (i.e., bond and fire ratings, and police and fire employment) to city characteristics.

GEOGRAPHIC COVERAGE: Cities 25,000 and over.

FREQUENCY: Once.

YEARS COVERED: November 1978.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

HUD OFFICE LOAN MANAGEMENT SYSTEM (OLMS)

CONTACT: Department of Housing and Urban Development
Office of ADP Systems Development
HUD Bldg., Room 4158
Washington, D.C. 20410
202/755-5990

DESCRIPTION: This system operates in support of the loan servicing function in HUD field offices. Data are derived from statement of profit and loss, rental housing project income analysis and appraisal, multifamily valuation data, maximum insurable mortgage, closing memorandum, and inquiry transactions.

GEOGRAPHIC COVERAGE: By city and zip code for all Low Income Housing Assistance Programs (LIHAP) in the United States.

FREQUENCY: Annually.

YEARS COVERED: Three most recent years (June 1974 the system was initiated).

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Internal use.

COMMENTS: None.

INTERGOVERNMENTAL SERVICE AGREEMENTS FOR SMALLER CITIES

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines services received as a result of interlocal agreements, reasons for entering and for not entering into such agreements, joint agreements, providers of services, and state and federal incentives.

GEOGRAPHIC COVERAGE: Cities 25,000 and under.

FREQUENCY: Once.

YEARS COVERED: January 1973.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

LOCAL EVALUATION OF REGIONAL COUNCILS

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines the reasons for joining and for not joining regional councils, evaluations of services provided to local governments by regional councils, and the success of and issues now facing the councils.

GEOGRAPHIC COVERAGE: Cities 5,000 and over and all counties.

FREQUENCY: Once.

YEARS COVERED: March 1973.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

LOCAL GOVERNMENT EXPERIENCE WITH CABLE TELEVISION

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines the growth, impact, and pattern of usage of cable television in municipal governments.

GEOGRAPHIC COVERAGE: All cities.

FREQUENCY: Once.

YEARS COVERED: July 1973.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

LOCAL GOVERNMENT SOLID WASTE PRACTICES

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines land disposal practices and processing systems. Characteristics of municipally operated landfills, including methane gas control, leachate control and treatment, and cover frequency, are examined. Volume reduction including incineration and resources recovery are discussed.

GEOGRAPHIC COVERAGE: Cities 10,000 and over.

FREQUENCY: Once.

YEARS COVERED: May 1975.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

MANAGING MUNICIPAL TREES

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines local government involvement in tree care management programs, as well as the value of trees to cities, funding and administration of programs, and legal ordinances that affect the authority of cities to deal with trees.

GEOGRAPHIC COVERAGE: All cities 25,000 and over and a random sample of cities 2,500 to 24,999.

FREQUENCY: Once.

YEARS COVERED: November 1976.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

MANAGING THE ENVIRONMENT AT THE LOCAL LEVEL

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines alternative definitions of the term "environment," environmental policy statements, citizen boards of commissions, local organizational structure, and various strategies for managing the environment including environmental planning, controls, quality standards, tax incentives and penalty charges, moratoria, legal suits, and environmental impact statements.

GEOGRAPHIC COVERAGE: Cities 10,000 and over.

FREQUENCY: Once.

YEARS COVERED: February 1974.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

MUNICIPAL COMPUTERS: GROWTH, USAGE, AND MANAGEMENT

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines the extent of computer adoption and growth, the uses of computers, and the policies for managing electronic data processing. Trends are identified for each of these areas.

GEOGRAPHIC COVERAGE: Cities 10,000 and over.

FREQUENCY: Once.

YEARS COVERED: November 1975.

CAVEATS: Access to MRDF may be limited; surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

MUNICIPAL ELECTIONS: REGISTRATION, INCUMBENT SUCCESS, AND VOTER PARTICIPATION

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines local election statistics (of cities' most recent municipal elections) on voter registration, incumbency and turnover, and voter participation. These data update information from a 1962 survey conducted by ICMA.

GEOGRAPHIC COVERAGE: 838 cities of 25,000 and over.

FREQUENCY: Once.

YEARS COVERED: August 1976.

CAVEATS: Access to MRDF may be limited; surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

MUNICIPAL INFORMATION SYSTEMS: THE STATE OF THE ART IN 1970

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines various aspects of EDP use and management in a typical survey city and in cities with the highest levels of EDP development and presents data on applications of EDP.

GEOGRAPHIC COVERAGE: Cities 50,000-500,000.

FREQUENCY: Once.

YEARS COVERED: January 1972.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

MUNICIPAL TRAINING PROGRAMS: 1975

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines training budgets, amounts and sources of training revenues, sources of training programs, types of programs and participants, and organization development programs.

GEOGRAPHIC COVERAGE: Cities 10,000 and over.

FREQUENCY: Once.

YEARS COVERED: January 1976.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

MUNICIPAL TRANSFERS OF FUNCTIONAL RESPONSIBILITIES

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines the extent of governmental functional transfers, types of functions or their components that are transferred, the recipients, and reasons for and effectiveness of the transfers.

GEOGRAPHIC COVERAGE: Cities 2,500 and over.

FREQUENCY: Once.

YEARS COVERED: September 1975.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

MUNICIPALLY OWNED AND OPERATED CEMETERIES

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Reports on operation and staffing of municipally owned cemeteries, number and size, use of park and perpetual care plans, and cost of lots, and analyzes cemetery revenues and expenditures for last complete fiscal year.

GEOGRAPHIC COVERAGE: Cities 2,500 and over and cities under 2,500 recognized by ICMA as providing for positions of overall management.

FREQUENCY: Once.

YEARS COVERED: March 1978.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

PLANNING AND LAND-USE DECISIONS, REFORMISM AND CITY COUNCILS

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Planning section focuses on how zoning decisions are made and the role of major interest groups in such decisions. Reformism section is a study of city councils in the context of governmental structure; the impact of reformist ideology.

GEOGRAPHIC COVERAGE: Select cities over 25,000.

FREQUENCY: Once.

YEARS COVERED: September 1973.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

PUBLIC FACILITIES LOANS SYSTEMS (PFLS)

CONTACT: Department of Housing and Urban Development
Office of ADP Systems Development
HUD Bldg., Room 4158
Washington, D.C. 20410
202/755-5884

DESCRIPTION: This system tracks each Public Facility Loan project through its life cycle from preapplication processing through project completion closeout or attrition. Content includes specific project data as well as public facility type.

GEOGRAPHIC COVERAGE: By city, for the entire United States.

FREQUENCY: Quarterly.

YEARS COVERED: 1965.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Internal use.

COMMENTS: None.

PUBLIC OFFICIAL LIABILITY: 1976

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines types and dispositions of lawsuits against public officials, the public officials most commonly sued, and self-insurance versus purchase of insurance. Lists insurers providing liability insurance and public officials who are or should be covered by such insurance.

GEOGRAPHIC COVERAGE: Unknown.

FREQUENCY: Once.

YEARS COVERED: May 1977.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

PURCHASING PRACTICES IN CITIES AND COUNTIES

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines purchasing authority, cooperative purchasing, central purchasing, organizational patterns and purchasing operations and management. Includes an individual city table and the NIMLO Model Purchasing Ordinance.

GEOGRAPHIC COVERAGE: Cities and counties 10,000 and over.

FREQUENCY: Once.

YEARS COVERED: July 1974.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

TECHNOLOGICAL CURRENCY IN THE LOCAL BUILDING CODE

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines responsibilities of local regulatory agencies, adequacy of current building regulations, technological currency of the building codes as used, dissimilarity of local building codes, means of maintaining technological currency, revision of codes, local building departments and their clientele, code determination processes, and prospects for the future.

GEOGRAPHIC COVERAGE: Cities 10,000 and over.

FREQUENCY: Once.

YEARS COVERED: May 1971.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

U.S. GOVERNMENT REAL PROPERTY ACQUISITION INVENTORY

CONTACT: Government Services Administration
Office of Finance
202/556-0219
(Mr. Estep)

DESCRIPTION: Government property acquisition as gathered from 72 agencies and their bureaus either on magnetic tape or detailed forms--census transfers to tape.

GEOGRAPHIC COVERAGE: Geographic codes include: place, county, and state. National and worldwide coverage.

FREQUENCY: Updated every year.

YEARS COVERED: Information was first collected in 1953; only data for 1974 - current are on tape. Early information is archived in detailed summary on one volume.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: The tape is available for $100-$150. The price of the volume is $360-$370.

COMMENTS: AMACO Oil Co. and other private oil companies use this information for oil exploration purposes, etc. Available for 10 regions across the country.

USE OF URBAN MODELS IN PUBLIC PLANNING AGENCIES

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines the extent to which urban models are being used, the types of agencies using them, the types of models in use, the usefulness of the models, and model sources. Includes an individual city listing of public agencies using or developing models.

GEOGRAPHIC COVERAGE: 1,477 planning agencies of local governments responding to ICMA survey.

FREQUENCY: Once.

YEARS COVERED: April 1974.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

Government: State and Federal Revenue Sharing

Includes data sources on revenues that city governments receive from outside sources (primarily federal).

RELATED DATA SETS

PAGE	NAME
49	DUALAB FOURTH COUNT (MINI & MAXI) FILE
55	REVENUE SHARING ESTIMATES--COUNTIES, CITIES AND SOME MCDS
104	CAMPUS-BASED PROGRAMS SYSTEM
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152	CRIME CONTROL BLOCK GRANTS: CITY PERSPECTIVES
165	COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) HOUSING ASSISTANCE PLAN
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220	COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) DISCRETIONARY GRANTS
223	FISCAL DILEMMA OF THE CITIES

AREAWIDE REVIEW OF FEDERAL GRANT APPLICATIONS

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Includes a review of the Office of Management and Budget Circular A-95, an examination of local experience with Circular A-95, and an evaluation of Circular A-95.

GEOGRAPHIC COVERAGE: The text covers cities and counties over 25,000; the tables cover all cities and counties.

FREQUENCY: Once.

YEARS COVERED: February 1972.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) (CDBF) PROGRAM EVALUATION

CONTACT:
Department of Housing and Urban Development
Office of ADP Systems Development
HUD Building, Room 4158
Washington, D.C. 20410
202/755-5884

DESCRIPTION: This data base describes the distribution of CDBG funds in blighted and low/moderate income areas, and relates budgeted expenditures to specific national objectives.

GEOGRAPHIC COVERAGE: By city.

FREQUENCY: N/A.

YEARS COVERED: June 1975.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Unknown.

COMMENTS: None.

COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT DETERMINATION SYSTEM

CONTACT: Department of Housing and Urban Development
Office of ADP Systems Development
HUD Bldg., Room 4158
Washington, D.C. 20410
202/755-5884

DESCRIPTION: This system allocates appropriated funds to localities that HUD determines to be eligible, based upon population, other demographic characteristics, and prior community development program participation levels.

GEOGRAPHIC COVERAGE: By city.

FREQUENCY: N/A.

YEARS COVERED: 1975.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Unknown.

COMMENTS: None.

DIRECTORY OF LOCALITIES WITH COMMUNITY DEVELOPMENT BLOCK GRANT PROPERTY REHABILITATION FINANCING ACTIVITIES

CONTACT: Department of Housing and Urban Development
Office of ADP Systems Development
HUD Building, Room 4158
Washington, D.C. 20410
202/755-5884

DESCRIPTION: Covers more than 1,400 localities that budgeted CDBG funds for housing rehabilitation in fiscal 1975-1976. Entries include the agency name, title, and address.

GEOGRAPHIC COVERAGE: By city for United States.

FREQUENCY: Not established.

YEARS COVERED: 1975 - 1976.

CAVEATS: None.

FORM: Hardcopy.

AVAILABILITY: Free to the public.

COMMENTS: None.

FEDERAL GRANTS MANAGEMENT: THE CITY AND COUNTY VIEW

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines the fiscal and administrative impact of federal grants on city and county governments. Includes an evaluation of the attitudes of local government officials toward federal efforts to improve grants management.

GEOGRAPHIC COVERAGE: Cities 10,000 and over; counties 50,000 and over.

FREQUENCY: Once.

YEARS COVERED: October 1976.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

FEDERAL INFORMATION EXCHANGE SYSTEM (FIXES)

CONTACT: Office of Administration
1200 19th Street, N.W.
Washington, D.C. 20506
301/427-7595

DESCRIPTION: The system is to collect and disseminate information on federal outlays by geographic location in the 50 states and territories, and other areas administered by the United States. Information is provided by federal departments and agencies. The system contains obligations of all government administered funds except those transactions that are not to the public) by agency, program, and type of assistance on a fiscal year basis for states, counties, and incorporated cities over 25,000 in population. Additionally, the data are summarized at state and national levels by agency, program, federal influence activities, and budget function. Highlights of the summaries are given in tables that provide state handlings in terms of federal outlays received by organizational unit, demographic characteristics, and major functional classification.

GEOGRAPHIC COVERAGE: States, counties, and cities of more than 25,000 for the entire United States.

FREQUENCY: Annually.

YEARS COVERED: 1966 - current.

CAVEATS: There were 12 agencies in 1966; now 80 agencies are included.

FORM: MRDF.

AVAILABILITY: Available through NTIS.

COMMENTS: The data do not indicate the distribution of funds beyond the address of the initial recipient.

FEDERAL OUTLAYS 1968-1975

CONTACT: Office of Economic Opportunity

DESCRIPTION: Federal outlays (defined as obligations of all government administered funds except deposit funds) are reported by geographic region. Federal agencies submit quarterly reports on a cumulative basis for each fiscal year.

Data are summarized at the state and national levels by agency, program, and budget function; detailed at the county level by program, activity or appropriation; and summarized for cities by agency, program, and appropriation. Examples: national summary by function (total veterans housing outlays); national summary by federal agency operations (school lunch program, rural telephone loans); state summary by federal agency (Department of Labor outlays in Ohio); state summary by federal agency operations (school lunch program outlays in Ohio); county summary by federal agency operations (U.S. Department of Agriculture (USDA) outlays in each Ohio county); and city summaries by federal agency operations (USDA outlays in Lima, Ohio; school lunch program outlays in Lima, Ohio). The geographic and program appropriations descriptor files provide translations of codes used in the data files.

GEOGRAPHIC COVERAGE: United States by territories and possessions, states, counties, and cities over 25,000 in population.

FREQUENCY: Each fiscal year.

YEARS COVERED: 1968-1975.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Order No. 373-157
Reference Service
Machine-Readable Archives Division (NNR)
National Archives and Records Service
Washington, D.C. 20408
202/724-1080

COMMENTS: None.

GENERAL REVENUE SHARING ACCOUNTING SYSTEM

CONTACT: Department of the Treasury
Office of Revenue Sharing
2401 E Street, N.W.
Washington, D.C. 20226
202/634-5170

DESCRIPTION: This system maintains records of all General Revenue Sharing Trust Fund activity from program inception to date. Data items include: appropriations received, allocations and disbursements made from both the regular fund and the obligated adjustment reserve, waivers of entitlement, and returns to the General Fund of the Treasury.

GEOGRAPHIC COVERAGE: Computer input is coded to facilitate retrieval of data so that financial information is readily available by time periods (fiscal year, entitlement period), Congressional district, local governments, state, census coding and geographic areas.

FREQUENCY: Annually.

YEARS COVERED: 1972 - current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available at copying cost.

COMMENTS: No user codebook is available.

GENERAL REVENUE SHARING PAYMENT SYSTEM

CONTACT: Department of the Treasury
Office of Revenue Sharing
2401 E Street, N.W.
Washington, D.C. 20226
202/634-5170

DESCRIPTION: This system organizes the recipients of general revenue sharing funds into over 39,000 individual accounts, computing the proper amounts for regular payments as well as for special payments as needed. The major functions are to (1) make quarterly general revenue sharing payments to eligible recipient governments; (2) make special payments as needed; (3) compute adjustments to entitlements when necessary; and (4) redistribute funds to proper recipients when adjustments, waivers, or accounts receivable occur.

GEOGRAPHIC COVERAGE: By census coding and city name.

FREQUENCY: Updated annually.

YEARS COVERED: 1972 - current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available at copying cost.

COMMENTS: No user codebook is available.

GENERAL REVENUE SHARING REPORTING SYSTEM

CONTACT: Office of Revenue Sharing
Department of the Treasury
2401 E Street, N.W.
Washington, D.C. 20226
202/634-5170

DESCRIPTION: This system maintains records of all General Revenue Sharing Trust Fund activity from program inception to date. It includes such data as appropriations received, allocations and disbursements made from both the regular fund and the obligated adjustment reserve, waivers of entitlement, and returns to the General Fund of the Treasury. Data can be retrieved by time periods (fiscal year, entitlement period), Congressional district, local governments, state, and geographic areas.

GEOGRAPHIC COVERAGE: By census coding and city name, nationwide.

FREQUENCY: Updated annually.

YEARS COVERED: 1972 - current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available at copying cost.

COMMENTS: No user codebook is available.

GENERAL REVENUE SHARING: INITIAL DECISIONS

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines the revenue sharing concept through the passage of the Revenue Sharing Act of 1972. Analyzes the objectives and implications of the concept and presents data on the impact of revenue sharing funds on expenditure decisions, service functions to which the additional funds have been allocated, and how allocation decisions were reached.

GEOGRAPHIC COVERAGE: Cities 50,000 and over.

FREQUENCY: Once.

YEARS COVERED: December 1973.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

GENERAL REVENUE SHARING TAPE FILES (3)

CONTACT: Bureau of the Census
Customer Services Branch
User Services Division
Department of Commerce
Washington, D.C. 20233
301/449-1600

DESCRIPTION: The following data files were created at the request of the Office of Revenue Sharing:

1. General Revenue Sharing Basic Data Elements tape file
2. General Revenue Sharing Planned Use tape file
3. General Revenue Sharing Actual Use Report tape file

The Basic Data Elements file contains data on allocation amounts and governmental unit identification codes for entitlement periods 1, 2, 3, 4, and 5. The data elements provided for each eligible unit include population count, per capita income, adjusted taxes and intergovernmental transfers. The file contains data for entitlement periods 3, 4, 5, and 6. For each eligible governmental unit, three records can be present, with data including the amount projected to be paid during the reporting period, the updated population, the total payment, if it was an executive proposal, and also, when applicable, the percent planned for the maintenance of existing service, new services, equipment, construction, land acquisition, and debt retirement.

The Actual Use Report file contains data as of June 30, 1974. For each governmental unit, four records can be presented with data including the total revenue sharing payment for that period, the impact of general revenue sharing on debt and taxes, the interest earned, the total amount expended, and the percentage spent for the maintenance of existing services and new or expanded services. Also included where applicable is the capital expenditure for equipment, construction, land acquisition, and debt retirement.

GEOGRAPHIC COVERAGE: See description.

FREQUENCY: N/A.

YEARS COVERED: January 1972 to June 1976.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Data for the General Revenue Sharing tape files are available at a cost of $80 per reel.

COMMENTS: None.

GEOGRAPHIC DISTRIBUTION OF FEDERAL FUNDS FY75-78

CONTACT: Department of Health and Human Services
Community Services Organization

DESCRIPTION: Details the geographical distribution of federal funds to counties and cities. Data items include: funds by program (donated commodities, surplus property; face value of guaranteed or insured loans are kept separate from funding totals, but are shown separately by program) by county, by city, by 25 types of funds, and by classification number in catalog of Federal Domestic Assistance. The source of the data is the federal information exchange system.

GEOGRAPHIC COVERAGE: Entire United States by county, city, and state; counties and cities greater than 25,000 by agency and program.

FREQUENCY: Annually.

YEARS COVERED: Fiscal year 1975 - current.

CAVEATS: Nonfund support reported, but kept separate from funding totals.

FORM: Hardcopy.

AVAILABILITY: Available as individual bibliographic data.

COMMENTS: Same type of data available for FY75, 76, 77.

GRANT INFORMATION SYSTEM (ARTS)

CONTACT: National Endowment for the Arts
2401 E Street, N.W.
Washington, D.C. 20506
202/634-4811

DESCRIPTION: The Grant Information System is used for the analysis of application/grant characteristics and patterns and to respond to external requests for information. The system input includes application, advisory panel, National Council of the Arts, and grants information. The data include: applicant/grantee name, applicant/grantee address, applicant/grantee type, geographic coverage, type of funds, total obligation, description of project, project goal, activities, and special characteristics.

GEOGRAPHIC COVERAGE: The data can be sorted by city. If a program is constructed it can also be sorted by zip code.

FREQUENCY: Updated daily.

YEARS COVERED: Hardcopy: 1972 - current. MRDF: 1979 - current.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Available but the output is primarily for internal use and for response to inquiries. Replication costs will vary with the request.

COMMENTS: The data are now being edited. The system has had a poor success rate and is now undergoing a major overhaul. It should be fully operational by July 1980.

GRANTEE COMMUNITY ACTION ORGANIZATION MASTER FILE

CONTACT: Office of Economic Opportunity
Community Action Program

DESCRIPTION: This file provides names and addresses and defines geographic areas of activity of OEO grantees participating in the Community Action Program. The information can be matched to grant numbers in the Funded Program Account Master File.

GEOGRAPHIC COVERAGE: By address.

FREQUENCY: N/A.

YEARS COVERED: 1965-1971.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Order No. 375-112
Reference Service
Machine-Readable Archives Division (NNR)
National Archives and Records Service
Washington, D.C. 20408
202/724-1080

COMMENTS: None.

GRANT INFORMATION SYSTEM (HUMANITIES)

CONTACT: National Endowment for the Humanities
806 15th Street, N.W.
Washington, D.C. 20506
202/724-1959

DESCRIPTION: The Grant Information System is a separate file on NEH grants maintained in the Office of Planning Analysis. It is used to enable some analysis of grant characteristics and patterns and to respond to external requests for information about NEH grants. The system lists the following information for each NEH grant: title, grantee name, grantee address, type of grantee, Congressional district, total obligation, description of project, purpose of grant, institutional characteristics, minority characteristics, number of grant participants, academic field, level of income, geographic area of grant subject, historical period of grant subject, and level of training provided by grant, if educational. It covers both the National Endowment for the Humanities division and the National Endowment for the Humanities program.

GEOGRAPHIC COVERAGE: By zip code and by city name. It is comprehensive for the entire United States.

FREQUENCY: Daily.

YEARS COVERED: 1970 - current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Reports are primarily for internal use and for responses to inquiries about characteristics of NEH grants. Replication costs will vary with the request.

COMMENTS: The system is not yet fully operational. The data are now being edited.

LEAA GRANT PROGRAM FILE (PROFILE)

CONTACT: Department of Justice
Office of the Comptroller
633 Indiana Avenue, N.W.
Washington, D.C. 20531
202/655-4000, 633-2000, 633-3900

DESCRIPTION: The system was developed to provide comprehensive data describing grants awarded by the Law Enforcement Assistance Administration. Information for each LEAA project awarded includes project number, award amount, award date, project begin and end dates, recipient name and address, title of project, project description, and subjective keywords that allow retrieval on subject of award and criminal justice area affected.

GEOGRAPHIC COVERAGE: By city, by city size, SMSA, Congressional district, state, and county.

FREQUENCY: Continuous update (15 percent directly granted by LEAA--1 to 2 times per week; 85 percent subgrants--1 to 2 times per week) depending on information from states.

YEARS COVERED: 1969 available on LEAA direct grants. 1969 - current available on subgrants.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Available to the public. Subgrants 1969-1973 on request only.

COMMENTS: None.

PRIME CONTRACT AWARDS IN AREAS OF SUBSTANTIAL UNEMPLOYMENT

CONTACT: Department of Defense
Washington Headquarters Service
DIOR, Room 4B-938, Pentagon
Washington, D.C. 20301
202/697-3182.

DESCRIPTION: This database matches the Prime Contract Award database to the Labor Department's labor surplus area data base. All Defense Department contracts of more than $10,000 are included. A labor surplus area is one in which the unemployment rate is 1.2 times the national rate.

GEOGRAPHIC COVERAGE: Place of contract performance is identified by geographic code by city, and by state.

FREQUENCY: Updated monthly.

YEARS COVERED: Late 1950s - current.

CAVEATS: There are variations in the data. More questions have been added and female-owned businesses are now identified.

FORM: MRDF.

AVAILABILITY: The file is available to the public. Replication costs vary from $50 to $300.

COMMENTS: The product is underused.

URBAN DEVELOPMENT ACTION GRANT (UDAG) SMALL CITY QUALIFICATIONS

CONTACT: Department of Housing and Urban Development
Office of ADP Systems Development
HUD Building, Room 4158
Washington, D.C. 20410
202/755-5884

DESCRIPTION: Provides statistics for UDAG and produces data lists of cities that qualify for grants.

GEOGRAPHIC COVERAGE: By city.

FREQUENCY: Annually.

YEARS COVERED: May 1977 - current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Unknown.

COMMENTS: None.

Government: Employment, Personnel, and Civil Service

Includes information on government personnel and employment practices.

RELATED DATA SETS

PAGE	NAME
57	VETERANS ASSISTANCE DISCHARGE SYSTEM (VADS)
87	LABOR ORGANIZATION REPORTING SYSTEM (LORS)
132	COOPERATIVE HEALTH STATISTICS SYSTEM: HEALTH MANPOWER COMPONENT
147	SURVEYS OF PUBLIC HEALTH NURSERY (1968)
156	NATIONAL DIRECTORY OF LAW ENFORCEMENT ADMINISTRATORS
229	MUNICIPAL FRINGE BENEFIT EXPENDITURES
239	CITY GOVERNMENTS: FORM, STRUCTURE, ELECTION OF MAYOR AND COUNCIL
244	GOVERNMENTAL STRUCTURE IN AMERICAN CITIES

CENSUS OF GOVERNMENT ANNUAL SURVEY OF GOVERNMENT EMPLOYMENT FILE

CONTACT: Bureau of the Census
Government Division
Department of Commerce
Washington, D.C. 20233

DESCRIPTION: Data include the number of full- and part-time employees, corresponding payrolls, and full-time equivalent employees, all classified by governmental function.

GEOGRAPHIC COVERAGE: The government's employment file provides data for each of the approximately 16,000 local government units in the annual survey, and 50 state governments. The sample was selected from the total number of local governments enumerated in the 1972 census of government. These governments were stratified within each state by type of government and, within each type, by magnitude of the annual expenditures as reported in the finance portion of the 1972 census of government. Each government is identified by a unique digit code.

FREQUENCY: Annually.

YEARS COVERED: Unknown.

CAVEATS: For a small minority of unreported local governments included in the sample panel, prior year data were utilized.

FORM: MRDF.

AVAILABILITY: This file is available through the computer utilization staff, government division, on IBM compatible tapes: binary coded decimal (BCD) on seven-track, 556 or 800 BPI; or extended binary coded decimal interchange code (EBCDIC) on nine-track, 800 BPI. The cost is $80 per reel, including documentation. This file is available on four reels.

COMMENTS: None.

CENSUS OF GOVERNMENTS, GOVERNMENT EMPLOYMENT FILE (1972)

CONTACT: Bureau of the Census
Customer Services Branch
User Services Division
Department of Commerce
Washington, D.C. 20233
301/449-1600

DESCRIPTION: Data include the number of full- and part-time employees classified by governmental function; October 1972 payroll similarly classified; retirement and insurance coverage extended to full-time employees and data relating to membership of employees in employee organizations.

GEOGRAPHIC COVERAGE: The government's employment file is subdivided into three distinct tape files utilizing both the ten-digit government identification code and FIPS codes:

1. File A provides data for each of the approximately 72,270 state and local governmental units identified.

2. File B provides data for each of the 3,118 county summaries within the United States.

3. File C provides data for each of the states and the District of Columbia in nine summary levels (includes a U.S. summary): state and local governmental total, state government, local government total, local governments in SMSAs, counties, municipalities, townships, school districts, and special districts.

FREQUENCY: Every five years, ending with 2 and 7.

YEARS COVERED: 1957 - current.

CAVEATS: For a small minority of governments, the data were imputed.

FORM: MRDF.

AVAILABILITY: The file is available through the User Services staff, Data User Services Division, on IBM compatible tapes: binary coded decimal (BCD) on seven-track, 556 or 800 BPI, or extended binary coded decimal interchange code (EBCDIC) on nine-track, 800 BPI. The cost of the file is $80 per reel. File A, separated by states, is available on 17 reels; file B and file C are on one reel each. The file is also available for the years beginning with 1957, 1962, 1967, and a file for 1977 will soon be available.

COMMENTS: None.

CHARACTERISTICS AND ADMINISTRATIVE RELATIONSHIP OF REGIONAL COUNCIL DIRECTORS

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines educational background, salary, age, professional career pattern, roles, time spent on various activities, inservice training opportunities for staff, relationships with staff, council members, and executive boards, procedural issues, plans, and policies.

GEOGRAPHIC COVERAGE: Cities 2,500 and over.

FREQUENCY: Once.

YEARS COVERED: October 1973.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

CITY EMPLOYMENT AND PAYROLLS

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines governmental employment and payrolls for October 1973 to October 1974. Included is an individual city table showing employment and payroll data for selected functional areas.

GEOGRAPHIC COVERAGE: Cities 50,000 and over and a sample of cities under 50,000.

FREQUENCY: Once.

YEARS COVERED: August 1975.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

CITY EMPLOYMENT AND PAYROLLS: 1975

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines governmental employment and payroll trends for the period October 1974 to October 1975. Areas covered include employment, payrolls, average earnings, educational employees, municipal functions, and growth trends and serviceability.

GEOGRAPHIC COVERAGE: All state governments, counties 50,000 and over, cities 25,000 and over. Other units of government are based on a sample of local governments.

FREQUENCY: Once.

YEARS COVERED: October 1974 - October 1975.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

CIVIL SERVICE COMMISSIONS IN CITY AND COUNTY GOVERNMENT

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines general characteristics of commissions, functions, membership, terms and appointment, personnel organization, compensation, and frequency of meetings.

GEOGRAPHIC COVERAGE: Cities 25,000 and over and counties 100,000 and over.

FREQUENCY: Once.

YEARS COVERED: June 1973.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

COUNTY EMPLOYMENT AND PAYROLLS: 1976

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines governmental employment and payroll trends for the period October 1975 to October 1976. Presents data and analysis of employment, payrolls, average earnings, educational employees, serviceability, and function of county employees.

GEOGRAPHIC COVERAGE: Counties over 50,000 and municipalities over 25,000; all state governments; and local government data based on a sample of 16,000 local units.

FREQUENCY: Once.

YEARS COVERED: October 1975 to October 1976.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

FEDERAL PERSONNEL MANAGEMENT INFORMATION

CONTACT: Office of Personnel Management
Room 6410
Washington, D.C. 20415
202/632-6808
(Philip Snyder)

DESCRIPTION: This system contains information on most civilian employees who have worked, or are working for, the federal government. Data items include name, social security number, date of birth, grade, step, salary, minority group designator, geographic information, current and prior work experience, and personal preferences. Data cover the entire executive branch (except for the CIA, NSA, the TVA and the Board of Governors of the Federal Reserve). Parts of the legislative (G.A.O. and G.P.O.) and judicial (administrative offices of U.S. Courts) branches are also included.

GEOGRAPHIC COVERAGE: By city (G.S.A. codes) for the entire United States.

FREQUENCY: Monthly.

YEARS COVERED: 1972 - current.

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Reports generated by request. File for internal use only.

COMMENTS: Annual Report of Employment by Geographical Area--#SM68-11 through G.P.O.

FIRE DUTY SCHEDULES AND THE FAIR LABOR STANDARDS ACT

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Identifies potential cost increases and organizational changes in the adaptation of fire duty schedules to the Fair Labor Standards Act (FLSA). Discusses "tour of duty" practices, "duty cycle" practices, and the average number of hours firefighters are on duty per week. Individual city table included.

GEOGRAPHIC COVERAGE: Cities 10,000 and over.

FREQUENCY: Once.

YEARS COVERED: October 1974.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

MANAGEMENT PRACTICES IN MUNICIPAL FIRE DEPARTMENTS

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines recruitment and employment practices, including minority hiring, training and education, salaries and work schedules, labor relations, and retirement benefits.

GEOGRAPHIC COVERAGE: Cities 50,000 and over.

FREQUENCY: Once.

YEARS COVERED: January 1974.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

MUNICIPAL MANAGEMENT ASSISTANTS: 1973, 1979

CONTACT:
International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Compares the position and job title definition of municipal management assistants. Includes an individual city table of names, backgrounds (age, education, date appointed) and salaries of assistants.

GEOGRAPHIC COVERAGE: All cities with municipal management assistants.

FREQUENCY: Twice.

YEARS COVERED: April 1973, June 1979.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

MUNICIPAL MANAGERS AND CHIEF ADMINISTRATIVE OFFICERS (CAOs): A STATISTICAL PROFILE

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: A contemporary profile of managers/CAOs. Examines personal characteristics, educational background, salary, career patterns and mobility, and employment provisions and benefits.

GEOGRAPHIC COVERAGE: All cities recognized by ICMA as providing for positions of overall management.

FREQUENCY: Once.

YEARS COVERED: February 1975.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

PERSONNEL POLICIES IN MUNICIPAL FIRE DEPARTMENTS

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines age and height requirements, actual and authorized number of firemen, benefits, working environment, negotiating practices, and training policies and programs.

GEOGRAPHIC COVERAGE: Cities 100,000 and over.

FREQUENCY: Once.

YEARS COVERED: July 1972.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

PERSONNEL POLICIES IN MUNICIPAL POLICE DEPARTMENTS

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines number of actual and authorized policemen, age and height requirements, salaries and methods of level adjustment, advancement, benefits, policies regarding outside employment, and labor-management negotiating practices.

GEOGRAPHIC COVERAGE: Cities 100,000 and over.

FREQUENCY: Once.

YEARS COVERED: August 1972.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

PERSONNEL PRACTICES IN MUNICIPAL POLICE DEPARTMENTS

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines selection requirements, methods of recruitment, pay plans, and conditions of employment.

GEOGRAPHIC COVERAGE: Cities 50,000 and over.

FREQUENCY: Once.

YEARS COVERED: November 1973.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

PERSONNEL PRACTICES IN THE MUNICIPAL FIRE SERVICE: 1976

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines manpower selection, including residency requirements, educational requirements and lateral mobility; and conditions of employment, including parity provisions, promotion practices, compensation for overtime assignments, educational incentives, outside employment, and uniform allowances.

GEOGRAPHIC COVERAGE: Cities 10,000 and over.

FREQUENCY: Once.

YEARS COVERED: February 1977.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

PERSONNEL PRACTICES IN THE MUNICIPAL POLICE SERVICE: 1976

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines manpower selection, including residency requirements, educational requirements, and lateral mobility; and conditions of employment, including parity provisions, compensation practices for overtime assignments, shift differentials, roll call pay, outside employment, and educational incentives.

GEOGRAPHIC COVERAGE: Cities 10,000 and over.

FREQUENCY: Once.

YEARS COVERED: December 1976.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

PERSONNEL, COMPENSATION, AND EXPENDITURES IN POLICE, FIRE, AND REFUSE COLLECTION AND DISPOSAL DEPARTMENTS

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines number of employees, length of work week, minimum and maximum salaries, longevity pay, contributions to retirement, health and insurance, capital outlay, and all other expenditures.

GEOGRAPHIC COVERAGE: Cities 10,000 and over.

FREQUENCY: Annually.

YEARS COVERED: April 1974 - current.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

PUBLIC EMPLOYMENT AND PAYROLLS: 1977

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: See December 1977 UDS Report. This report does not include an individual city table.

GEOGRAPHIC COVERAGE: Unknown.

FREQUENCY: Annually.

YEARS COVERED: September 1978.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

PUBLIC SAFETY EMPLOYEE ORGANIZATIONS

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines the political and industrial relations models, local legislative policy, extent and type of police organizing, police unions and organizations, comparison of union and nonunion practices, and organizations of firemen.

GEOGRAPHIC COVERAGE: Cities 10,000 and over.

FREQUENCY: Once.

YEARS COVERED: September 1971.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

SALARIES OF MUNICIPAL OFFICIALS

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: A yearly report presenting salary data for 26 positions representing department heads and other officers with significant administrative and professional responsibilities.

GEOGRAPHIC COVERAGE: All cities.

FREQUENCY: Annually.

YEARS COVERED: 1971 - current.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

SALARY TRENDS FOR POLICE PATROLMEN, FIREFIGHTERS, AND REFUSE COLLECTORS

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines mean and median salary trends and gives salary predictions for 1973.

GEOGRAPHIC COVERAGE: Cities 10,000 and over.

FREQUENCY: Once.

YEARS COVERED: October 1972.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

STATE AND LOCAL GOVERNMENT INFORMATION, EEO-4

CONTACT: Equal Employment Opportunity Commission (EEOC)
Research Division
2401 E Street, N.W.
Washington, D.C. 20506
202/634-6470

DESCRIPTION: Employment data are collected by race/ethnicity and sex, by 8 job categories, and 8 salary intervals for full-time employment. In addition, the same data are collected for other than full-time employment as of the June 30 payroll period and for new hires between July 1 and June 30. All data are reported by function. Data are reported for the payroll period that includes June 30 of each year.

GEOGRAPHIC COVERAGE: Data are sorted by city and by geographic code. Data are provided by all state and local governments with 100 or more full-time employees annually. In addition, data are provided by statistical sample of local governments with 15 to 99 full-time employees. The geographic coverage is nationwide.

FREQUENCY: Annually.

YEARS COVERED: 1973 - current.

CAVEATS: The race and ethnic categories have changed over time.

FORM: MRDF.

AVAILABILITY: The file is available, but individual city responses cannot be released to the public. Replication costs depend upon the size of the request. Published data are free.

COMMENTS: None.

TRENDS IN MUNICIPAL EMPLOYEE ORGANIZATIONS

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines occupational groups, the cities' work forces, types of organization, trends in unions and associations, civil service and employee organizations, public employees and organized labor, state mandated laws and policies, local policies, and management practices.

GEOGRAPHIC COVERAGE: Cities 10,000 and over.

FREQUENCY: Once.

YEARS COVERED: July 1971.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

TRENDS IN POLICE AND FIRE SALARIES

CONTACT: International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
202/828-3600

DESCRIPTION: Examines percentage changes in salary scales and distributions by minimum and maximum salaries from 1966-1971, base salaries and longevity pay as of January 1, 1971, and salary trends.

GEOGRAPHIC COVERAGE: Cities 10;000 and over.

FREQUENCY: Once.

YEARS COVERED: October 1971.

CAVEATS: Surveys have varying response rates.

FORM: MRDF and hardcopy.

AVAILABILITY: Available.

COMMENTS: None.

Environment and Climate

Includes information on such features as the quality of the city's air and water supplies, air temperature and rainfall data, and incidence of disasters, both natural and man-made (such as earthquakes, pipeline blowouts, and industrial accidents).

RELATED DATA SETS

PAGE	NAME
96	PIPELINE CARRIER ACCIDENT REPORT SYSTEM
240	CORP OF ENGINEERS - INVENTORY OF DAM SYSTEMS

CORPS OF ENGINEERS - SYSTEM OF INFORMATION RETRIEVAL AND ANALYSIS, PLANNING (SIRAP)

CONTACT: Office of the Chief of Engineers
Water Resource Support Center
Forrestal Building
Washington, D.C. 20314
202/693-1003

DESCRIPTION: SIRAP provides a means whereby planning data can be made available to all corps division and district offices for preparation of environmental impact and similar analysis. The master file for SIRAP contains 1,972 OBERS (Joint Bureau of Economic Analysis and Economic Research Service) projections, census data on agriculture, population, and housing; city and county data, manufacturing locations, county business patterns; EEOC minority employment; public use data; and environmentally sensitive wildlife.

GEOGRAPHIC COVERAGE: The data are sorted by various jurisdictions and areas, including city, state, census tract, address and zip code. Also EPA, WRPA, and SMSA districts. The system has full national coverage.

FREQUENCY: The data are gathered every ten years from census tapes.

YEARS COVERED: Most data are available from the 1950 Census on.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Information on subscription costs and the availability of the file can be obtained from:

Fred Guy
Building 50B
Lawrence Berkeley Laboratory
University of California
Berkeley, California 94720
415/843-2740, ext. 6208

COMMENTS: The data are used to generate reports for project status. This system is developed in cooperation with the Department of Labor. The data have been edited.

DAILY WEATHER OBSERVATIONS FOR SELECTED STATIONS (FILE 56)

CONTACT: Oak Ridge National Laboratory
Oak Ridge, Tennessee 37830

DESCRIPTION: Weather tapes from various cities (mostly Continental United States) including a series of selected test reference years for each of 60 cities. Tapes include surface observations taken every 6 hours for many weather parameters. Also, various programs are available for converting weather data for special applications. Original data source for this file was U.S. Department of Commerce, NOAA, Environmental Data Service.

GEOGRAPHIC COVERAGE: United States, cities.

FREQUENCY: Daily.

YEARS COVERED: Unknown.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available at cost of recovery.

COMMENTS: None.

EARTHQUAKE DATA FILE

CONTACT: National Oceanic and Atmospheric Administration
Environmental Data and Information Service
National Geophysical and Solar-Terrestrial Data Center
Boulder, Colorado 80303
303/499-1000, ext. 6472

DESCRIPTION: Data on over 150,000 earthquakes and associated phenomena, including dates and times of occurrence, latitude and longitude, magnitudes, depths of focus, and some related data on effects. Sources are the U.S. Geological Survey, university programs, historical catalogs, etc.

GEOGRAPHIC COVERAGE: Worldwide by longitude and latitude.

FREQUENCY: N/A.

YEARS COVERED: From B.C. to present, but mostly since 1900 - current.

CAVEATS: None.

FORM: MRDF, hardcopy, and maps.

AVAILABILITY: Tape is available for $60.

COMMENTS: None.

EARTHQUAKE EFFECT FILE

CONTACT: National Oceanic and Atmospheric Administration
Environmental Data and Information Service
Department of Commerce
Boulder, Colorado 80303
303/499-1000, ext. 6472
(Carl von Hagen)

DESCRIPTION: Data on earthquake effects, measured on the Modified Mercalli Intensity Scale, for over 70,000 cities and towns in the United States. Information collected includes data on source of earthquake, latitude and longitude of city or town, and a calculated distance between the two points. Source of data is principally from the United States Earthquakes series and Abstracts of Earthquake Reports for the United States.

GEOGRAPHIC COVERAGE: City and town names for the entire United States (and by latitude and longitude of epicenter).

FREQUENCY: Annual publication.

YEARS COVERED: Primarily from 1928 - current, but data go back to 1638.

CAVEATS: None.

FORM: MRDF, hardcopy, and maps.

AVAILABILITY: Available through NTIS at $60 per tape.

COMMENTS: MRDF is behind time; hardcopy approximately a year behind.

FLOOD INSURANCE SYSTEM (IDI)

CONTACT: Department of Housing and Urban Development
Office of ADP Systems Development
HUD Bldg., Room 4158
Washington, D.C. 20410
202/755-5884

DESCRIPTION: This system maintains a file of every community identified as "flood prone" by the Federal Insurance Administration. This includes an indication of whether a community is participating in the Flood Insurance Program, the progress of flood studies, and contractor participation. There are 106 data elements available for each community in the file. Some of the data elements are state, county, HUD regional office, and HUD area office codes, and indicators of flood insurance, flood proneness, flood studies, regular program, emergency program, and hazard area data.

GEOGRAPHIC COVERAGE: State, county, city.

FREQUENCY: Updated weekly.

YEARS COVERED: April 1973.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Internal use.

COMMENTS: None.

INVENTORY OF NATURAL HAZARDS DATA RESOURCES IN THE FEDERAL GOVERNMENT

CONTACT: National Oceanic and Atmospheric Administration
Department of Commerce
Boulder, Colorado 80303
303/499-1000

DESCRIPTION: This inventory covers the following major natural hazards: avalanche, drought, earthquake, erosion, flood, landslide, lightning, severe storm, tornado, tropical cyclone, tsunami, volcano, and wild fire. Single-sheet summaries are listed alphabetically by major department or agency. The format of the summary sheets and information included is: data resource, agency, content, format, reference, and contact.

GEOGRAPHIC COVERAGE: Entire United States and some other areas of the world.

FREQUENCY: Once. Published May 1979.

YEARS COVERED: Unknown.

CAVEATS: None.

FORM: Hardcopy (some data available in MRDF).

AVAILABILITY: Available to the public.

COMMENTS: None.

LIGHTNING STATISTICS

CONTACT: National Oceanic and Atmospheric Administration
Environmental Data and Information Service
National Climatic Center
Federal Building
Asheville, North Carolina 28801
704/258-2850

DESCRIPTION: Data on location, date, deaths, injuries, and damage due to lightning storms. Source of data is the NOAA publication Storm Data.

GEOGRAPHIC COVERAGE: For United States by location.

FREQUENCY: Updated annually starting in 1978.

YEARS COVERED: 1959 to current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Copies, searches, plots, and analysis are available at cost.

COMMENTS: None.

MASTER WATER DATA INDEX

CONTACT: U.S. Geological Survey
National Water Data Exchange
421 National Center
Reston, Virginia 22092
703/860-6031

DESCRIPTION: Index includes data for over 300,000 water data collection sites including data source organization, type of data available, period of record available, major parameters measured, frequency of measurement, media of available data, and geographic location of sites. Sources are water data collection agencies.

GEOGRAPHIC COVERAGE: Covers the United States and Canada by region.

FREQUENCY: N/A.

YEARS COVERED: Current (last issued October 26, 1979).

CAVEATS: None.

FORM: MRDF and hardcopy.

AVAILABILITY: Site location maps available at cost of computer search and provision of computer listings. Costs of searches range from less than $10 for simple searches over a small geographic area to as much as $300 for complex searches throughout the entire data base. Estimates of costs provided upon request.

COMMENTS: None.

MONTHLY AVERAGES OF TEMPERATURE AND PRECIPITATION FOR STATE CLIMATIC DIVISIONS 1931-1975 (FILE 73)

CONTACT: Oak Ridge National Laboratory
Oak Ridge, Tennessee 37830

DESCRIPTION: Temperature and precipitation averages are calculated for state climatic divisions based on individual weather station records. There are 1 to 10 divisions per state created to represent homogeneous climates. Monthly averages for each of the 45 years are included plus norms for 1931-1960 and 1941-1970 periods.

GEOGRAPHIC COVERAGE: United States, state climatic divisions

FREQUENCY: Monthly.

YEARS COVERED: 1931 - 1975.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Available at cost of recovery.

COMMENTS: Original data source: U.S. Department of Commerce, NOAA, Environmental Data Service.

MONTHLY FLOOD SUMMARIES

CONTACT: National Oceanic and Atmospheric Administration
Environmental Data and Information Service
National Climatic Center
Federal Building
Asheville, North Carolina 28801
704/258-2850, ext. 272

DESCRIPTION: Contains a brief description of flooding, losses when available (property and lives), tables of maximum stage, flood stage, date of crest, and time of flood stage. Summaries are prepared by the National Weather Service Office of Hydrology from monthly reports submitted by Weather Service field offices (drawing on a variety of county, state, and news media sources). Also available are NOAA reports of specific floods summarizing the meteorological events, flood stages, areas flooded, damage, and warnings issued.

GEOGRAPHIC COVERAGE: United States.

FREQUENCY: Monthly reports.

YEARS COVERED: 1950 - current.

CAVEATS: None.

FORM: Hardcopy.

AVAILABILITY: Monthly issues, $0.70; annual issues, $1.80; microfiche, $0.60/sheet. Annually updated files are available for review.

COMMENTS: Monthly summaries were discontinued with the December 1977 issue. Annual summaries will appear in the annual issue of Climatological Data, National Summary.

NATIONAL FLOOD INSURANCE PROGRAM, MASTER FILE

CONTACT: Federal Insurance Administration
451 7th Street, S.W.
Washington, D.C. 20410

DESCRIPTION: Data file on communities participating in the National Flood Insurance Program. Includes population of hazard areas, number of structures in hazard areas, number of insurance policies in force, and amount of coverage. Population and structure data are obtained from the communities. Insurance policy information is obtained from FIA's insurance contractor.

Maps can also be obtained for most of the 20,072 communities with identified flood-prone areas. About 3,000 of these maps include 100-year flood elevations and insurance rate zones. Maps are developed by consulting firms and federal agencies under contract to FIA.

GEOGRAPHIC COVERAGE: Entire United States by city.

FREQUENCY: Insurance data are updated daily and weekly. Population and structures in hazard areas are updated annually. Maps are also updated.

YEARS COVERED: 1968 - current.

CAVEATS: None.

FORM: MRDF, hardcopy, and maps.

AVAILABILITY: For small data requests, there is usually no charge. Large requests are charged at a rate of $80/m of computer time. Maps are free.

For Management Information System (MIS) data, contact:
William Robertson
HUD, Federal Insurance Administration
451 7th Street, S.W.
Washington, D.C. 20410
202/755-5240 FTS 755-5240

For maps, contact:
The National Flood Insurance Program
P.O. Box 34294
Bethesda, Maryland 20034
800/638-6620

COMMENTS: None.

STORET - STORAGE AND RETRIEVAL FOR WATER QUALITY

CONTACT: Environmental Protection Agency
Office of Water Planning and Standards
401 M Street, S.W.
Washington, D.C. 20460
202/426-7792
(Charles Conger)

DESCRIPTION: A nationwide repository for water quality data. Data are fed into STORET from over 450,000 sampling sites. Over 1,000 chemical, physical, and biological parameters provide information on water quality standards, waste discharge, abatement needs, construction costs, implementation schedules and manpower needs. Eight water quality related systems use STORET software, e.g., fishkill file, and city master file (of water and sewage facilities).

GEOGRAPHIC COVERAGE: By latitude and longitude for 400,000 sampling sites all over the United States.

FREQUENCY: Updated weekly.

YEARS COVERED: 1964 - current.

CAVEATS: Some variation in data collection habits.

FORM: MRDF and hardcopy. Data are used to publish the annual National Water Quality Inventory: Report to Congress.

AVAILABILITY: Available to the public. Replication costs vary with the request.

COMMENTS: The data are used to measure compliance with clean water requirements.

SURFACE WATER SUPPLY OF THE UNITED STATES, 1966-1970

CONTACT: Geological Survey
12201 Sunrise Valley Drive
Reston, Virginia 22092

DESCRIPTION: Water table factors in all major water basins in the United States (Alaska, Hawaii included), high and low water marks, streams, tributaries, lakes, towns or landmarks, gauge elevation, and other characteristics.

GEOGRAPHIC COVERAGE: Sorted by 14 major drainage basins, with identifying towns and landmarks (from U.S. Geological Survey data). Covers entire United States including Alaska and Hawaii.

FREQUENCY: Published every 5 years, some data annually.

YEARS COVERED: 1965 - 1970. (Some data go back to 1960.)

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Published annually in Water Resources Data. Little or no charge.

COMMENTS: None.

TORNADO STATISTICS

CONTACT: National Oceanic and Atmospheric Administration
Environmental Data and Information Service
National Climatic Center
Federal Building
Asheville, North Carolina 28801
704/258-2850, ext. 366

DESCRIPTION: Tornado statistics on location, movement, Fujita Index, damage, deaths, and injuries for each tornado.

GEOGRAPHIC COVERAGE: United States by location.

FREQUENCY: Updated annually.

YEARS COVERED: 1951 - current.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Searches, plots, and analysis are available at cost.

COMMENTS: None.

U.S. GEOLOGICAL SURVEY WATER QUALITY AND QUANTITY PARAMETERS (FILE 86)

CONTACT: Oak Ridge National Laboratory
Oak Ridge, Tennessee 37830

DESCRIPTION: The U.S. Geological Survey operates an extensive network of water monitoring stations for all streams with average annual flow rates over 300 cubic feet per second. Daily readings are accumulated on flow, temperature, suspended sediment, etc., at many stations. Weekly or monthly samples are taken to measure the chemical and physical characteristics of the water. There are a total of 26 tapes; one tape contains station identifiers, 14 tapes contain daily quantity values, and 11 tapes contain water quality information. A system for selection retrieval, and analysis of streamflow data, including low flow analysis and a reservoir model, has been developed for use with the data. (Jalbert and Shepherd, 1977, ORNL/NUREG/TM-82.)

GEOGRAPHIC COVERAGE: Entire United States.

FREQUENCY: See description.

YEARS COVERED: N/A.

CAVEATS: None.

FORM: MRDF.

AVAILABILITY: Unknown.

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